

Co-operative Executive

Wednesday 23 June 2021 at 2.00 pm

To be held at the Town Hall,
Pinstone Street, Sheffield, S1 2H

The Press and Public are Welcome to Attend

Membership

Councillor Terry Fox	(Leader of the Council)
Councillor Julie Grocutt	(Deputy Leader and Executive Member for Community Engagement and Governance)
Councillor Mazher Iqbal	(Executive Member for City Futures: Development, Culture and Regeneration)
Councillor Jayne Dunn	(Executive Member for Education, Children and Families)
Councillor Cate McDonald	(Executive Member for Finance and Resources)
Councillor George Lindars-Hammond	(Executive Member for Health and Social Care)
Councillor Paul Wood	(Executive Member for Housing, Roads and Waste Management)
Councillor Douglas Johnson	(Executive Member for Climate Change, Environment and Transport)
Councillor Paul Turpin	(Executive Member for Inclusive Economy, Jobs and Skills)
Councillor Alison Teal	(Executive Member for Sustainable Neighbourhoods, Wellbeing, Parks and Leisure)

PUBLIC ACCESS TO THE MEETING

The Co-operative Executive discusses and takes decisions on the most significant issues facing the City Council. These include issues about the direction of the Council, its policies and strategies, as well as city-wide decisions and those which affect more than one Council service. Meetings are chaired by the Leader of the Council, Councillor Terry Fox.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Cabinet meetings and recording is allowed under the direction of the Chair. Please see the [website](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Co-Operative Executive meetings are normally open to the public but sometimes the Co-Operative Executive may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. Please see the Council's website for details of how to access the remote meeting.

Co-Operative Executive decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

If you require any further information please contact Abby Brownsword on 0114 273 5033 or email abby.brownsword@sheffield.gov.uk.

**CO-OPERATIVE EXECUTIVE AGENDA
23 JUNE 2021**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 7 - 10)
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting** (Pages 11 - 22)
To approve the minutes of the meeting of the Cabinet held on 19th May 2021 and 9th June 2021.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Items Called-In For Scrutiny**
The Director of Legal and Governance will inform the Cabinet of any items called in for scrutiny since the last meeting of the Cabinet
- 8. Retirement of Staff** (Pages 23 - 26)
Report of the Executive Director, Resources.
- 9. Sheffield Outbreak Plan** (Pages 27 - 54)
Report of the Director of Public Health.
- 10. Domestic Abuse Funding from Central Government for Specialist Support for Domestic Abuse Survivors / Victims in Safe Accommodation** Report to Follow
Report of the Executive Director, People Services.
- 11. European Social Fund, Advance SCR** Report to Follow
Report of the Executive Director, People Services.
- 12. European Social Fund, Advance Digital** Report to Follow
Report of the Executive Director, People Services
- 13. Green Homes Grant Local Authority Delivery Scheme** (Pages 55 - 72)
Report of the Interim Executive Director, Place.

14. **Capital Approvals for Month 12 2020/21 & Month 1 2021/22** (Pages 73 - 140)
Report of the Executive Director, Resources.
15. **Sheffield Olympic Legacy Park: Proposed Lease for Canon Park Community Area** (Pages 141 - 150)
Report of the Interim Executive Director, Place.

NOTE: The next meeting of Co-operative Executive will be held on Wednesday 21 July 2021 at 2.00 pm

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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Co-operative Executive

Meeting held 19 May 2021

PRESENT: Councillors Terry Fox (Chair), Julie Grocutt (Deputy Chair), Mazher Iqbal, Jayne Dunn, Cate McDonald, George Lindars-Hammond, Paul Wood, Douglas Johnson, Paul Turpin and Alison Teal

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1. APOLOGIES FOR ABSENCE

1.1 There were no apologies for absence.

2. DATES AND TIMES OF FUTURE MEETINGS

2.1 RESOLVED: That meeting of the Committee be held on a monthly basis on the following Wednesdays at 2.00 pm:

- 26 May 2021
- 23 June 2021
- 21 July 2021
- 22 September 2021
- 20 October 2021
- 17 November 2021
- 15 December 2021
- 19 January 2022
- 16 February 2022
- 16 March 2022
- 20 April 2022
- 25 May 2022

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SHEFFIELD CITY COUNCIL

Co-operative Executive

Meeting held 9 June 2021

PRESENT: Councillors Terry Fox (Chair), Julie Grocutt, Jayne Dunn, Cate McDonald, George Lindars-Hammond, Paul Wood, Douglas Johnson, Paul Turpin and Alison Teal

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1. APOLOGIES FOR ABSENCE

1.1 An apology for absence was received from Councillor Mazher Iqbal.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 Councillor Jayne Dunn Declared a personal interest in Agenda Item No. 7 - Sheffield Covid Business Recovery Plan: Phase 1 Recovery Delivery Programme, as a business owner in Broomhill.

3.2 Councillor Paul Wood declared a personal interest in Agenda Item No. 7 - Sheffield Covid Business Recovery Plan: Phase 1 Recovery Delivery Programme, as the Vice Chair of a local charity.

3.3 Councillor Julie Grocutt declared a personal interest in Agenda Item No. 9 - Stocksbridge Towns Fund, as a member of the Stocksbridge Towns Board.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting of Cabinet held on 17th March 2021 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Public Question received from Nigel Slack

The University of Sheffield seems not to share the commitment of the residents of this city to providing a firm basis for Higher Education. In May the University decided to close it's Archaeology Department. This at a time when there is already a crisis in the availability of these highly skilled jobs. The demand for archaeological expertise to service major infrastructure projects has grown and it

has a major role in ensuring our culture and heritage is not lost to uncontrolled development. From iron age sites to Victorian industrial heritage, new infrastructure and developments are threatening historical sites.

The number of graduates entering the profession has been in decline and Brexit will make it unlikely that external candidates can be recruited to fill the roles needed. Archaeologists are one of the 'Skilled Worker Shortage List' professions identified by the Government. Commercial archaeology units cannot recruit fast enough and the University's excuse that the demand for the subject is declining has been described by one commercial unit as "Absolutely False" & "Total Garbage". (<https://digventures.com/>)

The University is putting a world renowned department in jeopardy for the sake of it's big business agenda. The Archaeology department provides expertise across the country, from Stonehenge to our own Sheffield Castle and it's loss would diminish the standing of the University as a seat of learning and damage the reputation of the city of Sheffield as a centre of the knowledge economy.

What steps will the City Council take to challenge this decision, in line with his commitment to skilled jobs within the city and to supporting the Arts, Culture and Heritage economy?

What will the City Council do to tackle one of the underlying causes of this issue, the Governments slashing of Humanities Education funding by 50%, thereby encouraging the creation of generations of narrow focus work fodder rather than all round well educated citizens of a modern city?

5.2 The Executive Member for Education, Children and Families shared the disappointment over the decision of Sheffield University to close its Archaeology Department, but unfortunately, the Council had no influence over the courses offered by the University. Assurances had been given that the specialist niche areas had been absorbed into other courses. The erosion of the education system was a source of concern and the Executive Member for Education, Children and Families gave a commitment to fight for a broader curriculum at all levels of education.

5.3 The Executive Member for Climate Change, Environment and Transport agreed that it was an important issue that would have a detrimental impact on the city and had asked for a meeting with the University management to discuss the issue.

6. DELIVERING FOR OUR COMMUNITIES - DEVELOPING A 1 YEAR PLAN FOR SHEFFIELD'S RECOVERY

6.1 The Chief Executive presented the report to deliver the Co-operative Executive's commitments and establish focus and purpose for the year ahead, it was proposed that a one-year recovery plan be developed by the Co-operative Executive for the 2021-22 municipal year, with a final draft to be presented to the Executive for consideration at its meeting on 21st July.

The one-year plan will also:

- recognise the critical importance of excellent core services, setting out actions to drive rapid improvements in SCC services where customers and residents have told us that we are not meeting their expectations
- support the city's recovery, complementing the proposals set out in the Sheffield Covid-19 Business Recovery Plan: Phase 1 Recovery Delivery Programme
- create the vital foundations for a longer-term corporate plan and priority-based budget for future years, with work proposed to start on a new 3-5 year plan this summer
- include clear actions that will ensure that Sheffield City Council is in the best possible position to deliver the administration's priorities and be effective in working alongside communities and partners to build a more sustainable, inventive, and socially just Sheffield. As an employer and leader in the city, we need to aspire to be an outstanding organisation; a council that all Elected Members, staff and citizens can be proud of.

6.2 **RESOLVED:** That the Co-operative Executive:-

1. Recognises the huge efforts that the whole city has made to respond to the Covid-19 pandemic;
2. Offers thanks to citizens, communities and everyone in the public, voluntary, community, faith and private sectors who have and will continue to support the city through the pandemic;
3. Urges everyone eligible to get vaccinated with their first and second jabs and continue to make good choices as the Covid-19 restrictions ease;
4. Agrees that Sheffield City Council needs to set out a plan for the year ahead to co-ordinate our recovery from Covid-19, deliver the administration's priorities and create robust foundations upon which to build a fair, sustainable future for the city;
5. Agrees to receive a draft 1 year recovery plan for approval at the Cabinet meeting on 21st July 2021;
6. Agrees that planning work should commence on the production of a longer-term (3-5 year) Corporate Plan and priority-based budget for municipal year 2022/23 onwards and that this should be subject to further reports to the Co-operative Executive and relevant Transition Committees; and
7. Notes the plan will include priority actions to build the capability of the organisation and deliver 'a council to be proud of'.

6.3 **Reasons for Decision**

6.3.1 The recommendations recognise that the Covid-19 pandemic has seen an unprecedented collaborative response from communities and public, private, and VCF sector partners in the city. The coming year is a pivotal moment for the city

and the recommendations reflect the ambitions of the Co-operative Executive to deliver an immediate plan to support the city's recovery and ensure that SCC is well-placed to respond to the ambitions and expectations of all our communities.

6.4 **Alternatives Considered and Rejected**

- 6.4.1 1. Developing a longer term plan this year – this would have the advantage of bringing longer-term focus for the organisation but as we begin to recover from Covid-19, there is an immediate need to have a deliverable plan this year, working with the Co-operative Executive to deliver the priorities set out in the Co-operative Agreement. Further, the governance transition to a Modern Committee System from May 2022 ensures that having a shorter-term plan for this year will enable us to focus on the necessary in-year steps to support the organisation's transition.
- 6.4.2 2. Do nothing – doing nothing is not a viable option. To support the city's recovery from the Covid-19 pandemic, Sheffield City Council needs to be focused on using its capacity to deliver the Co-operative Executive's priorities for the city and enabling our committed employees achieving the best outcomes for all our communities.

7. **SHEFFIELD COVID BUSINESS RECOVERY PLAN: PHASE 1 RECOVERY DELIVERY PROGRAMME**

- 7.1 The Interim Executive Director, Place submitted a report which proposed that the Co-operative Executive endorse Phase 1 of the Recovery Delivery Programme, to deliver against the Business Recovery Plan agreed by Cabinet in Oct 2020.

There are multiple funding sources identified against the delivery programme, which have been subject to separate decisions, and have established appropriate delegations. As such, this report was seeking endorsement and approval from the Co-operative Executive for the suite of activities outlined.

7.2 **RESOLVED:** That Cooperative Executive:-

1. Support the proposal to create a 'Summer in The Outdoor City' city-wide visitor campaign; to deliver a large-scale programme of events during the summer across the city centre; and to showcase community and district centre events and partner activities that help to generate footfall and visitors through the summer months;
2. On the recommendation of the Economic Recovery Fund Steering Group, endorse the first wave of projects to be taken forward for development, through the £2m Economic Recovery Fund. This includes 6 projects to support the recovery of District Centres, bringing back footfall and investing in the regeneration of the local high street, and a further 6 projects focused on animating the city centre to support the delivery of the Summer in The Outdoor City proposal;

3. Approve that the Member led Economic Recovery Fund Steering Group will now be chaired by Cllr Paul Turpin, as Executive Member for Inclusive Economy, Jobs and Skills (responsible for District Centres) and that Cllr Julie Grocutt, as Deputy Leader and Executive Member for Community Engagement and Governance (responsible for Covid response and recovery) will be invited to join the steering group;
4. Approve the proposed activity to be funded from the Welcome Back Fund, including the continuation of the district centre Business Information Officers who are supporting businesses to be Covid secure; helping high street businesses get online; and the delivery of the marketing and communications campaign to support reopening;
5. Harness Sheffield City Council's local Additional Restrictions Grant to support the delivery of the Summer in the Outdoor City Proposal, and to work with the Business Response Group to identify a further set of projects which would: kick start the green recovery, accelerate start-ups; and further support the growth aspirations of SMEs with appropriate grant programmes to deliver more investment and jobs in Sheffield;
6. To note the associated Co-operative Executive Report to accept the European Structural Investment Funds (ESIF) grant for the £2.3m Low Carbon Business Support project that will operate until 30th June 2023 and is part of this Recovery Delivery Programme;
7. Agree that the Director of Finance and Commercial Services will work with the Head of Service for Economic Strategy and Commissioning on this delivery programme to ensure the most effective use of funds. This will be done with respect to any legal requirements and the eligibility and delegations set out for each funding stream; and
8. Note, with thanks, the ongoing contribution from the Business Response Group in the development and delivery of the Business Recovery Plan.

7.3 Reasons for Decision

- 7.3.1 The COVID pandemic has presented a number of challenges for businesses and the economy which, if not addressed, could lead to long term issues in terms for employment, business and wages with knock-on impacts on health inequalities and people's wellbeing.

The Sheffield COVID Business Recovery Plan set out the priorities for the city in addressing these issues and creates a framework for the Council to work alongside the business community to support the city's recovery, protecting jobs and businesses.

The activities in the report demonstrates delivery against the BRP framework and enables critical projects to progress as Phase 1 of the city's Recovery Delivery

Programme.

The activities outlined in this report have been developed following advice and discussion with Public Health colleagues and ensure an appropriate balance between reopening the economy and encouraging people to support local businesses and doing this safely in a way that minimises the risk to people's health.

7.4 Alternatives Considered and Rejected

7.4.1 A number of options were tested for each of the funding streams identified in this report, as part of the original delegations outlined in table 3. Furthermore, in the development of this programme several options were considered.

Option1: Do minimal option: SCC business support, investment and marketing functions return to 'business as usual' activity and stop providing Covid support as the economy reopens. Additional funding is not sought, and recovery projects are not developed for delivery.

This option would not deliver against the BRP agreed by Cabinet and critically would lead to further economic distress, as businesses are not supported to reopen.

7.4.2 Option 2: Do not stimulate demand to bring back footfall and visitors: SCC business support and Covid critical interventions continue but no additional funding is sought to stimulate demand, consumer confidence and tourism. Specifically, The Summer in The Outdoor City Proposal and elements of the Welcome Back Fund are not progressed.

This option would not deliver against the specific gap in this area identify by the BRG in the BRP. It would lead to slower recovery and a protracted period where businesses maybe operating at a loss, due to reduced demand, putting businesses and jobs at risk.

7.4.3 Option 3: Approve Phase 1 of the Recovery Deliver Programme, to support businesses to adapt and thrive to the new economic climate and to support the high street and hardest hit sectors by working to bring back demand, through effective marketing and communications, the 'Summer in The Outdoor City' campaign, outdoor events and animation activity to encourage people to visit their District and City Centres and support local businesses.

This option would progress delivery of the BRP and help footfall and demand to return to highstreets and the hospitality sector quicker, delivering against the outcomes identified in this report.

8. SHEFFIELD CITY REGION - LOW CARBON BUSINESS SUPPORT PROJECT

8.1 The Interim Executive Director, Place submitted a report which informed Members that Sheffield City Council had received approval from the Ministry for Housing,

Communities and Local Government (MHCLG) to European Structural and Investment Funds, and to act as Accountable Body for the SCR Low Carbon Business Support project.

The report sought the approval for the Programmes and Accountable Body Team within City Growth to act as Accountable Body and to enter into the Funding Agreement with MHCLG for the above project and for the project to be delivered as outlined in the report.

8.2 **RESOLVED:** That Cooperative Executive:-

1. Agrees that Sheffield City Council through the Programmes and Accountable Body Team will act as Accountable Body for the Sheffield City Region (SCR) Low Carbon Business Support project;
2. Authorises the Council to enter into a funding agreement with the Ministry of Housing, Communities and Local Government (MHCLG) and to accept a grant of £1.383 million. Note that this will require delivery partners and the private sector to provide match funding of up to £0.922 million, giving a total project spend of up to £2.305 million from May 2021 to September 2023;
3. Authorises Sheffield City Council to pay the relevant levels of grant to SME's;
4. To the extent not already delegated to them by the Leader's Scheme of Delegation, delegates Authority to the Director of City Growth in consultation with the Director of Legal and Governance to:
 - o agree the terms of and provide approval to enter into the Service Level Agreements with the Delivery Partners of the project.
 - o to agree the terms of the offer letter that will be entered into with all successful business applicants of the grant scheme; and
5. To the extent not already delegated to them by the Leader's Scheme of Delegation, delegates Authority to the Director of City Growth in consultation with the Director of Finance and Resources and Director of Legal and Governance to:
 - o agree the terms of and approve any variations to the ERDF funding agreement.
 - o agree the terms of and approve any additional match funding that is secured to deliver the project.
 - o take any further decisions necessary in order to meet the aims, objectives and outcomes of this report.

8.3 **Reasons for Decision**

8.3.1 Approval of the recommendations will allow:-

Entering into the Funding Agreement:

- Allow the provision of additional and specialist business support services in

respect to low carbon across the region building upon the wider business support service already offered to SME's across region. This additional support will address the climate change agenda and contribute to business productivity.

- Project delivery to commence immediately meaning that businesses can access support from this programme from as early as June 2021.
- Assist 260 SME businesses across the City Region to deliver low carbon interventions and improve their productivity between June 2021 and the end of June 2023.
- Provide 140 grants to SMEs that will secure nearly £1m of Private Sector Match funding.
- Generate an estimated 843 Tonnes reduction in Green House Gas emissions.

SCC acting as Accountable Body:

- Efficiencies to be gained from utilisation of the existing Programme and Accountable Body Team using existing systems, processes and people are already in place.
- The potential for SCC to act as Accountable Body / Managing Agent for other SCR-wide schemes.
Ensures that the project is delivered in South Yorkshire securing over £1.3m ERDF and delivering the low carbon and economic benefits.

8.4 Alternatives Considered and Rejected

- 8.4.1 An initial proposal to develop and deliver the project was led by the Sheffield City Region Executive. However, this was not progressed given the SCR did not feel they had sufficient experience of European funding to deliver it on behalf of the South Yorkshire Local Authorities. In order to progress the bid Sheffield City Council offered to step in and act as Accountable Body to ensure the ERDF funding was not lost.
- 8.4.2 Consideration was given to running the proposal with business support only and without additional grant funding. Whilst of some benefit it would not assist SME's implementing low carbon technology where the initial capital cost can often act as a deterrent to invest.
- 8.4.3 A 'do-nothing option' was considered but this would mean that no activity would be taking place with local businesses to deliver a number of Priorities within the Green City Strategy. It would also risk the ability to access more than £1m ERDF to support the local climate change policy.

9. STOCKSBRIDGE TOWNS FUND

- 9.1 The Interim Executive Director, Place submitted a report which updated the Co-operative Executive on the Stocksbridge Town Deal following the announcement that Stocksbridge was successful in securing, in principle, £24.1m funding from the Ministry of Housing, Communities and Local Government (MHCLG); to provide further information around the projects; to seek approval around next steps

including allocation of funding to develop projects to full business case and to progress negotiations regarding the acquisition of targeted properties.

9.2 RESOLVED: That Cooperative Executive:-

1. Note that the Council has been successful in being awarded, in principle, £24.1m from MHCLG;
2. Approve the allocation and commitment of £1.5m of Council funding for 2021/22, in anticipation of receipt of that funding, to undertake feasibility, site investigations and project development work up to full business case for the 10 projects identified in this Report and add the Stocksbridge Town Deal project to the capital programme;
3. Note the intention to submit an application to the Sheffield City Region Mayoral Combined Authority for £1.8m funds for the Manchester Road Project and delegate authority to the Executive Director of Resources to accept the grant and commit the Council to act as Accountable Body should that bid be successful; and
4. To the extent not covered by existing delegations, delegate authority to the Chief Property Officer in consultation with the Director of Legal and Governance and the Executive Director of Resources to enter negotiations and acquire property interests as required to fulfil the objectives in the Town Deal Plan.

9.3 Reasons for Decision

- 9.3.1 The Stocksbridge Town Deal provides a significant opportunity to fund significant interventions to address current and future issues and challenges within the Town. The requirement on the Council to cashflow the cost of the process of developing the Full Business cases which will the funding is essential to deliver the Stocksbridge Town Deal.

9.4 Alternatives Considered and Rejected

- 9.4.1 Do nothing – the Council could choose not to progress the work to secure the Towns Deal. This would be a missed opportunity to regenerate one of City's neighbourhoods. Fundamentally this is a once in a generation opportunity to address some key infrastructure problems faced by Stocksbridge with its unique geography and challenges, compounded by the pandemic.

10. EXTENSION OF THE ALTERNATIVE PROVIDER FRAMEWORK

- 10.1 The Executive Director, People Services submitted a report which informed Members that Lifelong Learning was seeking permission put in place a new provider framework for the delivery of alternative provision for the coming academic year, September 2021 – July 2022. The framework will allow Sheffield City Council to procure delivery of alternative provision programmes appropriate for school-aged pupils from organisations with an assessed capability and capacity

to provide.

- Having an AP framework will mitigate any risk to secondary school pupils associated with attending non-regulated provision and help with behaviour intervention. AP providers on the framework will have undertaken due diligence and necessary checks comply with procurement rules and be subject to on-going quality assurance and contract management.
- Providers on the framework will be able to bid to provide provision designed for secondary school aged pupils who would benefit from off-site education to re-engage students with the mainstream, school-based curriculum.
- The creation of a new, 1 year, AP framework agreement will allow the council to undertake review of the delivery of the programme which has been postponed due to the impact the impact of COVID-19.

10.2 RESOLVED: That Cooperative Executive:-

1. Agree the proposal to establish a new AP framework from September 21 to July 22 in accordance with Regulations 74 – 76 of the Public Contracts Regulations 2015; and
2. Approve the Council entering into the AP framework agreement with alternative provision providers to enable it to fulfil its legal duties under s19 Education Act 1996.

10.3 Reasons for Decision

- 10.3.1
- A framework will ensure the consistency of quality of Alternative Programme provision for schools, regulates costs and provide a uniform, coherent approach for the city
 - It provides an opportunity to develop and provide appropriate AP programmes to all secondary school pupils who would benefit from it.
 - It provides an opportunity to develop intervention programmes where Alternative Programme providers can support vulnerable pupils' reintegration into a mainstream school-based curriculum and result in better learning outcomes.

10.3.2 An Alternative Provision framework can provide vital data for the city as a whole and individual schools relating to cohort characteristics and needs; the take up of provision; progress tracking of individuals and groups; and achievement of learning outcomes thereby contributing to planning and continuous improvement.

10.4 Alternatives Considered and Rejected

10.4.1 There is a risk associated with not regulating the use of Alternative Provision in the secondary sector, specifically secondary schools will continue to use providers which have not been subject to prior due diligence and on-going contract management. Pupils will not receive a planned programme with clear learning outcomes.



Author/Lead Officer of Report:
Abby Brownsword/Principal Committee Secretary

Tel: 27 35033

Report of: *Executive Director, Resources*

Report to: *Co-operative Executive*

Date of Decision: *23 June 2021*

Subject: *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? <i>N/A</i>		
Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers: None

(Insert details of any background papers used in the compilation of the report.)

1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>People Portfolio</u>		
Tracy Bagshaw	Teacher, Nether Green Infant School	31
Carmen Caine	Provider Services Worker	30
John Doyle	Director of Business Strategy	36
Madeleine Fryer	Library and Information Assistant	21
Angela Goddard	Night Residential Support Worker, Children and Families	26
Lisa Gregory	Operational Team Leader, Adult Health and Social Care	41
Christine Hall	Practice Teacher, Children and Families	54
Julie Heathfield	Independent Reviewing Officer, Children and Families	32
Jayne Kilby	Senior Learning Mentor, Lowfield Community Primary School	27
Jill Lees	Lunchtime Supervisor, Mundella Primary School	24
Debbie Matthews	Clerical Officer, Reignhead Primary School	42
Farhat Mumtaz	Intervention Worker, Children and Families	31
Carol O'Neil	Team Manager Adoption Panel Advisor, Children and Families	41
Hilary Smith	Teacher, Greystones Primary School	35
Julie Storey	Headteacher, Pipworth Community Primary School	29
Patricia Turner	After School Club Manager and Supervisory Assistant, Greystones Primary School	30

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
Jennifer Wilson	Schools and Young People Library Officer	39
<u>Place Portfolio</u>		
Julian Arnell	Building Surveyor	42
David Aspinall	Service Manager Countryside	37
Andy Barker	Civil Enforcement Officer	40
Carole Barrett	Transport Operational Delivery Officer, Transport Services	38
Margaret Beard	Passenger Assistant, Transport Services	41
Kevin Bramhall	Gardener, Parks and Countryside Service	41
Daniel Coyle	Working Team Leader, Parks and Countryside Service	22
Margaret Dakin	Older Persons Independent Living Team Manager	21
Neil Dawson	Director of Transport and Facilities Management	36
Jim McNeil	Archaeologist	23
Andrew Tilsley	Senior Engineer	44
David Roberts	Motor Vehicle Fitter, Transport Services	35
Catherine Whitworth	Neighbourhood Support Officer	20
<u>Resources Portfolio</u>		
David Ashmore	Intake Clerk	40
Sharron Wilde	ICAM Officer	39



Author/Lead Officer of Report: Lorraine Mitchell,
PH Contingency Planning Officer

Tel: 07581455748 / 0114 2734504

Report of: *Director of Public Health*

Report to: *Co-operative Executive*

Date of Decision: *23rd June 2021*

Subject: *Sheffield Local Outbreak Control Plan*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Executive Member Portfolio does this relate to? Deputy Leader		
Which Scrutiny and Policy Development Committee does this relate to? Overview and Scrutiny Management Committee		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		
<i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>		

Purpose of Report:

The Sheffield Local Outbreak Control Plan, first produced in June 2020, has been reviewed and updated to reflect changes in circumstances and the Government's Roadmap for exiting national lockdown (*Covid-19 Response: Spring 2021*). This report presents the revised Plan for approval and describes the implications for longer-term planning.

Recommendations:

That Co-operative Executive

- Notes that the Outbreak Control Plan has been updated to reflect changes in circumstances, in line with the Government's roadmap for exiting lockdown, since the first iteration of the Plan was published in June 2020
- Approves the Sheffield Local Outbreak Control Plan
- Agrees that the Director of Public Health should continue to lead the direction of the Plan and any review framework or timeframe, and authorises him to update the Plan as necessary in 2021/22
- Notes that the financial impact of the Plan will be considered in the Medium-Term Financial Strategy
- Notes that longer-term planning will be undertaken for the end of the Control Outbreak Management Fund (COMF) grant in March 2022, linked to corporate emergency planning arrangements, recovery and the response exit strategy

Background Papers:

(Insert details of any background papers used in the compilation of the report.)



Sheffield Local
Outbreak Control Plan

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: Kayleigh Inman
	Legal: Andrea Simpson
	Equalities: Adele Robinson
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	EMT member who approved submission:
	<i>Greg Fell</i>
3	Executive Member consulted:
	<i>Julie Grocutt</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Lorraine Mitchell</i>
	Job Title: <i>Contingency Planning Officer – Public Health</i>

1. PROPOSAL

- 1.1 On 22 May 2020 Government announced that as part of its national strategy to reduce infection from SARS-CoV-2 it would expect every area in England to create a local Outbreak Plan. Sheffield's first Local Outbreak Control Plan was published in June 2020 based on an immediate need and short-term planning.

A review was required following publication of the Government's Roadmap for exiting national lockdown (*Covid-19 Response: Spring 2021*), the accompanying refresh of the Contain Framework guide for local decision makers and an increasing focus on Variants of Concern (VOC). The Plan has been reviewed, updated and feedback/lessons learned provided to DHSC, and remains linked to the Control Outbreak Management Fund grant. Scientific evidence continues to drive the national response, the Sheffield Local Outbreak Control Plan provides the strategy to apply developing scientific evidence. This plan will need to remain iterative as the science develops and is turned into policy and guidance nationally. It should be noted that programme definition documentation underpins themes within the Plan.

The Plan has largely stood the test of time, with this second iteration establishing a more detailed structure for the coordinated response to continue in Sheffield. The Plan will need to continue to evolve as the country comes out of lockdown with the risks that may arise including that further variants may emerge.

Resource for all Plan themes largely come from existing Council staff with other jobs. This continues to have an impact on pre Covid services currently suspended in support of the Plan. Support for future iterations of the Plan will benefit from inclusion in the Medium-Term Financial Strategy and longer-term planning for post March 2022, when the COMF grant ends.

Sheffield has developed a large Covid Response Hub, some sections of which (in particular Contact Tracing) act as de facto local extensions of the regional PHE health protection team. A number of themes within the Plan have significantly increased partnership working with the VCF sector, in particular, Prevention, Communication, and Support to Isolate reinforcing and improving relationships. This raises the questions of what do we do now to maintain and improve this success? We have the opportunity to identify lessons learned, improve and continue to embed significant best practice across the city.

It is unclear what permanent planning arrangements will be required in relation to SAR-CoV-2 and with long term uncertainty post March 2022, planning required both at central and local government levels will be key. This planning will benefit from linking to existing corporate

emergency planning arrangements, recovery and the response exit strategy to establish the new normal for the city.

The updated Sheffield Outbreak Control Plan is attached to this report.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 The Plan is an accumulation of expertise from pre-existing health protection plans in Sheffield with measures implemented to contain any COVID-19 outbreak and protect the public's health. The Plan includes a set of arrangements for surveillance of and response to local outbreaks and infection rates. Defined workstreams in the Plan are linked directly to Government specific areas of focus and planning themes, supported by programme documentation for each workstream.

The plan provides a coordinated city-wide response to the coronavirus pandemic. It allows subject area specialists to deliver specific elements of the response. Delivery uses local knowledge, existing relationships, area expertise and applies these skills and resource in a coordinated manner. The Plan fulfils the national strategy to reduce the impact of SARS-CoV-2.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 There is no requirement for public consultation on the Sheffield Outbreak Plan. However, the Plan has been developed using the Rapid Health Impact Assessments carried out in summer 2020 and has been shaped by key partners across the city including the VCF sector and has been endorsed by Sheffield's Covid-19 Prevention & Management Board.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 As a Public Authority, we have legal requirements under Section 149 and 158 of the Equality Act 2010. These are often collectively referred to as the 'general duties to promote equality'. To help us meet the general equality duties, we also have specific duties, as set out in the Equality Act 2010 (Specific Duties) Regulations 2011. We have considered our obligations under this Duty in this report and in particular those relating to the people most impacted by COVID 19 such as disabled people, Black Asian and Minority Ethnic people and older people, and others who share protected characteristics, although not exclusively. The Council is committed to ensuring that all citizens, particularly those who are most vulnerable, have access to the information and support they need in relation to outbreak management and COVID 19 overall.

We undertook a series of rapid health impact assessments and a survey within the last year that helped guide our work. We also set up

and facilitated a weekly group with Black, Asian and Minority Ethnic Communities in response to COVID. We will continue to ensure that we support the communities of Sheffield and will undertake further impact analysis on any further activity we undertake either short or longer term.

4.2 Financial and Commercial Implications

- 4.2.1 COMF funding is designed to support Local Authorities to deliver the objectives set out in their updated Local Outbreak Management plans.

The specific public health activities that can be funded from the COMF is left to the judgement of Local Authorities (LAs) in conjunction with their Directors of Public Health, as the DHCS recognises that LAs are best placed to determine local priorities that will best meet the needs of their communities.

At the current time, the COMF funding is expected to end by Mar 22; further work is required to determine the longer-term activity and resources required by the Council. This will be informed by Central Government through guidance and/or legislation. Any impact will be fed into the SCC Medium Term Financial Strategy.

4.3 Legal Implications

- 4.3.1 There is no statutory requirement for a local authority to produce Covid-19 Outbreak Control Plan. The Council has various statutory functions in respect of public health, and the Director of Public Health is responsible for the Plan by virtue of his statutory responsibility for the exercise of the local authority's functions that relate to planning for, or responding to, emergencies involving a risk to public health (Part 3 of the National Health Service Act 2006 as amended by the Health and Social Care Act 2012).

The Council has enforcement and regulatory powers to support the Plan through regulations made under the Health Protection (Control of Disease) Act 1984 such as the Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 and the Health Protection (Coronavirus, Restrictions) (No. 3) (England) Regulations 2020, or made under the Health and Safety at Work Act 1974.

Other relevant statutory roles and responsibilities are described in Appendix 1 of the Plan.

5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 There is an expectation under the national strategy to reduce infection from SARS-CoV-2 that every area in England will create a local Outbreak Plan. No other options have been considered.

6. **REASONS FOR RECOMMENDATIONS**

6.1

- To continue to see a reduction in infection rates across the city
- To open Sheffield in line with the Governments Road map, positively impacting the local economy
- To continue monitoring and addressing health inequalities impacted by SARS-CoV-2
- To understand and agree the medium and longer term financial, resourcing and health protection implications for Sheffield.
- To establish clear future governance arrangements and impacts on future Plan iterations
- To continue measure the success of our Plan through
 - Data intelligence,
 - Peer reporting

COVID-19

Sheffield Local Outbreak Control Plan

Version Number	3
Date Issued	03/06/2021
Plan Author[s]	Lorraine Mitchell & Dan Spicer
Plan Owner	Greg Fell – Director of Public Health, Sheffield City Council
Authorised by	Covid Strategy Board - Sheffield City Council
Review Date	03/12/2021

CONTEXT

On 22 May 2020 Government announced that as part of its national strategy to reduce infection from SARS-CoV-2 it would expect every area in England to create a local Outbreak Plan. National Guidance was issued jointly by Public Health England (PHE) with five key partner agencies. Publication of the Government's Roadmap, for exiting national lockdown, February 2021, the accompanying refresh of the Contain Framework and an increasing focus on Variants of Concern (VOC) requires a review and refresh of this plan.

This Local Outbreak Control Plan builds on existing health protection plans and puts in place measures to contain any COVID-19 outbreak and protect the public's health. This is led by the Director of Public Health and involves a wide range of organisations to enable agencies in Sheffield to prevent, know about and respond to outbreaks of COVID-19 infection in our city.

This Plan describes the key themes established which provides Sheffield's response to SAR-CoV-2 pandemic. The Plan brings together in one place an overview of our response and sets out the arrangements for surveillance of and response to local outbreaks and infection rates. This plan provides public reassurance and a point of transparency.

The Plan identifies aims, objectives, workstreams and the appropriate governance and responsibilities for each of those. The Plan's workstreams link directly to Government specific areas of focus and planning themes. This Plan is supported by programme documentation, the detail of which is not reproduced in this plan for purposes of clarity and brevity.

This plan does not consider a choice between "zero or not" as this is an unhelpful dichotomy. Whilst zero Covid is an aspiration, it is an endemic illness and will need to be treated as such and aim to keep infection as low as possible. Given the global circulation of Covid-19, truly achieving zero Covid is desirable but unachievable without border closures. We have not achieved zero in any other infectious disease, even where an effective vaccine has been available for decades.

INTRODUCTION

Sheffield City Council, alongside multiple organisations, and partnerships across the city, continue to work together to support a range of settings (e.g. schools, care homes, workplaces) and communities, both proactively and reactively as part of the overall COVID-19 response.

This activity began and continues in the Test, Trace, and Isolate phase of pandemic management, working closely with PHE and NHS Test & Trace (NHS T&T). Activity has progressed to include both contact tracing and vaccination, as the City worked through lockdown assisting workplaces and schools to remain open safely and allow essential services to be maintained throughout.

The COVID-19 pandemic can be viewed as a number of smaller outbreaks in local areas or groups of people. Outbreak control or outbreak management is the approach to both identifying where are there are cases of disease and then putting in place

control measures to reduce the spread of the disease. Control measures can include contact tracing to enable speedy isolation of people who are potentially infected to reduce spread. In Sheffield City Council we work routinely with PHE, NHS T&T, and other local partners (for example NHS organisations) to manage outbreaks of a number of different infectious diseases using standard guidance. As local partners we have insight and relationships locally that can support outbreak control, this also applies for COVID-19.

This document is Sheffield’s Outbreak Control Plan (OCP), and focuses on DHSC’s planning themes [table 1] and specific areas of focus [table 2]

Table 1: DHSC’s Planning themes [updated as at 26th February 2021]

Plans should include	Plans should reflect	Plans should address
Higher-risk settings, communities and locations e.g. care home, prisons, hospitality, hospitals and education	Community Testing	Responding to Variants of Concern [VOC]
Vulnerable and underserved communities	Contact Tracing	Action on Enduring transmission
Compliance and enforcement	Support for Isolation	Enhanced Contact Tracing, in partnership with HPT
Governance	Outbreak Management	Ongoing role of Non-Pharmaceutical Interventions [NPI’s]
Resourcing	Surveillance	Interface with vaccine roll out
Communications and engagement, including community resilience		Activities to enable ‘living with Covid’ [Covid secure]
Data integration and information sharing		

AIM AND OBJECTIVES OF THE OUTBREAK CONTROL PLAN

The aim of this Plan, and associated programmes, is to ensure that we:

- **PREVENT** the disease from spreading
- **KNOW** what is happening in our communities
- **RESPOND** to outbreaks when they do occur
- Create **CONFIDENCE** in partners and residents in the city that a plan is in place for the city to prevent, know and respond to COVID-19.

There are several interventions available to us to achieve the aim of the Plan:

- Preventing outbreaks and cases before they occur via good infection prevention and control; rigorous messaging around hand hygiene, social distancing and staying at home when symptomatic.
- Significant and ongoing communication and engagement with individuals and communities, reaching into every bit of the city through work with partners and trusted message-givers.
- Managing outbreaks as they occur via routine outbreak management processes and Standard Operating Procedures (SOPs). Contact tracing is part of outbreak management.
- Developing local surveillance mechanism and early warning indicators. This will involve an integration of intelligence we receive from the Joint Biosecurity Centre and locally sourced intelligence, to help us intensify action where needed (specific geographies, settings, communities of interest).

The objectives of this Plan are to:

1. Outline the procedure for managing and responding to COVID-19 outbreaks in single settings and/or institutions e.g. schools and care homes, and in other high-risk places, locations and communities of interest.
2. Outline local methods and access routes to timely testing and interfaces with national systems.
3. Outline the local and regional contact tracing capability and process in complex settings, and interfaces with national systems and programmes.
4. Summarise process and coordination of support for vulnerable people needing help to self-isolate.
5. Provide an overview of national and local data, intelligence and surveillance flows and role of the Joint Biosecurity Centre.
6. Summarise the governance structures for the management and response to localised outbreaks of COVID-19 in Sheffield, and across South Yorkshire including mutual aid processes
7. Outline the communications and engagement work needed to ensure the plan is successful.
8. Identify the resources needed to deliver the plan.
9. Define the roles and responsibilities of responding organisations and professionals.

We have grouped these objectives into 10 workstreams (table 2). The first workstream is the key addition to this iteration of the plan: Vaccination. The next six workstreams collectively make up our 'Test, Trace and Isolate' (TTI) programme. The TTI programme

has its own programme documentation including named operational leads for each workstream. This detail has not been reproduced in this Plan, for brevity and readability.

The remaining three workstreams make up the cross-cutting programme of Enforcement & Regulation; Communication; and Governance, Programme Coordination & Resourcing.

Table 2: Sheffield OCP workstreams

	Work stream	Government theme and areas of focus
	1. Vaccination	<ul style="list-style-type: none"> • Vaccination • Higher-risk settings, communities and locations e.g. care home, prisons, hospitality, hospitals and education • Vulnerable and underserved communities • Compliance and enforcement • Governance • Resourcing • Communications and engagement, including community resilience • Data integration and information sharing
Test, Trace and Isolate Programme	2. Preventing COVID-19 from spreading	<ul style="list-style-type: none"> • Enduring Transmission • Covid Safe • Outbreak Management • Vaccination • Testing • Contact Tracing • Self-Isolation • Higher-risk settings, communities and locations e.g., care home, prisons, hospitality, hospitals and education • Vulnerable and underserved communities • Communication & Engagement
	3. Outbreak management	<ul style="list-style-type: none"> • Outbreak Management • Higher-risk settings, communities and locations e.g., care home, prisons, hospitality, hospitals and education • Vulnerable and underserved communities • Compliance and enforcement • Governance • Resourcing • Communications and engagement, including community resilience • Data integration and information sharing
	4. Testing	<ul style="list-style-type: none"> • Testing • Higher-risk settings, communities and locations e.g., care home, prisons, hospitality, hospitals and education • Vulnerable and underserved communities

		<ul style="list-style-type: none"> • Compliance and enforcement • Governance • Resourcing • Communications and engagement, including community resilience • Data integration and information sharing
	5. Contact tracing	<ul style="list-style-type: none"> • Contact tracing
	6. Support to isolate	<ul style="list-style-type: none"> • Enduring Transmission • Self-Isolation
	7. Surveillance, intelligence and data	<ul style="list-style-type: none"> • Surveillance • Outbreak Management • Testing • Enduring Transmission • Data and intelligence
Cross-cutting programmes	8. Enforcement and regulation	<ul style="list-style-type: none"> • Contact tracing • Outbreak Management • Covid Safe • Resourcing
	9. Communication	<ul style="list-style-type: none"> • Testing • Contact Tracing • Self-Isolation • Outbreak Management • Enduring Transmission • Covid Safe • Vaccination • Resourcing
	10. Governance, Programme Co-ordination & Resourcing	<ul style="list-style-type: none"> • Testing • Contact Tracing • Self-Isolation • Outbreak Management • Enduring Transmission • Covid Safe • Vaccination • Resourcing • Surveillance

1. VACCINATION

Named Lead: Marie McKenniff, Sheffield Teaching Hospitals

NHS England leads the vaccination programme in the UK and has set the parameters and approaches of the programme. Four deployment models have been detailed:

- a. Hospital Hubs
- b. Large Vaccination Centres
- c. Community/primary care led via Primary Care Network site
- d. Community Pharmacy sites

The deployment models are supported by a South Yorkshire and Bassetlaw (SYB) Lead Provider, Sheffield Teaching Hospitals. It plays a key coordinating role, linking to the system at Regional (North East and Yorkshire level) and into Hospital Hubs and Local Vaccination Sites across the SYB system. Sheffield Teaching Hospitals NHS Foundation Trust (STH) leads on workforce planning and supply (vaccinators, administrators, and volunteers). Lead Providers have responsibility for establishing and running the Large Vaccination Centres.

A City-Wide Vaccination group led by the DPH, brings together all partners to provide coordination and links into the Sheffield and South Yorkshire and Bassetlaw footprint.

Full details of the programme are contained in the Sheffield Covid Vaccination Plan.

Funding is being allocated to community groups across the city to support vaccine engagement and tackle hesitancy. Data intelligence will continue to be monitored to provide vaccination uptake figures. Where uptake and hesitancy remain low in some cohorts, groups and communities, further targeted communication messages and support work will continue.

2. PREVENTING COVID-19 FROM SPREADING

Named lead: Julia Thompson, SCC

A. Workstream purpose and key activities

The purpose of this workstream is to identify gaps in preventive action and act to fill them. Key activities will include:

- Advice and guidance to workplaces, settings and communities on preventing spread of COVID-19
- Identify areas of prevention where action or resource is missing and ensure action is taken
- Provision of technical and scientific support, advice, and guidance - reactive and proactive
- Use of behavioural Sciences to inform action
- Development of tools and resources for other workstreams to use (e.g., Care Homes Guidance)
- Maintain overview of all preventive action
- Resource communications functions and advice on communications strategy to populations and settings
- Develop prevention guides for any settings which don't yet have them

B. Role of the Sheffield Outbreak Control Board in prevention

Outbreak control management only has a small impact on overall transmission reduction, estimated to be as low as 15%. At least half of transmission reduction to date has come from people staying at home, and 30% from social distancing. So, these prevention measures of staying at home and social distancing will continue to be crucial in keeping cases of COVID-19 low in Sheffield. Studies are also suggesting that nationally, only approximately half of people with symptoms suggestive of COVID-19 are reporting them to the national NHS Test and Trace system. We need this to be much higher in Sheffield, therefore there is a very significant communication and engagement programme that will continue for at least 12 to 18 months.

One of the most significant roles for the Board will be preventing outbreaks and cases before they occur through rigorous messaging around hand hygiene, social distancing, getting tested and staying at home when symptomatic. This needs significant and ongoing communication and engagement with individuals and communities, reaching into every bit of the city through work with partners and trusted message-givers.

C. Enduring Transmission

Through the Local Outbreak Control Operational Group [LOCOG] specific areas of enduring transmission are monitored and identified in Sheffield. Collaboration with the appropriate workstreams within this Plan follows. Support is tailored for each specific area in need and local knowledge applied. Data intelligence is monitored to measure the impact of the support and other workstreams to identify and tailor further additional support if required.

3. OUTBREAK MANAGEMENT

Named Lead: Ruth Granger, SCC

A. PHE/LA joint standard operating procedures and local guidance for settings

We will follow the PHE/LA Joint SOPs to guide our outbreak management actions. These SOPs cover the following:

- Care homes
- Domiciliary care
- Education settings
- Residential education setting
- Underserved groups
- University settings
- Vulnerable population in residential settings
- Workplace settings
- Primary care

In addition to the SOPs, we have produced and maintain local guidance for settings. This guidance is provider/setting-focused, based on the SOP, that helps providers/settings to understand what they need to do, should they become aware of an individual with symptoms, or on notification of a positive case. Currently the guidance for settings is available for schools and for hostels for homeless people. We will continue to develop guidance for settings to help them to understand their role should they become aware of cases.

We have established processes and increased our capacity to support PHE in outbreak management via the following:

- Established a Single Point of Contact (SPOC) email and phone number for PHE to alert the Local Authority to outbreaks; and a rota of staff (Public Health and Environmental Health) to staff the SPOC on a 7-day service (9am-5pm)
- Trained Local Authority Public Health staff to be able to participate in Outbreak Control Teams (in addition to Environmental Health staff, who already participate in Outbreak Control Teams)
- Trained Local Authority Public Health staff to chair these teams as needed by PHE
- Established operational groups to support the process including:
 - Local Outbreak Control Operational Group [LOCOG] – The Plan workstream leads coordination meeting
 - Weekly SCC/PHE comparison group to compare outbreak data and soft intelligence to gain a full picture of the Sheffield outbreak picture.
 - Weekly Learning Time – delivers a mini de-brief on the previous week. Capturing lessons learned and influencing planning for coming week.
 - Weekly Local Outbreak Control Team [LOCT] meeting – sharing current position on outbreaks, reviews and agrees process changes in line with changing position and national guidance.

Variants Under Investigation and Of Concern

It is important to note that the measures to prevent the spread and manage outbreaks of **all** variants are exactly the same. Current evidence shows

- **All** approved vaccines are effective against **all** known variants
- Self-isolation continues to be the best way to stop the spread, once identified
- Hands, Face, Space is still effective as are social distancing measures
- Variants under investigation or of concern do not cause more serious illness, although they can spread more quickly

“All viruses – including SARS-CoV-2, the virus that causes COVID-19 – evolve over time. When a virus replicates or makes copies of itself, it sometimes changes a little bit, which is normal for a virus. These changes are called “mutations”. A virus with one or more new mutations is referred to as a “variant” of the original virus.”¹

New variants if considered by experts to have concerning new properties are raised for a formal investigation and classified as ‘variant under investigation’. An expert risk assessment is conducted they will either remain the same or be designated a variant of concern.

Both variants under investigation and variants of concern identified in Sheffield are managed using the standard operating procedures supporting this Plan. Additional swabbing and genome sequencing is carried out on advice from PHE where a variant of concern has been identified and in line with contact tracing for each individual case and or situation. This will provide the basis and background for the activation of Operation Eagle if required.

¹ World Health Organisation – March 1st, 2021

4. TESTING

Named Lead: Susan Hird, SCC

Testing arrangements in Sheffield are embedded and well established. They are designed to provide easy access for the three key testing elements as detailed below.

Symptomatic testing

- Local oversight of DHSC-funded and privately provided Local Test Sites, including work to increase accessibility for most underserved communities
- Local deployment of Mobile Testing Units in response to changes in local infection rates
- Commissioning and oversight of delivery of targeted local symptomatic testing to high risk settings, individuals and in response to Variants of Concern or significant outbreaks (service provided by Primary Care Sheffield)

Asymptomatic testing

- Delivery of Asymptomatic Test Site at English Institute of Sport Sheffield
- Delivery of Community Asymptomatic Testing Vehicle (more commonly known as the 'Community Covid Bus')

Enhanced testing

- Oversight of preparations for and delivery of (if required) enhanced testing (also known as 'Operation Eagle')

Health inequalities data has been used to design Sheffield's approach and flexibility built into the system to allow targeted support across our communities as and when required.

5. CONTACT TRACING

Named Lead: Alex Westran, SCC

Contact tracing (also known NHS Test and Trace) forms one part of outbreak management and sits within other investigative work to reduce the spread of COVID-19. It is part of a wider approach to reducing the spread of COVID-19 which includes testing, tracing and isolating people who have COVID-19 so that the spread of the disease can be reduced. Contact tracing is a method used in control of many infectious diseases. Through finding out who a person with an infection has been in contact with it is then possible to ask those who may have been infected to isolate as quickly as possible, reducing the opportunities for further onward transmission. Contact tracing is only an effective part of reducing transmission if those advised to self-isolate do follow that advice.

A national contact tracing service delivered by NHS Test and Trace is in place (figure 1). We have developed local capacity to support NHS T&T's existing Tier 1 contact tracing function. This local capacity will work alongside NHS T&T to:

- Provide local knowledge and expertise to aid effective contact tracing
- Support and augment outbreak control by providing extra support in settings or groups where additional skills, local knowledge or capacity may be beneficial.

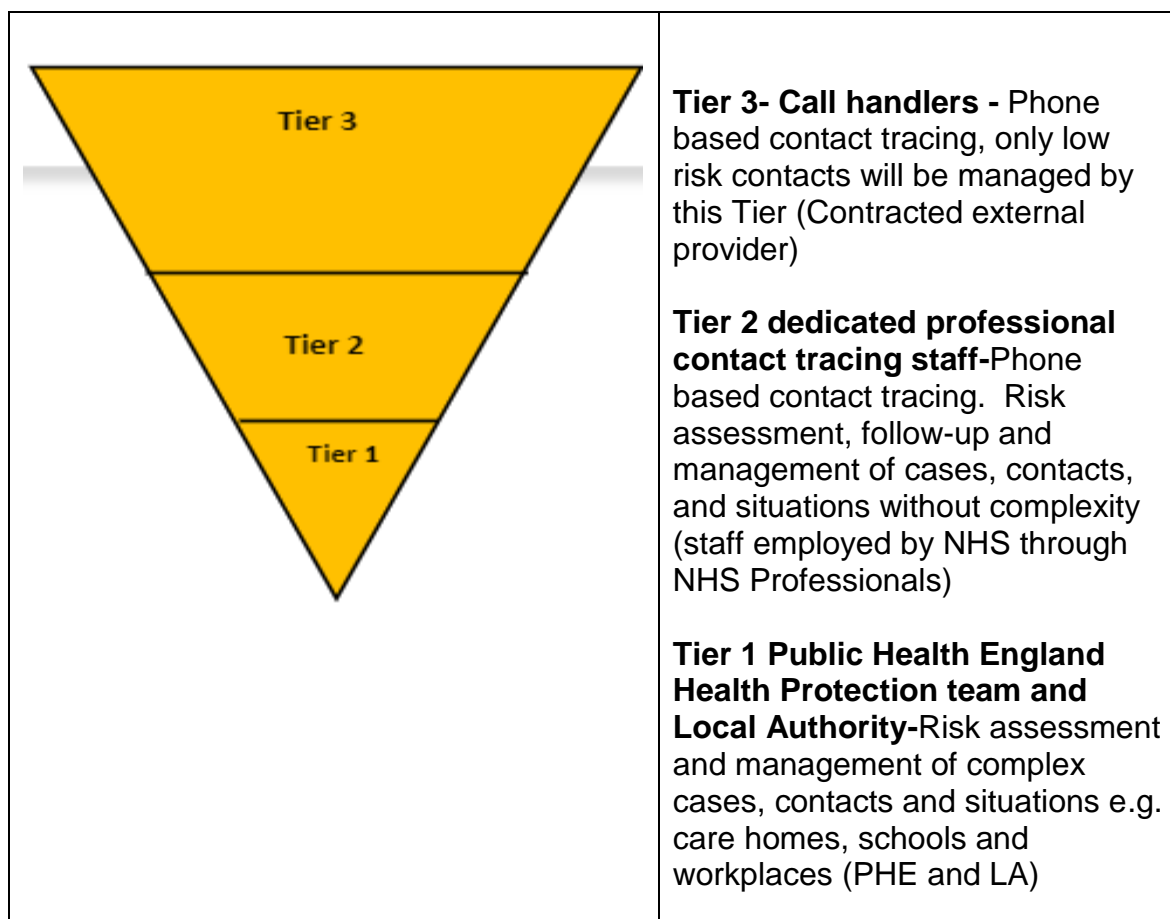
- Support individuals, especially vulnerable groups to be able to self-isolate through our established community support work

Our contract tracing service consists of an operational lead, 3 team leaders and 28 contact tracers with capacity to deal with 150 cases per day. The service is BAU staffed through internal recruitment and agency workers.

Full details of the contact tracing function are contained in the Test, Trace and Isolate Programme Definition Document.

Figure 1: NHS Test & Trace process from testing to contact tracing

- COVID-19 cases are identified by taking specimens from people and sending these to laboratories around the UK to be tested.
- If the test is positive, this is referred to as a lab-confirmed case. Community testing for COVID 19 is now in place through a variety of routes and is now open to anyone in England with compatible symptoms.
- In England, anyone who has a lab-confirmed case will receive an email, text or call from the NHS Test and Trace service (Tier 3). They will be asked where they have been recently and who they have been in close contact with.
- These contacts are then advised or required to take certain actions, such as self-isolation, with the aim of interrupting the onward transmission of communicable diseases. (Tier 3 for low risk contacts and Tier 2 high risk contacts)
- Tier 1 working with PHE Local Health Protection Teams (HPTs) delivering their usual responsibilities of investigation and control of complex outbreaks and situations working with local authorities.



6. SUPPORT TO ISOLATE

Named Lead: Dawn Shaw, SCC

Supporting people to self-isolate has three key aspects of support to enable people to maintain the potentially difficult requirement to isolate for 10 days. These aspects are:

- Practical support – help with shopping, collecting medicines etc
- Emotional support - calls and contact to support mental health
- Financial support – advice and potentially covering costs

Supporting people to isolate, particularly vulnerable people, is a key component in reducing the spread of COVID-19. Testing and tracing will not reduce the transmission of the virus unless people also isolate when they have symptoms, have tested positive or have been identified as a contact of a confirmed case. We recognise that groups in our communities who are already more affected by inequalities or those who have poorer underlying health are more likely to need support to self isolate and we will work to ensure that our support is directed towards those who need it most.

In Sheffield we have a well-established COVID-19 programme for community support, and this continues to provide support particularly to vulnerable people in Sheffield in a collaboration between Sheffield City Council and the voluntary sector. This service focuses predominantly on the first two themes of support – practical support providing humanitarian aid, such as food parcels or help with shopping, help with getting medicines, and emotional support including befriending.

Test and Trace Support Payments are available for anyone to apply for if they have been told to self-isolate by NHS Test and Trace or the NHS COVID-19 app. Applications are made via our website or by telephoning Sheffield City Council. Additional website links to organisations who can provide financial advice are also in place (e.g. Citizens Advice Sheffield).

Full details of this workstream are contained in the Test, Trace and Isolate Programme Definition Document.

A key aspect of asking people to self-isolate to prevent the spread of COVID-19 is ensuring that our communications messages across the city are clear, and this is also addressed in Workstream 2, Preventing Covid – 19 from Spreading.

7. ENFORCEMENT & REGULATION

Named Lead: Ian Ashmore, SCC

Sheffield City Council's operational services (especially Environmental Regulation and Licensing teams) will work closely with partners to deliver a comprehensive response to educate customers and enforce where required. Working with Communications and Business Sheffield, wider regulatory services will get key messages out to customer groups through standard channels, business packs or via face-to-face visits. Officers will visit premises to advise and intervene where required and will provide seven days a week cover for enforcement and outbreaks. Where necessary we will continue to utilise tools such as Fixed Penalty Notices, prosecutions, warrants and seizures to enforce regulations.

While these activities continue work is ongoing with partners to develop a plan for reopening alongside the Government's Road Map to ensure all risk areas are covered. This will include ensuring the learning from outbreaks is fed back into the communications around reopening to ensure there is not a surge of workplace outbreaks. We will continue to work with partners to better understand reasons for higher prevalence levels in some areas and where there is an enforcement or workplace angle we can intervene.

These teams will also participate in the prevention workstream, working closely with colleagues in other services on the community response and testing. They will also work closely with the Surveillance, Intelligence and Data workstream to review Covid-19 prevalence data and conduct deep dives into problem areas alongside ongoing outbreak control investigations.

The Service will continue to be active members of the SY LRF enforcement cell and will hold a twice weekly meeting with SYP and partners across legal and operational services to consider demand data and enforcement priorities and responses in relation to businesses and public open spaces.

8. SURVEILLANCE, INTELLIGENCE AND DATA

Named Lead: Louise Brewins, SCC

A. Overview of this workstream

The data flows from the NHS Test and Trace system are essential for improving the understanding of the location and spread of the virus within the local population. This needs to be integrated with local surveillance data to provide a fully integrated city-wide early warning system. This section of the plan sets out the details of how such an early warning system for Sheffield will be established.

We have established a Sheffield Outbreak Data Monitoring Cell (citywide early warning system), based on elements of the clinical "big rooms" that acute hospitals use to refine and monitor processes through collaborative development and constructive challenge. The key principle would be to analyse data in near real-time, using time series and trend/forecasting analyses with the aim of:

- Identifying local outbreaks and hotspots through data analysis and mapping
- Providing evidence to aid decision makers about local lockdowns
- Provide evidence to aid decision makers looking to redistribute resources
- Provision of support (where required) to people self-isolating
- Where possible, undertake forecasting and predictive analytics

The objectives of the Sheffield Outbreak Data Monitoring Cell are:

- To receive, share and process data to and from a range of sources in a timely way to deliver all local Covid-19 outbreak management functions including contact tracing; and
- To integrate test, track and trace data from all sources to enable a) contact tracing, b) infection mapping and surveillance; c) epidemiological analysis to enable decisions and monitor effectiveness and impact; and d) provide support to people self-isolating as required and appropriate.

The Cell will be responsible for producing a high-level exec summary extract of the full data analysis for daily review (using PHE's Template for sit reps as a guide). The key areas for the status report will be:

- Care Homes
- Hospitals
- Hostels/accommodation for homeless people
- Schools
- Local geographies (by postcode with Community Hub and PCN boundaries shown)
- Spotlight on BAME and Shielded groups

Information will be presented using ARC GIS maps and PHE Fingertips-like RAG ratings, indicating whether we are seeing stable trends; increasing trends; or falling trends relative to expected. As time-series data are developed, these will be used to forecast (we know that deaths in 16 days can be estimated from 111 and 999 data for example) and generate scenarios.

Additional information required:

- There is an important role for soft intelligence to support the work of the Cell, including information about what's happening 'on the ground' in communities from the VCF Sector. It is proposed this will operate as a weekly 'touch base' with VCFS partners, the hospital (front door team, A&E) and adult health and social care colleagues to assemble a sense of what is happening on the ground
- Sentinel GP practices are too dispersed in the City to provide a meaningful real-time update, but the primary care networks should nominate practices to provide sentinel surveillance to the Cell
- There are too many businesses locally to fully keep track of developments on an individual basis. It is therefore proposed that a regular online Citizen Space survey of local businesses is undertaken on a weekly basis to identify any emerging issues.

B. Information governance and legal basis

All organisations will assume they are required to adopt a proactive approach to sharing information by default, in line with the Instructions of the Secretary of State, the Statement of the Information Commissioner on COVID-19 and the Civil Contingencies Act.

The Secretary of State has issued 4 notices under the Health Service Control of Patient Information Regulations 2002 requiring the following organisations to process information: NHS Digital, NHS England and Improvement, health organisations, arm's length bodies, local authorities, and GPs. These notices require that data is shared for purposes of coronavirus (COVID-19) and give health organisations and local authorities the security and confidence to share the data they need to respond to coronavirus (COVID-19). These can be found here:

<https://www.gov.uk/government/publications/coronavirus-covid-19-notification-of-data-controllers-to-share-information>

The data sharing permissions under the Civil Contingencies Act 2004 and the statement of the Information Commissioner all apply. Under the Civil Contingencies Act 2004 (CCA) and the Contingency Planning Regulations, Category 1 and 2 responders have a duty to share information with other Category 1 and 2 responders. This is required for those responders to fulfil their duties under the CCA.

9. COMMUNICATIONS & ENGAGEMENT

Named Lead: Laura Wileman, SCC

Sheffield has an overarching communications plan for COVID-19. This plan balances the need to keep people safe and reduce transmission of COVID-19. The plan is flexible to fulfil requirements from lockdown to easing restrictions under the Governments roadmap.

We continue to work with partners across the city to share communications messages, assets and resources to amplify messages consistently across key partner organisations. We continue to work extensively with communities to tailor messages appropriately for specific audiences including using a wide range of mediums.

Behavioural Insights underpin the communications plan and are used to shape and tailor all messaging. A behavioural insights lead continues to support the Prevention workstream with other experts providing support across all workstreams within this Plan.

10. GOVERNANCE, PROGRAMME COORDINATION & RESOURCING

Named Lead: Eugene Walker, SCC

A. Sheffield COVID-19 Outbreak Control Board (Elected Member-led)

Local authorities are required to establish a member-led Local Outbreak Control Board, alongside the OCP. In Sheffield this Board will be called the Sheffield COVID-19 Prevention and Management Board, as its remit is much broader than just outbreak control. This Board was established on 1 July 2020, with likely ongoing iteration over time (figure 2).

The role of the Board is four-fold:

- **PREVENT** the disease spreading.
- **KNOW** what is happening in our communities.
- **RESPOND** to outbreaks when they do occur.
- Create **CONFIDENCE** in partners and residents in the city that a plan is in place for the city to prevent, know and respond to COVID-19

The Board will be sighted on and oversee a range of activities:

- Oversight and coordination of the city's work around COVID-19 control including both the prevention and management of COVID-19 outbreaks, as set out in this plan.
- Scenario planning for the approach the city might take in different sets of circumstances, where data suggest this is needed.
- Communication with residents, businesses and stakeholders in the city in relation to outbreak prevention and management, including an understanding of the interventions that might be required for different types/scales of outbreak.
- Engagement with communities and groups where outbreaks may be more likely or where they have occurred, with a particular focus on strategies to effect shifts in behaviour to limit the spread of the disease.
- Assuring progress towards the delivery of the Outbreak Control Plan.
- Understand the regulatory and enforcement powers we have and need in the city; and consent to use those powers and other mechanisms to keep infection rate low.
- Ensure line of sight to the Cooperative Executive agreed principles, in particular the first three: keep people safe and well, reopen economy and society, follow government policy.
- Providing assurance to partners and the public in order to build confidence and trust and promote working towards a common aim of reducing transmission of Covid-19 in our city.

The Board will receive regular high level strategic oversight updates from Sheffield City Council Gold via the Director of Public Health and through these updates it will provide oversight and assurance of progress on the implementation of the Sheffield Outbreak Control Plan and the NHS Test and Trace programme locally.

The Board will identify areas of concern or barriers to delivery and, with the advice of the Director of Public Health, identify the appropriate action to take. This action will include, where necessary, the escalation of issues through the SCC Gold or LRF Strategic Coordinating Group/Recovery Coordinating Group as needed.

The Board will oversee the development and implementation of a unified city-wide communications and engagement strategy to support the effective prevention and management of outbreaks, with a particular focus on working with communities who may be more vulnerable to COVID-19.

The Board will also ensure that it identifies existing good practice and that lessons learned from other cities are considered in its work.

The Board will work alongside the city's recovery and renewal arrangements to ensure that its efforts are aligned, reflecting that recovery and renewal will be taking place in parallel with its work

Membership and Terms of Reference for the Board can be found at <https://www.sheffield.gov.uk/home/your-city-council/preventing-and-managing-covid-19>.

B. SCC Gold

SCC Gold is responsible for strategic oversight of the Sheffield City Council aspects of the response to Covid-19. The scope of this strategic meeting covers the Outbreak Control Plan. Membership is drawn from Sheffield City Council Corporate Management Team and the Leader and Deputy Leader of the Council. The purpose of the meeting is to provide organisational leadership and direction, to assure that the Outbreak Control Plan is delivered. Links to citywide work are made through Public Health Tactical Group, Health & Social Care Gold, and the Covid-19 Prevention & Management Board itself.

C. Local Outbreak Control Operational Group

This meeting consists of the operational leads for the programme workstreams. Its purpose is to keep all operational leads informed and to ensure the smooth running of the TTI programme by identifying and removing barriers to progress and by identifying risks at an early stage.

D. Resourcing

Sheffield City Council has been allocated £3.1m from the Department of Health and Social Care, to be spent on outbreak control work. This funding has been allocated according to the Public Health Grant formula.

While this additional funding is welcome, the cost of delivering the whole city response is costing in excess of this funding. We have and will continue to supplement the response from our own funds.

Investment so far includes:

- Infection Prevention and Control / Environmental Health resource to deploy flexibly to support outbreaks

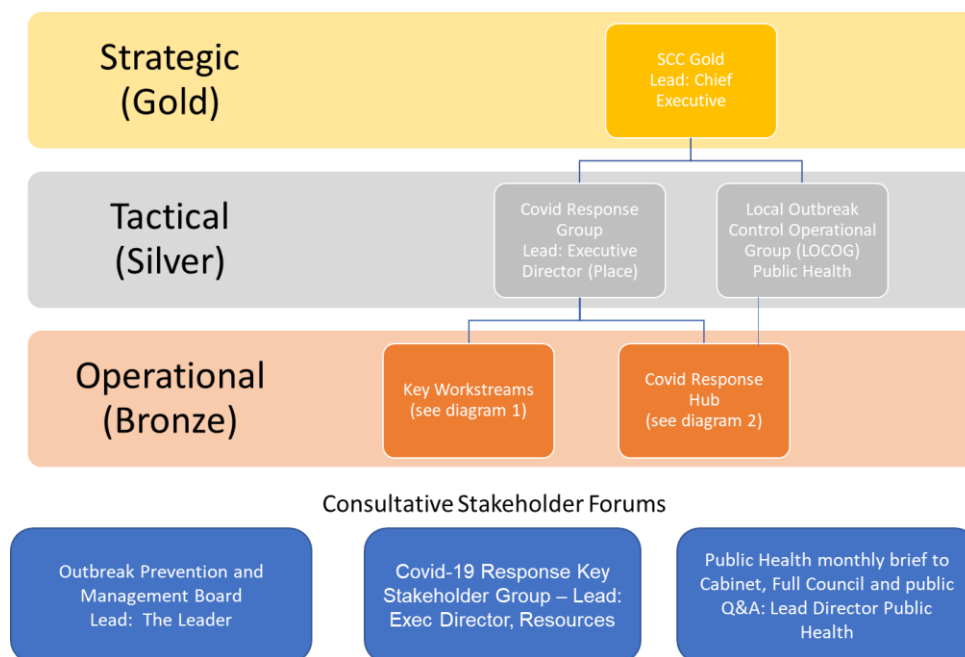
- Additional contact tracing capacity to deploy in vulnerable or complex communities or settings.
- Development our own Health Protection team to complement PHE
- Additional surveillance and analytic capacity.
- VCF support to isolate.
- Project support for the core public health team.
- Admin support – to maximise the specialist capacity.
- Operational lead for outbreak management and operational management for the range of tasks to stand up this response over a long period.
- Resource to deliver the comms plan and to enable it to be effectively implemented
- Backfill for core functions as PH team and others continue to be involved in this response. This includes agency roles and retired / returnees.

E: Government Roadmap

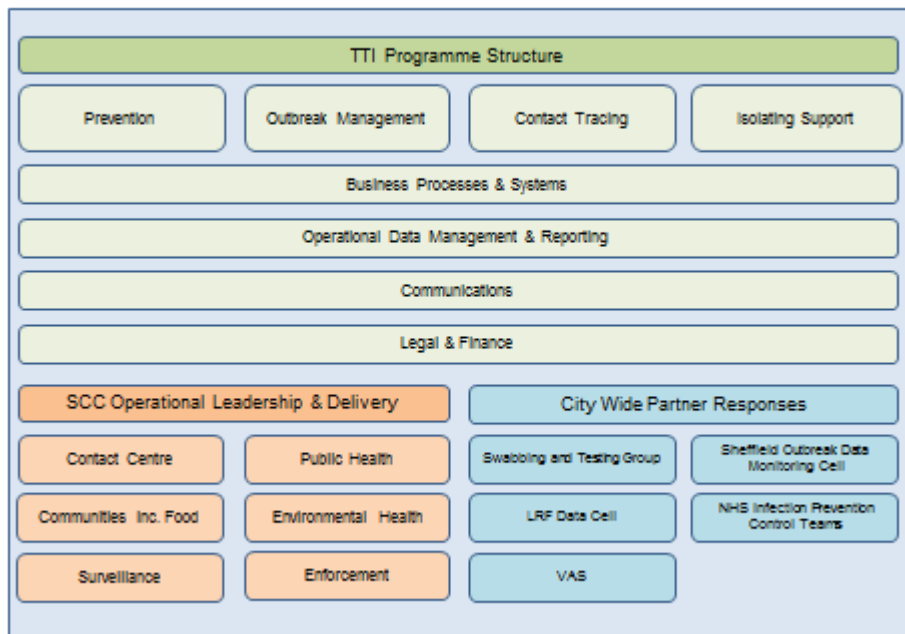
As the Government roadmap out of lockdown is implemented across Sheffield, Sheffield City Council has responsibility to ensure that all reinstatement of activity and event plans are in line with the outbreak control plan. The Covid Response Group (CRG) is responsible for giving permission for reinstatement of activities and events.

CRG have delegated responsibility to Place portfolio in constructing a local roadmap for activities and events and have developed a process to allow some event decisions to be delegated to the Head of Service for Major Events and the Health Improvement Principal (who also sits on CRG). This will ensure we continue to provide decisions with judgement and pace and are clear on those decisions that should be escalated to CRG and those that can be delegated.

Figure 2: Governance arrangements



TTI Programme Organisation



APPENDIX 1: Organisational roles and responsibilities - PHE, Local Government, Partner Organisations

PHE will fulfil its statutory duty as outlined below by receiving notification of cases, clusters or possible outbreaks (directly, or through testing data/local intelligence), undertaking the risk assessment and providing public health advice in accordance with national guidance or local SOPs.

As per this OCP and in line with the statutory roles outlined below, Sheffield City Council or PHE will conduct follow up of these settings as a shared responsibility with NHS partners and fulfil their statutory duty for safeguarding and protecting the health of their population.

1. PHE has responsibility for protecting the health of the population and providing an integrated approach to protecting public health through close working with the NHS, Sheffield City Council, emergency services, and government agencies. This includes specialist advice and support related to management of outbreaks and incidents of infectious diseases.
2. The NHS system has a shared responsibility for the management of outbreaks of COVID-19 in Sheffield.
3. Infection control support for each setting will be provided in line with current local arrangements.
4. Under the Care Act 2014, Local Authorities have responsibilities to safeguard adults in its area. LAs responsibilities for adult social care include the provision of support and personal care (as opposed to treatment) to meet needs arising from illness, disability, or old age.
5. Under the Health and Social Care Act 2012, Directors of Public Health in upper tier and unitary local authorities have a duty to prepare for and lead the local authority (LA) public health response to incidents that present a threat to the public's health.
6. Under the Health and Social Care Act 2012, CCGs have responsibility to provide services to reasonably meet health needs and power to provide services for prevention, diagnosis and treatment of illness.
7. Medical practitioners have a statutory duty to notify suspected and confirmed cases of notifiable diseases to PHE, under the Health Protection (Notification) Regulations 2010 and the Health Protection (Notification) Regulations 2020. PHE will also work with LAs on communication to specific settings (e.g., care homes, schools, workplaces) to ensure that notification of outbreaks occurs in a timely fashion.
8. Under mutual aid arrangements, this collaborative arrangement creates a shared responsibility between the Sheffield City Council and PHE Yorkshire and Humber in dealing with COVID-19 outbreaks.
9. In practice Sheffield City Council and the PHE Health Protection Team (PHE HPT) will work closely together to deliver the duty to collaborate as part of a single public health system to deliver effective control and management of COVID-19 outbreaks.

Public Health England Yorkshire and Humber Health Protection Team will:

- Advise on swabbing and testing for symptomatic individuals when first aware of an outbreak in line with local arrangements.
- Undertake a risk assessment and give advice to the setting and the local system on the management of the outbreak.
- Provide advice on complex situations on request from local systems, including advice on closing and opening care homes to admissions.

Sheffield City Council (through SCC Gold) will:

- Continue with wider proactive work with particular settings and communities in order to minimise the risk of outbreaks/clusters of cases.
- Work with PHE to support complex cases and outbreak management (in a range of settings/communities), looking to mobilise/re-purpose existing capacity within public health, environmental health, trading standards, infection control, education, as well as wider professional workforces as appropriate (school nursing, health visiting, TB nursing and sexual health services, academia).
- Provide a single point of access for communication with the Council on matters relating to the reactive response, as well as out of hours contact.
- Establish regular proactive meetings with 'link' PHE colleagues to discuss complex outbreaks, local intelligence, alongside enquiries being managed by local authorities, alongside wider issues/opportunities. This may be at both local and sub-regional footprints.
- Underpinning this work will be a need to rapidly work jointly with PHE on a workforce plan to ensure capacity in the system for delivery of the above.

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Author/Lead Officer of Report: Janet Sharpe,
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Report of: *Executive Director, Place*

Report to: *Co-operative Executive*

Date of Decision: *23 June 2021*

Subject: **Green Homes Grant Local Authority Delivery Scheme**

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
- Expenditure and/or savings over £500,000	<input checked="" type="checkbox"/>	
- Affects 2 or more Wards	<input checked="" type="checkbox"/>	
Which Executive Member Portfolio does this relate to? Housing, Roads & Waste Management		
Which Scrutiny and Policy Development Committee does this relate to? Overview and Scrutiny Management		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If YES, what EIA reference number has it been given? (942)		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		
<p><i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i></p>		

Purpose of Report:

The Green Homes Grant Local Authority Delivery (LAD II) Scheme is a government funding opportunity for retrofit insulation, energy efficiency and heating measures across all tenures of housing in low-income households with poor energy efficiency.

Specifically, the LAD II scheme is for retrofit of lower income homes (where the gross household income no more than £30,000 p.a.) with poor energy efficiency (Energy Performance Certificate (EPC) rating D-G).

Sheffield City Council completed an application for the LAD II funding, on the 26th of March 2021 and have now received confirmation that the funding application for the project has been approved by the Tees Valley Combined Authority for grant funding up to £3,003,507 . On signature on the grant documentation the Council will become the accountable body for the full award and the programme of work.

A summary of the proposals is provided at section 1.1.

Recommendations:**It is recommended that the Co-operative Executive approves:**

- 1) The Council accepting the government's grant funding offer of up to £3,003,507 from Tees Valley Combined Authority (TVCA) and approves the Council entering into a memorandum of understanding and funding offer letter on the terms outlined in this report;
- 2) The energy efficiency and carbon reduction measures programme set out in the report.
- 3) The addition to the Housing Revenue Account (HRA) capital programme of a total of £786,683 for additional works to council housing stock being delivered as a result of the successful funding bid (being £636,733 grant funding and £149,950 additional match funding from the HRA)
- 4) The procurement route set out in section 3.2 for the residual element of the public sector housing works identified above not currently covered by existing contracts and procurement exercises;
- 5) The delegation of contract award for the above public sector housing contract to the Executive Director of Place in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance;
- 6) The principle of the Council acting on behalf of SYHA in undertaking the required procurement;
- 7) The principle of the Council entering into a council supply agreement with SYHA for the services provided by the Council relating to the procurement and contract delivery of the works to SYHA properties of which the exact working arrangements between the two parties will be subject to a future

- decision via the Leaders Scheme of Delegation prior to commencing any works on SYHA properties;
- 8) Additional funding to the non HRA capital programme of £194,718 for the works to be delivered to improve South Yorkshire Housing Association (SYHA) owned properties (being £72,843 grant funding and £121,875 additional match funding from SYHA);
 - 9) The procurement of a Principal Contractor, to deliver Private Sector works, by direct appointment from a national construction framework and delegation of contract award to the Executive Director of Place in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance on terms that are not materially different to those outlined in this report;
 - 10) The additional funding to the non HRA capital programme of £2,261,672.38 for the works to Private Sector Houses;
 - 11) That the Private Sector Housing Assistance Policy be amended to include the Green Homes Grant, as detailed in this report and set out in appendix 1 to the report.
 - 12) To the extent not already delegated to them by the Leader's Scheme of Delegation, delegates authority to the Executive Director of Place, the Director of Finance and Commercial Services and the Director of Legal and Governance to take any other decisions necessary in order to meet the aims and objectives of the report.

Background Papers:

N/A

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>M Wassell/ D Watkinson</i>
	Legal: <i>David Cutting /Gemma Day/Stephen Tonge</i>
	Equalities: <i>Louise Nunn</i>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	EMT member who approved submission: <i>Mick Crofts, Executive Director, Place Portfolio</i>
3	Executive Member consulted: <i>Councillor Paul Wood, Cabinet Member</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.

Lead Officer Name: <i>Janet Sharpe</i>	Job Title: <i>Director of Housing and Neighbourhood Services</i>
Date: 07/06/2021	

1. PROPOSAL

1.1 The bid summary

The bid application made by SCC to Tyne Valley Combined Authority (TVCA) who are acting on behalf of the Department for Business Energy and Industrial Strategy (BEIS), sought £3,003,507 of grant funding and proposes to provide new insulation and energy efficiency measures in 782 homes. This comprises of 502 SCC homes, 15 South Yorkshire Housing Association (SYHA) homes and 265 homes in the private owner-occupied sector.

Grant funding for administration costs is also available and makes up £293,753 of the bid.

The Council have now received confirmation of their successful application.

1.2 Private Owner occupied

This aspect of the programme will target a range of housing types in EPC (Energy Performance Certificates) E, F & G. Eligible properties are found throughout the city, but area-based marketing will be used to enhance targeting and uptake. Marketing for this programme will focus on those with low income (household income no more than £30,000 pa) and owners of low EPC (E,F & G) rated homes. The focus is on homes which are predominately terraced and semi-detached properties in the private sector, including 'right to buy' properties. Private rented properties are not included in this bid but will be a priority for future bidding rounds.

1.3 Sheffield City Council (Social Rented)

The Council has been improving homes below EPC C in its own stock for some time and we now have fewer than 8,000 homes under EPC C. There are 251 properties within the SCC stock that are identified as having an EPC rating of E, F and G. Approximately 7000 properties are EPC D. However, properties that fall in the EPC rating D cannot form more than 50% of the total bid property numbers due to restrictions applied within the terms of the grant funding application set out by government.

LAD II provides an excellent chance to retrofit remaining EPC E,F & G rated housing stock. These properties are distributed across the city in a range of types including standard and some non-standard construction (e.g., 5M type houses with hybrid steel and timber frames). A mix of 251 E, F & G and 251 EPC D rated properties are included in the bid. The range of measures applied for will be tailored to each housing type but could include:

- Pitched roof insulation

- Cavity wall insulation
- Water cylinder insulation
- Replacement of single glazing with double glazing
- installation of Solar PV (Photo Voltaic) and a number of Air Source Heat Pumps

The Council has direct control of its own housing stock and existing technical and tenant liaison resource to oversee this work. The Council also has sufficient resource in the HRA Budget in 2021/22 to provide the match funding requirement of LAD II.

1.4 South Yorkshire Housing Association (SYHA) (Social rented)

SYHA holds approximately 50 properties in Sheffield which are EPC E or F rated. The majority of these properties are Victorian/Early 20th century terraces. The proposal is for the piloting of a whole house retrofit approach of this housing type. The majority of homes are gas heated. Depending on the constraints of individual buildings (technical and/or high cost), and the willingness of tenants to accept certain measures e.g., a heat pump, this will result in intelligence and knowledge building for both SYHA and the Council. This improved knowledge can then also be shared city-wide with homeowners and private landlords. This housing type is common across Sheffield in the private sector and will continue playing an important role in meeting the city's housing needs into the future. Through this pilot we can develop and demonstrate a realistic retrofit route for this important housing type.

SYHA has good EPC coverage of its stock and properties have been identified via SYHA's asset management system. Because SYHA are only selecting 15 out of 50 potentially eligible properties if any of the 15 prove to be unsuitable properties they can be readily swapped for suitable properties during the delivery period.

It is proposed that the Council will enter into a supply agreement with SYHA to enable the Council to procure the works to the 15 SYHA properties, to manage the contract as a whole including the delivery of the required works and to invoice SYHA for their contribution towards the (non-grant funded) costs of the works. Details of this arrangement and contract have not yet been finalised and will therefore be subject to further approvals in accordance with the Leaders Scheme of Delegation.

2. Match Funding

The Council will contribute a total of £343,816 match funding from the Housing Revenue Account Capital Programme. Of this £193,866.67 is already approved and included in the approved capital funding for the awarded reroofing works which will deliver PV installations and the approved Elementals procurement currently underway. Therefore, this report proposes to seek approval of the balance of the match funding of £149,950.

Once the arrangements with SYHA are finalised, the estimate is that they will contribute £121,875 match funding for their element of the works

The grant will cover the whole cost of work to eligible privately occupied homes. Therefore, no match funding is required by Government from private homeowners for any work undertaken as part of this bid.

3. Procurement of Social Housing Sector contracts

3.1 The Council has two works programmes already in place or planned, one of which has commenced on site and a further contract which is due to commence by September 2021. These are broader in scope than LAD II, but we intend to use them to deliver certain works in the Council housing stock. These include:

A) Roofing/PV- Avonside are contracted to deliver the Solar PV pilot in Council stock and deliver elements of loft insulation work. Avonside are PAS 2035 compliant (A standard that sets out a requirement to properly assess dwellings, design and implement retrofit work) and Trustmark accredited.

B) Elementals work is not yet tendered. This contract will cover some of the cavity wall insulation, ASHPs (Air Source Heat Pumps) , water cylinder insulation and double glazing. We will ensure that the specification includes, PAS2035, MCSⁱ and Trustmark certification requirements. .

C) In addition to this, it is proposed that separate procurements for one or more contracts may be undertaken via a regional construction framework in accordance with Standing Orders for the residual Council properties within the bid and the 15 SYHA properties (if these arrangements are finalised).

3.2 To maximise the benefits from the short-term nature of LAD II, it is proposed to partner with a Principal Contractor for the private sector owned homes. On award of the grant a Principal Contractor will be appointed through a separate direct contract award mechanism via the Fusion 21 Framework to deliver the entirety of the private sector strand of the bid. The Principal Contractor will manage the entire customer journey with careful governance and programme management by the Council, via regular contract meetings with leads at the Principal Contractor and escalation of any issues for resolution and audit.

3.3 The Principal Contractor will use a thoroughly vetted and approved framework of contractors. The availability of this highly experienced network associated with having a pre-procured supply chain enables a high standard of quality and time efficiencies. The successful Contractor will compile and retain all records, completion certificates and accreditations ensuring operational, commercial and reputational risks are considered, captured and managed. The successful contractor will be required to be PAS2035 compliant, MCS certified, and Trustmark accredited.

4. Bid proposals delivery and management

4.1 The Council places great importance on accurate financial management and governance of projects. To this end, the bid will be divided into manageable and controllable stages and strands with defined roles and responsibilities of Council and partners using a programme management approach.

4.2 The Council has held an officer steering group meeting weekly to develop the bid chaired by the Director of Housing and Neighbourhood Services. Following award, this group has been transformed into a programme team with the appointed contractors and SYHA eventually joining. At regular meetings, progress will be measured against the programme, delivery and spend to ensure that all works are running effectively and that the grant funding agreement is adhered to. This will

also provide an opportunity to escalate any customer service issues or public/member queries of the programme.

4.3 Each strand of the bid will be managed as distinctly separate but linked projects of an overall programme

- The overall programme management and coordination is proposed to be delivered by engaging a resource provided by Turner and Townsend, SCC's strategic delivery partner.
- The private sector strand will be project managed by the Principal Contractor who will report outputs/ outcomes via the programme management resource provided above.
- The Council's and SYHA housing stock delivery will be project managed by the Asset Management and Programme Works Team within Housing and Neighbourhoods Services with commercial support from CDS.

4.4 **Private Sector Housing Assistance Policy**

The Council's Private Sector Housing Assistance Policy sets out various forms of assistance available to private occupants to enable them to improve their housing accommodation in accordance with the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002.

Under the proposals in the Green Homes Grant relating to private sector housing, assistance will be provided to owner occupiers, in the form of energy efficiency works. The Private Sector Housing Assistance Policy will therefore need to be amended, to include this new form of assistance. It is therefore proposed that the Council's Private Sector Housing Assistance Policy be amended to include this new form of assistance, to be referred to in the Policy as a Green Homes Grant.

The proposed amendments to the Policy set out the Green Homes Grant entitlement conditions and the eligibility criteria including the criteria required under the bid.

The principle bid required eligibility criteria is that household income is no more than £30,000 pa, and eligible properties are low EPC (E, F & G) rated homes. In addition, to ensure fairness, in the event of over subscription, it is proposed that entitlement shall be on a first come first served basis, based on the date and time the application is received. The proposed Green Homes Grant, to be included in the Private Sector Housing Assistance Policy, is set out in appendix 1 to the report

5. **Governance**

5.1 The Council will develop strong governance frameworks to ensure oversight of delivery in all strands of our LAD II bid. Reports relating to this scheme will be presented post approval to the Councils Capital Gateway mechanisms have full visibility of the work.

5.2 Contracts will stipulate that contractors/partners must collate and report data in line with GDPR and adhere to LAD II guidance to allow the Council to monitor spend and delivery. The Council will manage and administer the grant and will establish internal audit and quality assurance processes internally for data submissions to Tees Valley Combined Authority (TVCA).

- 5.3 Any personal or special data will be collected and processed under the consent element of GDPR by individuals affected. GDPR Data sharing agreements will be drawn up with contractors. The Council will utilise its Information Management team to provide overall oversight on GDPR and related data matters.
- 5.4 All contractors undertaking the works will be Trustmark, PAS 2030:2019 and MCS (where relevant) registered and/or certified. All measures installed within the project will hold relevant guarantees and all installations will be compliant with current planning and building regulations. This will be monitored as part of the project governance. As required in the bid prospectus, all works will be carried out to PAS2035 standards

The Council will conduct Energy Performance Certificates (EPC) pre and post works providing reference numbers of each EPC to calculate expected energy savings with evidence reported to TVCA throughout delivery.

6. Risks

- 6.1 Whilst LAD II offers potential benefits it also presents a range of risks and issues which have been considered. There has been a very significant delay in government issuing the final Local Authority allocations, bid documentation and funding conditions. Furthermore, there is now a significantly shortened timetable for delivery. Although the initiation of LAD II has been delayed the delivery deadline remains at 31/12/21. All retrofit works need to be completed by this date. This presents a very challenging deadline for delivery. The Council would need to procure and deliver works after approval in this very short timeline. The Council would likely have less than 4 months to deliver £3.8 million worth of retrofit works.
- 6.2 All contract management arrangements will need to be robust to ensure no liabilities arise after 31/12/21 as LAD II funding will not be available to meet these. This is particularly relevant to the Private Sector element of the works which lacks the resources of the HRA to meet any additional costs.
- 6.3 The Council Repairs and Maintenance Service is unable to resource the delivery of retrofit works under LAD II because of the technical criteria eligibility required of the LAD II scheme. The Council will need to procure external contractors to deliver retrofit works. The short timeline for delivery of LAD II mean that Council is unlikely to be able to prioritise social value or local supply chains in procuring works.
- 6.4 LAD II is currently a one-off funding opportunity and there are no plans at present for government to extend LAD II to future rounds beyond 31st December 2021. Therefore, SCC has no security of future funding for retrofit from government. Because of this SCC cannot recruit internal resources or promise to fund future retrofit via this scheme.

7. HOW DOES THIS DECISION CONTRIBUTE ?

- 7.1 This decision will contribute to the ambitions within the Corporate Plan of achieving net zero by 2030, reduce fuel poverty and improve both energy efficiency and thermal comfort to 782 properties in both social housing and private housing sectors.

8. HAS THERE BEEN ANY CONSULTATION?

- 8.1 Consultation will be undertaken with local ward members where the works are proposed to be undertaken
- 8.2 Tenant consultation and engagement for the social housing stock will be carried out through the tenant engagement forums such as HANAP (Housing and Neighbourhoods Advisory Panel) and any impacted TARAs (Tenant and Residents' Associations).
- 8.4 When the Council developed its Private Sector Housing Assistance Policy, approved in January 2020, it undertook a consultation process. A survey was available on Sheffield Consultation Hub during the summer 2019 for homeowners and private rented tenants. A purpose of the survey was to gather views on the vulnerable groups the proposed policy should assist, and gather information on private sector residents' living circumstances, the condition of their home and any help or assistance they may require in their home. The Council had regard to the consultation responses when it finalised the Private Sector Housing Assistance Policy. In addition, regard was had to the consultation responses in respect of that consultation, when developing the proposals relating to private sector housing detailed in this report.

A total of 217 households responded, 125 homeowners and 92 private renters, the main findings were:

- Respondents wanted more housing advice and information on the Council's website and for this to be promoted through social media.
- Respondents thought it would be helpful if the Council provided the following advice and support:
 - Home energy efficiency advice
 - Home insulation help
 - New boiler or heating system help
 - Interest free repayment loan

Further to this consultation, the proposal contained within this the body of this report to engage with the Contractor via the Fusion 21 framework and this arrangement will support additional engagement with the private housing sector residents in the city on the approved bid

9. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

9.1 Equality of Opportunity Implications

- 9.1.1 An Equality impact assessment has been completed for the scheme proposals. The proposals contained within the scheme will have a positive impact on the poverty and financial inclusion strand. The proposals will deliver homes that are better insulated and more affordable to heat and therefore will contribute to reducing fuel poverty within the households impacted by the scheme proposals

9.2 Financial and Commercial Implications

- 9.2.1 Memorandum of Understanding (MOU).

Key features (not exclusive) of the draft grant Memorandum of Understanding (MoU) and associated documentation are summarised below and in addition the Grant Manager will need to:

- Read, understand and comply with all of the grant terms and conditions.
- Ensure match funding (see Para 2 above) is available to use and can be evidenced.
- Ensure any back-to-back Funding Agreements with third parties protect SCC's interests and manage financial risks and responsibilities.
- Develop a viable exit strategy for when the grant funding ends to ensure that there are no unfunded ongoing costs as currently there are no identified funding sources available.

Status of the MOU

- The MOU is not intended to be legally binding, and no legal obligations or legal rights shall arise between the Parties from this MOU. The Parties enter into the MOU intending to honour all their commitments under it.
- Nothing in the MOU is intended to, or shall be deemed to, establish any partnership, joint venture or relationship of employment between the Parties, constitute either party as the agent of the other party, nor authorise either of the Parties to make or enter into any commitments for or on behalf of the other party. Accordingly, the Council will not hold itself out as having any such relationship with the funder.

Background.

- Eligible Household means domestic dwellings with energy performance certificate rating - Band D, E, F, G and annual household income no more than £30,000. Band D properties must not exceed 50% of total homes upgraded across the region.

Purpose.

- To establish the way the parties to this Memorandum of Understanding (MOU) will work together to deliver the project.
- Grant is for capital funding and the Council has committed to spend such funds to deliver the project.

Outcomes.

- Primary purpose of the grant is to raise energy efficiency rating of low income/low EPC rated households up to a cap of 50% of Band D homes.
 - Tackle fuel poverty by increasing low-income household's energy efficiency rating/reducing energy bills,
 - Deliver cost effective carbon savings to carbon budgets and progress towards net zero by 2050.
 - Support clean growth, thermally comfortable homes/efficient and adapted to climate change,
 - Support LAs to build capacity/capability for large scale energy efficiency projects to low-income households,
 - Support economic resilience/green recovery re: economic impacts of C19, creating jobs.
 - Use delivery to inform development/design of further energy efficiency /heat schemes.
-
- Funding subject to SCC providing documentation/information (see MOU for details)
 - Grant paid monthly in arrears based on incurred expenditure.
 - Grant for use from the date of the MOU until 31 December 2021.

- Capital funding to deliver outcomes for the Funding Period in line with their Sourcing Strategy
- Eligible Costs (see criteria)
- Average cost of upgrades not expected to exceed £10,000 per property.
- Eligible landlords to provide at least 33% contribution/subsidy not to exceed £5,000 on average per household.
- Grant is for capital funding, and where accounting standards permit the capitalisation of costs incurred for capital assets for LAD II (e.g., administrative and ancillary).
- SCC to keep LAD II delivery costs below 11% of total value of grant delivery.
- In all other cases capital funding must not be spent on revenue.

Grant not to be used for:

- Any measures which are not Eligible Measures.
- To fund any lending to third parties.
- Replace funding for an existing project, staff costs for an existing project/any projects to deliver statutory obligations. Grant may be used to extend geographical coverage, scope/scale of an existing project (and for additional staff costs attributable to the extension of the project)
- Use in respect of costs reimbursed by funding from public authorities/ private sector.
- Use in connection with the receipt of contributions in kind.

Grant Relationship with Other Funding.

- Grant must not be used to part fund measures with other Government schemes.
- SCC must introduce controls to ensure households receiving funding do not receive funding from GHG LAD I or other GHG schemes.
- Prevent funding being mixed with other government schemes (e.g., Social Housing Decarbonisation Fund) on the same individual measure.
- If a household grant in LAD 1 Phase was below cost limits (e.g., £5,000 for rented, £10,000 for low-income owner occupiers), additional LAD II measures can be installed as long as the cost threshold is not exceeded.
- GHG LAD II grant can be mixed with other third-party finance /LA budgets to deliver additional support.
- To claim Domestic Renewable Heat Incentive (DRHI), households must contribute to installation costs - so where LAD II provides full grant, these households will not be eligible for support under DRHI.
- If a household contributes (e.g., a landlord) then DRHI may be claimed. NB: DRHI/LAD II have different eligibility criteria, eligibility for LAD II does not guarantee DRHI.

Subsidy Control

- SCC to ensure grant does not breach any applicable subsidy control regime.
- To minimise the risk of repayment, SCC will:
 - Comply with subsidy control regime when using the Grant/delivery of LAD II.
 - Ensure Grant complies with subsidy control regime.
 - Obtain/retain declarations and information as required to enable SCC to comply with any applicable subsidy control regime, and to provide copies of such declarations and information to the funder when required.

SCC will:

- Comply with UK law on public procurement

- Not use the Grant, or any asset arising to generate revenue/make a capital gain unless agreed otherwise. Grant may be reduced by revenue or gain.
- Eligible Expenditure is net of VAT recoverable and gross of irrecoverable VAT. This means that all grants are outside the scope of VAT.

Grant Withdrawal / Repayment / Suspension

- Funder may request SCC to repay all/any proportion of the Grant if terms and conditions are not complied with (see full details)
- Funder may suspend grant payment in some circumstances (see full details).

Governance.

- SCC to comply with monitoring/reporting/performance requirements (see MOU details)
- A significant variation in SCC performance against targets and a recovery plan maybe requested
- SCC to provide ongoing due diligence, controlling, monitoring, reporting on any fraud (see MOU details)

Monitoring and Audit.

- SCC to comply with all requirements for monitoring and audit (see full details).
- Providing a statement of usage of the Grant when required

Record Keeping.

- SCC to keep all records for ten years records including evidence that contracts have been awarded in accordance with public procurement law (see full details)
- No variation of this MOU will be effective unless it is agreed in writing.

- Grant may be used only for the purposes that a capital receipt may be used for in accordance with regulations made under section 11 of the Local Government Act 2003.
- The Chief Executive/Chief Internal Auditor to sign an audit statement

Commercial Implications

All public sector procurement is governed by and must be compliant with UK National Law. In addition, all procurement in SCC must comply with its own Procurement Policy, and internal regulations known as 'Contracts Standing Orders' (CSOs).

Contracts Standing Orders requirements will apply in full to the procurement of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies .

9.3 Legal Implications

- 9.3.1 The Localism Act 2011 provides local authorities with a “general power of competence” which enables them to do anything that an individual can do as long as the proposed action is not specifically prohibited. The Council also has a specific power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions (s111(1) Local

Government Act 1972). This gives the Council the ability to accept this grant from the TVCA and act on behalf of SYHA.

The Housing Act 1985 requires the Council to maintain and repair the housing it provides under its statutory duty as a local authority. Procurement of the proposed improvements will assist the Council in meeting its statutory housing functions by providing the ability to repair and maintain property it is responsible for.

Under the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 (RRO) the Council may, for the purpose of improving living conditions in their area, provide assistance to any person, to enable them to adapt or improve their living accommodation. The power enables local authorities to give assistance to persons directly, or to provide assistance through a third party. The Council is therefore empowered to provide the Green Homes Grant detailed in the report and set out in appendix 1.

To use the powers provided in the RRO the Council must adopt a policy for the provision of the assistance. The proposed amendments to the Private Sector Housing Assistance Policy, to include the Green Homes Grant, complies with this requirement.

The ultimate beneficiary of the works proposed is the tenant rather than the property owner or landowner.

The grant specific MoU requirements are outlined above in paragraph 9.2 and as stated, officers working on this project must be aware of these requirements and ensure they are complied with.

Key terms of the MoU include restrictions on the eligible use of the grant; grant withdrawal and repayment provisions (clawback); compliance with Subsidy Control; prohibition on merging this grant with other funding streams or using it for commercial purposes; and monitoring and audit requirements.

Whilst the MoU explicitly states that it is not legally binding, it also states that the Parties do, however, enter into the MoU intending to honour all their commitments under it. The MoU also states that part of that includes specific compliance with the Subsidy Control regime in delivery of the programme meaning that the works must be procured in a fair and transparent competitive manner in accordance with the Public Contract Regulations 2015 (as amended).

The Council will also need to accept and sign a funding offer which contains for example a number of conditions precedents that need to be signed and satisfied before payment of the grant funding will be made, obligations of the Council, key milestones and outputs.

The Council are satisfied that there is no subsidy in relation to the proposals outlined in this report.

Any grants accepted by the Council can only be received following the approval of the Director of Resources & Head of Strategic Finance (Art 6.2.1 & Art. C.2.1.5 'Grant Funding') and then managed by an Executive Director (or their delegate) under Article 6.2.2 of the Financial Procedure Rules.

The Council are currently finalising the arrangements between the Council and South Yorkshire Housing Association (SYHA). If these are agreed then the Council will need to enter into a council supply agreement with SYHA to detail any arrangements between the parties. Any council supply agreement would be the subject of a further decision.

The Council is intending to enter into a Works and Services agreement with the successful supplier for the Private Sector element of the project. This agreement will be awarded via a framework. The contract value is below the works threshold. The requirements of the Works and Services agreement will mean that the supplier will have an obligation to deliver the services. This agreement will detail for example each parties' obligations, the works and services, payment terms, charges, liability, marketing, reporting and data protection. Some elements of the grant agreement the Council will enter in to with the funder will also be flowed down to ensure that the Council is not put into breach of this arrangement.

The Council must comply with all applicable legislation and regulations including but not limited to the Public Contracts Regulations 2015, Subsidy Control and the Council's Contracts Standing Orders.

9.4 Other Implications

- 9.4.1 There are implications in terms of this scheme contributing positively to SCC's ambition of becoming a net zero carbon city. Otherwise, there are no other known implications and any legal or property implications are dealt with in the body of the report

10. ALTERNATIVE OPTIONS CONSIDERED

- 10.1 Alternative option one - Include in imminent procurement
One option would be for the works for the 330 SCC properties which are not currently in a planned programme(referred to under item 3.2 above) is to include these in the imminent procurement of the Elemental contract. However, this increases the delivery risk should there be any procurement or tendering delays. This option was rejected on the basis that by spreading the delivery of the works over 3 contracts would reduce the risk of procurement or contract appointment delays.
- 10.2 Alternative option two – Do Nothing
This option is not a viable option as this mean that the works to 330 Council properties would be delivered and the Council would lose the opportunity to maximise on grant funding, available under LAD II, to improve the energy performance of 330 of the worst energy performing Council properties
- 10.3 Due to the tight timescales for delivering the bid requirement, on receipt of approval of the grant funding, the recommended procurement and delivery options set out under section 3 above in this report are considered to be the most expeditious.

11. REASONS FOR RECOMMENDATIONS

- 11.1 The recommendations as set out in this report will enable the Council to deliver energy efficiency and carbon reduction measures to 502 Council properties, and potentially 15

properties owned by SYHA and 265 properties in the private housing sector if these elements of the project are agreed and finalised. The LAD II project provides an excellent opportunity to retrofit some of the least efficient stock across tenure in the city and will contribute towards measurable changes and improvements towards the city's net zero carbon 2030 ambitions.

Appendix 1 - Green Homes policy amendment

16. Green Homes Grant

Summary

Assistance	Eligibility
A grant to undertake energy efficiency works to improve a property's Energy Performance Certificate (EPC).	<ul style="list-style-type: none">• Owner Occupier• Household income £30,000 or below• Property with an EPC rating of E, F, or G

Purpose

- 16.1 The purposes for which a Green Homes Grant application may be made are to enable an Applicant to have energy efficiency work carried out on their Property to improve the Energy Performance Certificate (EPC) rating.
- 16.2 Subject to paragraph 16.9 the Green Homes Grant is only available in 2021.

Eligibility

- 16.3 To be eligible for the grant the Council must be satisfied that the Applicant meets all the following criteria:
- a) Aged 18 or over
 - b) Be an Owner Occupier
 - c) Have a combined household annual income of no more than £30,000 gross, before housing costs and including benefits.
 - d) That the Property occupied by the Applicant has an EPC rating of E, F, or G
- 16.4 Within the above criteria for eligibility, priority for awarding a grant will be determined having regards to the date and time the application is received, applications will be on a first come first served basis.
- 16.5 Where an application in accordance with paragraph 16.4 is made on time and the Applicant meets the eligibility criteria, when deciding whether to award a Green Homes Grant, the Council will have regard to the Council's available resources.

Works

- 16.6 The Council's contractor will check whether the Property holds a valid in date EPC. Where a property does not have a valid EPC the Council's contractor will carry out an EPC assessment to confirm the Property's EPC rating.

- 16.7 Where the Property has an EPC rating of E, F or G, the Council's contractor will determine the nature, quality, and extent of the works to be funded by the grant, which it will detail in a schedule of works (the Works).
- 16.8 Specific solutions will be tailored to the archetype of the Property. Expected upgrade measures to be installed may include but are not limited to:
- a) External Wall Insulation
 - b) Cavity Wall Insulation
 - c) Loft Insulation
 - d) Smart heating controls
 - e) Solar PV
 - f) Double Glazing
- 16.9 All Works will be completed in line with the deadline set in the Government's Green Homes Grant funding award which is currently the 31st of December 2021.

Conditions

- 16.10 The Applicant will be subject to the following conditions attached to the grant:
- a) That they are an Owner Occupier of the Property
 - b) The Applicant provides a completed Owner's Consent Form
 - c) The Applicant provides a completed Owner's Consent Form in respect of any other person who is an Owner of the Property
 - d) The Works are undertaken by the Council's contractor
 - e) Payments for the Works will be made directly to the Council's contractor.

Footnotes

ⁱ MCS definition – Microgeneration Certification Scheme that provides proof that insulation or energy efficiency / heating installations have been designed, installed & commissioned to the highest standard using only **MCS** certified products by an **MCS** certified installer



Author/Lead Officer of Report:
Damian Watkinson,
Finance Manager

Tel: 0114 273 6831

Report of: *Eugene Walker*

Report to: *Co-operative Executive*

Date of Decision: *23rd June 2021*

Subject: *Capital Approvals for Month 12 2020/21 & Month 1 2021/22*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
- Expenditure and/or savings over £500,000		<input checked="" type="checkbox"/>		
- Affects 2 or more Wards		<input checked="" type="checkbox"/>		

Which Individual Executive Member Portfolio does this relate to? ***Finance and Resources***

Which Scrutiny and Policy Development Committee does this relate to?
Overview and Scrutiny Management Committee

Has an Equality Impact Assessment (EIA) been undertaken? Yes No

If YES, what EIA reference number has it been given? *(Insert reference number)*

Does the report contain confidential or exempt information? Yes No

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”

Purpose of Report:

This report provides details of proposed changes to the Capital Programme as brought forward in Month 12 2020/21 and Month 1 2021/22.

Recommendations:

The Co-operative Executive is recommended to:

- (i) Approve the proposed additions and variations to the Capital Programme listed in Appendix 1, including the procurement strategies and delegate authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contracts

- (ii) Approve the budget adjustments required as part of the financial year end close down procedure as detailed in Appendix 2
 - Slippage of expenditure of projects in delivery from 20/21 to 21/22 - £21.9m

 - Re-profiling of schemes not in delivery from 20/21 to 21/22 – £2.8m

 - Accelerated expenditure of projects in delivery from 21/22 to 20/21 of £1.6m

 - Overspends – net additions to the programme £1.1m

 - Underspends - £3.6m

- (iii) Delegate authorisation to The Head of Commercial and Business Development, in consultation with the Director of Legal and Governance to:
 - accept the stage 2 Transforming Cities Fund when formal offer received; and subject to receipt of this offer:
 - authorise the corresponding budget increase to the project and associated procurement strategies; and
 - award any resulting contracts as detailed at Appendix 3

**Background Papers:
Appendix 1, Appendix 2, Appendix 3**

Lead Officer to complete:-			
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.		
	Finance: <i>Tim Hardie</i>		
	Legal: <i>Nadine Sime</i>		
Equalities: No			
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>			
2	EMT member who approved submission: <i>Eugene Walker</i>		
3	Individual Executive Member consulted: <i>Councillor Cate McDonald Individual Executive Member for Finance and Resources</i>		
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.		
<table border="1"> <tr> <td>Lead Officer Name: <i>Damian Watkinson</i></td> <td>Job Title: <i>Finance Manager Business Partner Capital</i></td> </tr> </table>		Lead Officer Name: <i>Damian Watkinson</i>	Job Title: <i>Finance Manager Business Partner Capital</i>
Lead Officer Name: <i>Damian Watkinson</i>	Job Title: <i>Finance Manager Business Partner Capital</i>		

MONTH 12 2020/21 & Month 1 2021/22 CAPITAL APPROVALS

1. SUMMARY

1.1 A number of schemes have been submitted for approval in line with the Council's capital approval process during the Month 12 and Month 1 reporting cycles. This report requests the relevant approvals and delegations to allow these schemes to progress.

1.2 Below is a summary of the number and total value of schemes in each approval category:

- 15 additions of specific projects to the capital programme creating a net increase of £13.659m
- 10 variations to specific projects and allocations in the capital programme creating a net decrease of £1.257m
- 1 revision to procurement strategy and scope to a scheme with no impact on budget

1.3 Further details of the schemes listed above can be found in Appendix 1 & Appendix 3.

1.4 In addition the budget adjustments required as part of the year end close down process are also presented for approval:

- Planned slippage of expenditure of projects in delivery from 20/21 to 20/22 - £21.9m
- Re-profiling of schemes not in delivery from 20/21 to 21/22 – £2.8m
- Accelerated expenditure of projects in delivery from 21/22 to 20/21 of £1.6m
- Overspends – net additions to the programme £1.1m
- Underspends - £3.6m

1.5 It should be noted that these amounts represent known variations to existing projects and allocations. The approvals are required to reflect these in the capital budget as part of the year end close down process.

1.8 A summary of these adjustments by priority and full details on a scheme by scheme basis can be found at Appendix 2

1.10 Further analysis of this position will be provided in the Capital outturn report.

2. WHAT DOES THIS MEAN FOR SHEFFIELD PEOPLE

2.1 The proposed changes to the Capital programme will improve the recreational leisure facilities, schools, roads and homes used by the people of Sheffield, and improve the infrastructure of the city council to deliver those services.

3. BACKGROUND

This report is part of the monthly reporting procedure to Members on proposed changes to the Council's capital programme.

4. OUTCOME AND SUSTAINABILITY

- 4.1 By delivering these schemes the Council seeks to improve the quality of life for the people of Sheffield.

5. OTHER IMPLICATIONS

5.1 Finance Implications

The primary purpose of this report is to provide Members with information on the proposed changes to the City Council's Capital Programme further details on each scheme are included in Appendix 1 & Appendix 3 in relation to new schemes and any associated grants to be accepted, and Appendix 2 in relation to year end adjustments.

5.2 Procurement and Contract Award Implications

This report will commit the Council to a series of future contracts. The procurement strategy for each project is set out in Appendix 1 & Appendix 3. The award of the subsequent contracts will be delegated to the Director of Financial and Commercial Services.

5.3 Legal Implications

Any specific legal implications in this report are set out in Appendix 1 & Appendix 3.

5.4 Human Resource Implications

There are no direct Human Resource implications for the Council.

5.5 Property Implications

Any specific property implications from the proposals in this report are set out at Appendix 1 & Appendix 3.

6. ALTERNATIVE OPTIONS CONSIDERED

- 6.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

7. REASONS FOR RECOMMENDATIONS

- 7.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield
- 7.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.
- 7.3 Obtain the relevant delegations to allow projects to proceed.

Finance & Commercial Service – May 2021

Scheme name / summary description		Value £'000							
A	Economic growth								
	New additions								
Page 77	<p>Future High Street fund [FHSF] Events Central Building</p> <p>Why do we need the project?</p> <p>Sheffield's historic high street is central to the city's emotional identity and economic history. Fargate and High Street account for one tenth of city centre retail space, with 103 retail and leisure units, but are unsustainable in their current form.</p> <p>Funding has been secured from Ministry of Housing, Communities & Local Government (MHCLG) for the purpose of renewing and reshaping town centres and high streets in a way that improves experience, drives growth and ensures future sustainability. Sheffield City Council will be utilising these funds to proceed a programme of proposed FHSF works for capital interventions on Fargate and High Street.</p> <p>How are we going to achieve it?</p> <p>The Events Central Building project is for the purchase of 20-26 Fargate for the proposed delivery of a multiuse event hub building. It is envisaged the Events Hub will be a mixed-use hub for events and performances accommodating 100-300 attendees, workspaces and facilities for children. The basement will be used for storage to support outdoor as well as indoor events.</p> <p>Previously Cabinet approved the budget for the actual purchase and the budget is now to be increased by £467k to include funds for legal fees associated with the purchase, as well as project delivery fees associated with the feasibility stage of the design and refurbishment works.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • Provision of a mixed-use hub for events and performances accommodating 100-300 attendees, workspaces and facilities for children. The basement will be used for storage to support outdoor as well as indoor events. • Affordable city centre space for community and cultural organisations • Storage and support space for associated outdoor performances and events on Fargate. <p>When will the project be completed?</p> <p>[2020-21]</p>	+467							
	<table border="1"> <thead> <tr> <th>Funding Source</th> <th>Amount</th> <th>Status</th> <th>Approved</th> </tr> </thead> <tbody> <tr> <td>Future High Street Fund [MHCLG]</td> <td>467k</td> <td></td> <td>Approved</td> </tr> </tbody> </table>	Funding Source	Amount	Status	Approved	Future High Street Fund [MHCLG]	467k		Approved
Funding Source	Amount	Status	Approved						
Future High Street Fund [MHCLG]	467k		Approved						

	<p>Procurement</p>	<p>i. Principal Contractor by mini competition via the YORcivils2 framework</p> <p>ii. Professional Services by a combination of in-house provision (where possible) and by call-off from the Capital Delivery Partner corporate contract.</p> <p>iii.. Surveys by closed competitive tender.</p> <p>iv. Equality Impact Assessment by competitive quotes.</p> <p>*Jointly procured with FHSF Public Realm & Infrastructure and TCF Housing Zone North and City Centre schemes.</p>	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 78</p>	<p>Future High Street fund [FHSF] Public Realm & Infrastructure</p> <p>Why do we need the project?</p> <p>Sheffield’s historic high street is central to the city’s emotional identity and economic history. Fargate and High Street account for one tenth of city centre retail space, with 103 retail and leisure units but are unsustainable in their current form.</p> <p>Funding has been secured from Ministry of Housing, Communities & Local Government (MHCLG) to proceed a programme of proposed Future High Street Fund (FHSF) works, including improvement of the public realm of Fargate and the Highstreet to facilitate outdoor events, reduce crime, improve green transport connectivity, and support a resident community with improved services and waste management facilities.</p> <p>How are we going to achieve it?</p> <p>The Public Realm and Infrastructure project aim is to deliver the following proposed works on Fargate and High Street: -</p> <ul style="list-style-type: none"> • Removal of clutter, greening, and installing digital infrastructure (full fibre, 5G and wifi6 ready), utilities and lighting. • Continuation of Sheffield Sustainable Urban Drainage (SUDS) principle in place across the city centre. • Possible introduction of district heating infrastructure to serve the events hub on Fargate. • Possible introduction of a sub terranean waste management system to reduce front-servicing of retail units and support residential development. • Active travel routes as part of new high-quality public realm. <p>The cost of the works is estimated to be £8,825k and is to be funded from £6,467k MHCLG and £2,358k Sheffield City Council (Corporate Resource Pool funding (CRP))</p> <p>A commuted sum for ongoing maintenance of new facilities may be payable on the delivered works but the value of this is to be confirmed.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • Provision of a reconfigured high street scheme to facilitate large and small events without disrupting foot traffic. • Improved infrastructure for active travel and connections to Transforming Cities Fund (TCF) schemes on either side. • Provision of improved services and waste management infrastructure. <p>When will the project be completed?</p> <p>[2024]</p>		<p>+8,825</p>

	<table border="1"> <tr> <td>Funding Source</td> <td>Future High Street Fund [MHCLG] & Corporate Resource Pool</td> <td>Amount</td> <td>8,825k</td> <td>Status</td> <td></td> <td>Approved</td> <td></td> </tr> </table>	Funding Source	Future High Street Fund [MHCLG] & Corporate Resource Pool	Amount	8,825k	Status		Approved		
	Funding Source	Future High Street Fund [MHCLG] & Corporate Resource Pool	Amount	8,825k	Status		Approved			
Procurement	<p>i. Principal Contractor by mini competition via the YORcivils2 framework</p> <p>ii. Professional Services by a combination of in-house provision (where possible) and by call-off from the Capital Delivery Partner corporate contract.</p> <p>iii.. Surveys by closed competitive tender.</p> <p>iv. Equality Impact Assessment by competitive quotes.</p> <p>*Jointly procured with FHSF Events Central Building and TCF Housing Zone North and City Centre schemes.</p>									
Page 79	Variations and reasons for change									
	<p>Grey to Green 2 [Angel Street]</p> <p>Scheme description</p> <p>Castlegate and Angel Street remains a main gateway into the city centre and forms the route to most central hotels. It has been in decline for many years due to the loss of a distinctive economic role.</p> <p>Funding has been received from the European Regional Development Fund (ERDF) to continue the Grey To Green project onto Angel Street which will form a link between the original Grey to Green project with High Street, Commercial Street and Fargate.</p> <p>The works on Angel Street will include: -</p> <ul style="list-style-type: none"> • Reduction of road width from 2 to a single carriageway on Angel St; • Extension of segregated cycling lane (two way) along Angel St to connect Grey to Green to route to the rest of the City Centre as well as the Upper & Lower Don Valleys; • Implementation of Sustainable Urban Drainage (SUDs) and meadow-type planting; • Paving of the west side of Angel St with the same material as Snig Hill; • Retention of existing 6 trees; • Improvements to the public space at the bottom of King St (corner with Castle St, outside the Co-op Listed Building) with additional seating and relocated planted area; • New street furniture (bins and additional Sheffield cycle stands) • Two bug hotels 	+30								

	<p>What has changed?</p> <ul style="list-style-type: none"> Additional funding of £30k has been secured from Yorkshire Water which will ensure forecast increased total costs of £812k remain affordable <p>Variation type: -</p> <ul style="list-style-type: none"> [budget increase] [procurement strategy] 			
	<table border="1"> <tr> <td data-bbox="170 595 322 595">Funding</td> <td data-bbox="322 595 2000 595">Yorkshire Water</td> </tr> </table>	Funding	Yorkshire Water	
Funding	Yorkshire Water			
	<table border="1"> <tr> <td data-bbox="170 595 568 595">Procurement</td> <td data-bbox="568 595 2000 595">i. Supply of granite curbing by competitive quotes.</td> </tr> </table>	Procurement	i. Supply of granite curbing by competitive quotes.	
Procurement	i. Supply of granite curbing by competitive quotes.			
B	Transport			
Page 80	New additions			
	<p>Sheaf Valley Cycle Route</p> <p>Why do we need the project?</p> <p>The provision of a strong cycling and walking network is a key part of the transport strategy and the South West area of Sheffield provides an excellent opportunity to capture an increase in cycle movements.</p> <p>The aim of this project is to provide a high quality 3.36km cycle route between Norton Hammer and Sheaf Quay.</p> <p>How are we going to achieve it?</p> <p>An initial feasibility study, preliminary design work and external consultation will be undertaken to scope the project at a cost of £45k. This will initially be funded by Local Transport Plan funding.</p> <p>What are the benefits?</p> <p>Providing a strong cycling and walking network across the city will support the shift to active travel modes helping to: -</p> <ul style="list-style-type: none"> reduce congestion on the roads improve health and wellbeing of people create cost effective transport options support the creation of an attractive environment for developers, businesses and residents <p>When will the project be completed?</p> <p>June 2021</p>	+45		

	Funding Source	Active Travel Fund	Amount	£45k	Status	Ring-fenced for Transport Projects	Approved		
	Procurement		i. Preliminary design, project management undertaken in-house by Council Officers ii. Vehicle / pedestrian counters procured by competitive quotations. iii. Detailed design & construction by direct award to Amey Hallam Highways via Schedule 7 of the Streets Ahead PFI. iv. Consultancy and consultation service by direct award to Counter Context via the SCC Panacea Framework.						
Page 81	Rother Valley Parking								
	Why do we need the project?								
	This scheme is the introduction of a parking scheme at Rother Valley Country Park (Rother Valley Way, Meadowgate Avenue and Owlthorpe Greenway). The scheme will formalise on-street parking with the introduction of parking bays and parking restrictions. The introduction of a formalised on-street parking scheme will increase the number of parking spaces and improve access to the Rother Valley Country Park. This will encourage use of the country park for outdoor activities such as walking and cycling which will improve health and well-being.								
	How are we going to achieve it?								
A desk-top feasibility will be undertaken to assess the schemes requirements, identity any constraints and complete the feasibility design. If any surveys are required these will be carried out. Feasibility design will also consider several different options for the scheme before deciding on the which option to take forward to preliminary design. The cost of this study is £10k and will be funded from the Road Safety Fund.									
What are the benefits?									
<ul style="list-style-type: none"> • Increased number of parking spaces • Improved access to Rother Valley Country Park • Improve health and well being 									
When will the project be completed?									
[2021-2022]									
	Funding Source	Road Safety Fund	Amount	£10k	Status	Ring fenced for Transport Projects	Approved		
	Procurement		i. Feasibility work undertaken in-house by Strategic Traffic and Infrastructure.						
									+10

Page 82	<p>Abbey Lane Accessibility</p> <p>Why do we need the project?</p> <p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are designed to provide crossings and safer walking facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport.</p> <p>This scheme is the introduction of pedestrian crossing facilities on Abbey Lane near Ecclesall Woods in conjunction with a review of the speed limit and junction priority at Abbey Lane / Whirlowdale Road. The aim is to improve access to Ecclesall Woods by improving road safety at this location.</p> <p>How are we going to achieve it?</p> <p>A desk-top feasibility will be undertaken to assess the schemes requirements, identify any constraints and complete the feasibility design. If any surveys are required these will be carried out. Feasibility design will also consider several different options for the scheme before deciding on the which option to take forward to preliminary design.</p> <p>The cost of this study is £25k and will be funded from the Road Safety Fund.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> Improved road safety [When will the project be completed? <p>[2021-22]</p>							+25
	Funding Source	Road Safety Fund	Amount	£25k	Status	Ring fenced for Transport Projects	Approved	
	Procurement		i. Feasibility work undertaken in-house by Strategic Traffic and Infrastructure.					
	<p>Burton Street Accessibility</p> <p>Why do we need the project?</p> <p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are designed to provide crossings and safer walking facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport.</p> <p>This scheme is a pedestrian accessibility scheme on Burton Street near the Burton Street Foundation. The Burton Street Foundation has two sites on opposite sides of the road and there are mobility issues across these sites on either side of Burton Street, specifically in relation to the vulnerable adults who use the centre.</p> <p>The introduction of a pedestrian accessibility scheme at this location will aim to improve road safety at this location and reduce the sometimes</p>							+10

Page 83	<p>intimidatory impact of traffic on our neighbourhoods</p> <p>How are we going to achieve it?</p> <p>A desk-top feasibility will be undertaken to assess the schemes requirements, identity any constraints and complete the feasibility design. If any surveys are required these will be carried out. The scheme feasibility design will investigate various options including a build out, along with a road hump, road narrowing, tactile paving, visible delineation of the hump, waiting restrictions and a loading bay. Car Parking and access into the site will also be looked at.</p> <p>The cost of this study is £10k and will be funded from the Road Safety Fund.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> Improved road safety <p>When will the project be completed?</p> <p>[2021-22]</p>							
	Funding Source	Road Safety Fund	Amount	£10k	Status	Ring fenced for Transport Projects	Approved	
	Procurement		i. Feasibility work undertaken in-house by Strategic Traffic and Infrastructure.					
	<p>Netherthorpe Cycle Crossing</p> <p>Why do we need the project?</p> <p>The main objective for the transport strategy is to create viable cost-effective transport options to help reduce traffic levels.</p> <p>The aim of this project is to improve accessibility for cyclists between west Sheffield and Sheffield city centre. Increases in cycling contributes to potential reductions in air pollution and congestion particularly in the city centre and ring road</p> <p>How are we going to achieve it?</p> <p>A feasibility will be undertaken to assess the schemes requirements, identity any constraints and complete the feasibility design. It is envisaged some of the works will consist of removing / realigning existing access controls, providing more separation for pedestrians and cyclists.</p> <p>The cost of this stage will be £20k and funded from Local Transport Plan.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> Contributes to objectives outlined in the Transport Strategy as well as Corporate objectives Improved accessibility for cyclists in the city centre contributes to potential reductions in air pollution and congestion 							+20

	When will the project be completed? [2021-2022]							
	Funding Source	Local Transport Plan	Amount	£20k	Status	Ring fenced for Transport Projects	Approved	
	Procurement	i. Initial design and project management undertaken in-house by Strategic Traffic and Infrastructure. ii. Outline design by Amey Hallam Highways under Schedule 7 of the Streets Ahead PFI. iii. Pedestrian & bicycle counters by competitive quotes.						
Page 84	City Centre Bus Stops Why do we need the project? Since the introduction of the Emergency Active Travel Fund (EATF) measures within the city centre, there has been a need to improve the bus facilities for public transport customers. The work undertaken as part of these measures in 2020 was designed in a way to be implemented very quickly in response to the social distancing requirements associated with COVID-19. This rapid response meant that the provision of bus shelters was not included within the design. In addition to the changes implemented for social distancing, there has been a longstanding need to provide both shelters to not only improve the customer satisfaction of waiting for a bus but also enhance the aesthetical value of the city centre. How are we going to achieve it? A desk-top feasibility will be undertaken to assess the schemes requirements, identify any constraints and identify the best locations for the bus stop facilities. If any surveys are needed these will be carried out. Feasibility design will also consider several different options for the scheme before deciding on the which option to take forward to preliminary design. The cost of this stage is £10k and will be funded from the Highway Maintenance Challenge Fund What are the benefits? <ul style="list-style-type: none"> Improved bus stop facilities in the city centre Enhanced customer satisfaction When will the project be completed? [2021-2022]							+10
	Funding Source	Highway Maintenance Challenge Fund	Amount	£10k	Status		Approved	

	Procurement	i. Feasibility work undertaken in-house by Strategic Traffic and Infrastructure.	
Variations and reasons for change			
Page 85	Pedestrian Improvements		+45
	Scheme description		
	<p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are delivered through the Local Transport Plan (LTP) Capital Programme and are designed to provide crossings and safer walking facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supporting access to public transport.</p> <p>In light of the above, the Council develops a rolling annual programme of crossings to be implemented, based on a scoring and selection methodology. There are currently over 2000 requests for footpaths, pedestrian crossing improvements (zebra, pedestrian island, build outs etc.), light controlled crossings, traffic calming and traffic management.</p> <p>What has changed?</p> <p>In 2020-21, Cabinet approved feasibility works to be progressed on five schemes to investigate the possibility of implementing pedestrian crossing improvement works: -</p> <ul style="list-style-type: none"> • Clarkehouse Road [between Park lane and College Street] • Nether lane [near the entrance to Independent Cars as Hydra Business Park] • Dyche Lane [at Batemoor Road] • Beaver Hill Road [south of junction with Beaver Avenue] • Birley Moor Road <p>However due to the Covid, Pandemic resources were allocated to emergency works and the feasibility works on these 5 areas were not undertaken. £45k Local Transport Plan funding is to be added to the 2021-22 capital programme to enable these works to continue.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • [budget increase] 		
Funding	Local Transport Plan		
Procurement	No change.		
	Cycle Support Infrastructure		+75
	<p>Scheme description</p> <p>This project is a rolling program of works to improve the existing cycle network by providing supporting infrastructure that will have significant benefit to</p>		

Page 86	<p>existing users and encourage/enable new users. It also provides the additional benefits of improving air quality and congestion.</p> <p>What has changed?</p> <p>A budget of £75k funded from Local Transport Plan will be added to the project to complete a program of works in 2021-2022 consisting of the following: -</p> <ul style="list-style-type: none"> • Small cycle schemes to address specific issues on highway or multi user paths dedicated as highway at the following locations [Sandford Grove, Prince of Wales Road, Crossings at Western Bank / Hounsfield and the Brookhill / Upper Hanover Ped/Cycle crossing and Access to Tinsley Canal] • Mix of galvanised Sheffield stands and inclusive cycle parking facilities at locations to be confirmed in consultation with the public and Cycle Sheffield • Little Don Link interventions • 10 barrier alterations to improve access for disabled users on Multi User Routes and Highway at locations to be confirmed in consultation with the public and Cycle Sheffield <p>The commuted sum value for the above works is estimated at £11k</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • [budget increase] 		
	Funding	Local Transport Plan	
	Procurement	<ul style="list-style-type: none"> i. Initial design undertaken in-house by Strategic Traffic and Infrastructure. ii. Design and build by Amey Hallam Highways via Schedule 7 of the Streets Ahead PFI. 	
	None		
C	Quality of life		
	New additions		
	None		
	Variations and reasons for change		
	<p>94531 General Cemetery HLF Phase 2</p> <p>Scheme description</p> <p>The current scheme has Heritage Lottery Funding Grant (HLF) as well as some internal funding to address the following at the General Cemetery:</p> <ul style="list-style-type: none"> • Health & Safety / repair liability 		-448

Page 87	<ul style="list-style-type: none"> Statutory obligation: The site is of national historic importance and is Grade II* on the Historic England Register of Parks and Gardens), as such SCC has a statutory duty to appropriately manage and maintain the property. Open space deficit in the area: The area has a recognised open space deficit and this is the largest park within the Sharrow catchment <p>What has changed? An element of the HLF funding awarded to the scheme is for Activity costs i.e. marketing, engagement, training, interpretation, and staff costs. During 2020/21 any costs of this nature were transferred from capital to an appropriate revenue code in consultation with the Revenue Accounting and Infrastructure Team for Parks and Culture. Going forward the revenue elements will continue to be accounted for in revenue and therefore need removing from the capital budget.</p> <p>The Project Manager managing the revenue elements has provided the budget from now until the end of the project. The revenue elements are mostly funded by the HLF grant, with a contribution of £55.6K from the Parks Staff Budget.</p> <p>Variation type: Budget decrease</p> <p>Budget Current 21/22 Budget £1,322.3K - £165.8K = £1,156.5K Current 22/23 Budget £2,094.1K - £173.5K = £1,920.6K Current 23/24 Budget £134.5K - £108.5K = £26.0K Total 21-24 Budget £3,550.9K - £447.8K = £3,103.1K</p>	
	Funding	Heritage Lottery Funding Grant and Revenue Contribution
	Procurement	N/A
D	Green and open spaces	
	New additions	
	None	
	Variations and reasons for change	
	None	
E	Housing growth	
	New additions	

	None	
	Variations and reasons for change	
Page 88	<p>New Build Council Housing Phase 11 - Hemsworth (Older Persons Independent Living) OPIL</p> <p>Scheme description</p> <p>There is an overall requirement to address the current shortage in SCC housing stock and deliver the approved Stock Increase Programme in line with the Hosing Revenue Account Business Plan.</p> <p>As the population ages there is a greater requirement for care. The OPIL accommodation is designed to reduce the cost and time of care, give confidence to residents living in the accommodation and increase wellbeing with onsite facilities. Providing housing with a higher level of accessibility and adaptability than general housing stock will reduce future need for adaptation and keep people at home longer rather than requiring residential care.</p> <p>As a result, the number of family sized homes will increase by enabling movement of tenants to more appropriate properties for their needs within their local area.</p> <p>What has changed?</p> <p>Feasibility has now been completed and the site, a former Primary School, will be developed to provide approximately 81 accommodation units and associated communal areas for residents who fit in the Older Persons Independent Living genre. Anticipated construction completion April 2024.</p> <p>Objectives:</p> <ul style="list-style-type: none"> To provide 1/2 bedroom accommodation that integrates with the whole programme of Housing delivery and is in line with the identified need To provide good quality and sustainable homes, using the fabric first approach to increase thermal comfort and reduce fuel bills Include communal facilities to contribute to residents' health & wellbeing <p>Outputs:</p> <ul style="list-style-type: none"> 81 apartments (both 1 and 2 bedrooms) over 2 blocks with integrated communal and staff facilities. A community hall, with kitchen and toilet facilities that can be booked by either residents or outside users. A café built as an attached but separately accessible unit to provide food and drinks for both residents and the community. <p>Benefits:</p> <ul style="list-style-type: none"> Replenishing of the Council's housing stock, which is essential to the health of the self-financing HRA Business Plan and to increase the provision of the affordable housing that the city needs Regeneration of a currently underutilised Council-owned HRA site The delivery of up to 81 quality new homes which are safe/ secure, have on-site care and wellbeing facilities and meet identified housing needs in the neighbourhood/ wider City <p>Variation type: Budget increase</p>	+19,987

Page 89	<p>Costs</p> <p>CDS Fees £462.9K</p> <p>Consultant Fees £292.8K</p> <p>Construction £16,658.5K</p> <p>Client Directs £1,124.5K</p> <p>Contingency £1,634.9K</p> <p>Total £20,173.6K</p> <p>Funding</p> <p>HRA Borrowing £13,967.2K</p> <p>S106 £1,783.5K</p> <p>Capital Receipts £4,379.3K</p> <p>HRA Reserves £43.6K</p> <p>Total £20,173.6K</p> <p>Budget</p> <p>After 20/21 acceleration</p> <p>Previous Years £186.6K + £33.9K = £220.5K</p> <p>Current 21/22 Budget £0.0K + £4,314.6K = £4,314.6K</p> <p>Current 22/23 Budget £0.0K + £12,103.3K = £12,103.3K</p> <p>Current 23/24 Budget £0.0K + £3,535.2K = £3,535.2K</p> <p>Total Budget £186.6K + £19,987.0K = £20,173.6K</p>		
	Funding	See funding table above	
	Procurement	No change.	
	<p>Council Housing Stock Increase Programme Block Allocation</p> <p>Scheme description</p> <p>Block allocation of funding for Council Housing Stock Increase schemes</p> <p>What has changed?</p> <p>An Outline Business Case for New Build Phase 11 – Hemsworth OPIL has come forward for approval and therefore needs funding drawing down to cover the costs. See separate entry for 97566 above.</p> <p>Variation type: Budget decrease</p> <p>Budget</p> <p>After 20/21 slippage:</p> <p>Current 21/22 Budget £4,121.5K - £184.9K = £3,936.6K</p>		-19,987

	<p>Current 22/23 Budget £38,711.4K - £8,705.3K = £30,006.1K Current 23/24 Budget £74,829.5K - £11,096.8K = £63,732.7K Current 24/25 Budget £32,293.1K - £0.0K = £32,293.1K Current 25/26 Budget £12,261.0K - £0.0K = £12,261.0K Total 21-26 Budget £162,216.5K - £19,987.0K = £142,229.5K</p>					
	<table border="1"> <tr> <td>Funding</td> <td>A combination of HRA, S106, Land Sales, other Capital Receipts e.g. 1-4-1, Grants etc.</td> </tr> <tr> <td>Procurement</td> <td>N/A</td> </tr> </table>	Funding	A combination of HRA, S106, Land Sales, other Capital Receipts e.g. 1-4-1, Grants etc.	Procurement	N/A	
Funding	A combination of HRA, S106, Land Sales, other Capital Receipts e.g. 1-4-1, Grants etc.					
Procurement	N/A					
F	Housing investment					
	New additions					
Page 90	<p>Council Housing High Rise Flat Roofing Improvements</p> <p>Why do we need the project?</p> <p>There are 24 High Rise tower blocks in Sheffield.</p> <ul style="list-style-type: none"> • 3 at Stannington • 7 at Upperthorpe • 4 at Netherthorpe • 1 at Hanover • 3 at Leverton • 6 at Gleadless <p>The roof at Hanover tower block has been replaced as part of the re-cladding project and 2 other towers block; Adamfield and Robertshaw at Netherthorpe are also having their roofs replaced.</p> <p>The 3 tower blocks at Stannington will have their roofs replaced as part of the sprinkler fire safety project.</p> <p>The remaining 18 tower blocks have had condition surveys carried out over 18 months ago, some core samples taken and the indication from these surveys is that the roofs require replacement over the next 5 years.</p> <p>The core samples that have been carried out identifies that the current insulation is wet this indicates water is getting through the existing asphalt and eventually it will find its way into the flats below. The implications of leaving these 18 roofs longer than 2 ½ years is that they will not last many more winters, will continue to deteriorate over time and let water through the structure into tenants and residents' flats on the top floor.</p> <p>As part of the works to rectify these issues the opportunity to install solar panels at each site will also be explored. A provisional sum of £10k per site has been included in the cost estimates for this work. However, the suitability of each roof to hold solar panels will need to be assessed on a site by site basis to take into account existing services located on the roofs and structural calculations to confirm that the roof structures can support the required</p>	+3,103				

loads. In addition, these structural calculations along with health & safety and maintenance arrangement will inform other ecological considerations.

How are we going to achieve it?

Firstly, Leasehold consultation is required and will be completed in November 2021 and the preferred option is to:

- Remove the existing roof covering
- Insulate the concrete roof with fire resistant insulation
- Supply and fix fire resistant felt
- Supply and fix fire resistant felt to the lift motor rooms
- Improve the roof edge protection by installing balustrades and/or man safe systems where there is none
- Upgrade/Replace the lightening conduction
- Installation of solar battery PV where possible (dependent on factors described above)
- Cursory Fire barrier checks where mast climbers are fastened to the building

What are the benefits?

Objectives

- To replace all the existing roofs with fire resistant insulation and felt
- Provide suitable edge protection, not all blocks have this
- Upgrade the lightening conduction system
- With the support of the CMB and funding being identified it is also proposed we Install battery Solar PV on the roofs (subject to structural calculations) to power the communal lighting.

Outputs

- New insulated roof with 20 – 30 years life span
- New lightening conduction system in line with current electrical regulations
- Solar PV and battery storage where possible (dependent on factors described above)

Benefits

- Waterproof and insulated roofs
- Fire resistant roof components
- Thermal efficient/reduce carbon
- Reduce RMS maintenance costs
- Extend the life span of the roof
- Improve current edge protection
- Providing edge protection where none currently
- Battery Solar Powered lighting reducing carbon (where Solar Panels have been able to be installed)
- Reduced communal lighting costs to Housing (where Solar Panels have been able to be installed)

When will the project be completed?

March 2024

Page 92	<p>Costs</p> <p>CDS Fees £143.4K Direct Costs £61.0K Construction £2,620.0K Solar PV £180.0K Contingency £99.0K Total £3,103.4K</p> <p>Budget</p> <p>21/22 £690.1K 22/23 £1,206.7K 23/24 £1,206.6K Total £3,103.4K</p>							
	Funding Source	HRA Block allocations for Energy Efficiency and External Works (see below)	Amount	£3,103.4K	Status	Funding available in the block allocations for these works	Approved	Housing Investment PG 21.04.21
	Procurement	i. Principal Contractor by restricted procedure with SSQ. ii. Professional Services undertaken in-house by the Capital Delivery Service. iii. Internal decoration undertaken in-house by the Housing Repairs & Maintenance team. iv. Surveys either in house or via existing corporate contract						
Variations and reasons for change								
<p>Council Housing Heating, Energy Efficiency, and Carbon Reduction Block Allocation</p> <p>Scheme description</p> <p>Block allocation of funding for improvements to energy efficiency in the SCC Housing Stock.</p> <p>What has changed?</p> <p>An Outline Business Case for High Rise Flat Roofing has come forward for approval and therefore needs funding drawing down to cover the Solar PV costs. See separate entry above.</p> <p>Variation type: Budget decrease</p> <p>Budget</p>								-180

	Current 21/22 Budget £1,497.0K - £180K = £1,317.0K Total 21-26 Budget £17,830.4K - £180K = £17,650.4K		
	Funding	HRA	
	Procurement	N/A	
Page 93	Council Housing Enveloping and External Work Block Allocation Scheme description Block allocation of funding for external works on the SCC Housing Stock What has changed? An Outline Business Case for High Rise Flat Roofing has come forward for approval and therefore needs funding drawing down to cover the core reinstatement works. See separate entry above. Variation type: Budget decrease Budget Current 21/22 Budget £250.0K - £0.0K = £250.0K Current 22/23 Budget £592.0K - £342.0K = £250.0K Current 23/24 Budget £2,932.1K - £500.0K = £2,432.1K Current 24/25 Budget £2,932.1K - £500.0K = £2,432.1K Current 25/26 Budget £13,495.6K - £1,581.4K = £11,914.2K Total 21-26 Budget £20,201.8K - £2,923.4K = £17,278.4K		-2,923
	Funding	HRA	
	Procurement	N/A	
	G People – capital and growth		
	New additions		
		Broomhill Infant School Heating – post feasibility works Why do we need the project? <ul style="list-style-type: none"> ○ A rolling programme of building condition surveys is carried out across the CYPF estate. This information is used to prioritise capital resources into programmes of work that will have the most impact on maintaining buildings that are fit for purpose and prevent the closure of CYPF buildings, particularly schools. Within these programmes the data enables us to rank buildings according to the scale and 	

Page 94	<p>urgency of work required.</p> <ul style="list-style-type: none"> ○ The heating system at this site has been identified as a priority for replacement as it has significant operational problems and it at the end of its life. <ul style="list-style-type: none"> ● What is the proposed solution? <ul style="list-style-type: none"> ○ New Air Source Heat Pump System - Indoor heating units, external condensers, refrigerant pipework connecting the indoor units to the external condensers and controls equipment. <p>What are the benefits?</p> <ul style="list-style-type: none"> ● Objectives: Replacement of hot and cold pipework and installation of a new air source heating system. ● Outputs: Indoor heating units, external condensers, refrigerant pipework connecting the indoor units to the external condensers and controls equipment. Isolate existing tubular heaters and wiring and leave in situ. New Air Source Heat Pump System - Estimated carbon emissions from heat pumps: 6,754kg CO2/year. ● Benefits: CO2 production reduced by 12,149 kg per year (compared to existing levels). <p>When will the project be completed?</p> <p>31/05/2022</p>							
	Funding Source	DfE Condition Allocation	Amount	£ 10.2k feasibility +£199.8k works £210k Total	Status		Approved	
	Procurement		<ul style="list-style-type: none"> i. Professional Services undertaken in-house by the Capital Delivery Service. ii. Contractor will be procured via open procedure with Suitability Assessment. iii. Asbestos Survey via the existing framework agreement. 					
<p>Clifford All Saints Block 3 Spooner Roof – feasibility</p> <p>Why do we need the project?</p> <ul style="list-style-type: none"> ○ A 2015 asbestos survey identified that the roof to the Spooner Building, Block 3, of the then Ecclesall Junior School at Ringinglow Road consisted of corrugated asbestos (chrysotile) roof sheets; chrysotile was also identified in the ceiling void, in floor tiles and adhesive throughout the building, in the boiler house and in sink pads to various classrooms. ○ A full targeted refurbishment & demolition asbestos survey was carried out November 2017 prior to proposed demolition of the building before the site was handed over to Clifford All Saints Primary School in 2018. Findings from this survey agreed with those in the earlier management report. At that stage the building was retained by SCC and Clifford All Saints against future use for teaching 							+7	

Page 95	<p>accommodation.</p> <ul style="list-style-type: none"> • Why do we need to address it now? <ul style="list-style-type: none"> ○ Clifford All Saints have since reported that the building is unusable due to damp as a result of various leaks from the roof and the damp is also causing false activations of the fire alarm system. There is a premises management agreement in place between SCC and the Diocese stating that in the event of roof failure, SCC would either replace the roof or demolish the building. • What is the proposed solution / recommended option? <ul style="list-style-type: none"> ○ A feasibility study into options for addressing issues with the roof to Block 3 through either roof replacement or building demolition: <ul style="list-style-type: none"> ▪ Understanding of how the school uses the building or proposes to use it and any suitable alternative accommodation on site ▪ Possible approaches to replace the roof ▪ Possible approaches to demolishing the building ▪ Relative costs to design and deliver approaches identified ▪ Delivery programme and timescales ▪ Related risks and issues <p>What are the benefits?</p> <ul style="list-style-type: none"> • Objectives: Feasibility to inform decision of either roof replacement or demolition. <p>When will the project be completed?</p> <p>Tbc: following outcome of feasibility.</p>							
	Funding Source	DfE Condition Funding Grant	Amount	£7k	Status		Approved	
	Procurement		<ul style="list-style-type: none"> i. Feasibility undertaken in-house by the Capital Delivery Service. ii. Asbestos Survey via the existing framework agreement. 					
<p>New Specialist School – Hollywell Road</p> <p>Why do we need the project?</p> <p>There is increasing demand in Sheffield for Special Educational Needs school places.</p> <p>In October 2018 a bid was submitted for inclusion in the Local Authority Special and Alternative Provision Free Schools Programme launched by the Department for Education (DfE) to create 80 additional Specialist education places. This new schools programme is funded and project managed by the DfE. Key conditions of SCC being accepted into the programme for delivery of the new school were:</p> <ul style="list-style-type: none"> • SCC to provide the site on a 125 year peppercorn lease • SCC to meet section 278 (additional highways works required) and any ground abnormal costs <p>SCC identified a site at Hollywell Road as being most appropriate and this was accepted by the DfE</p>							+752	

Page 96	<p>DfE have completed the first phase of feasibility and estimate the total costs of the school to be £8,470,035 which will be funded and delivered by them. SCC's contribution required for section 278 and abnormal has been calculated at a maximum of £751,869.</p> <p>How are we going to achieve it?</p> <p>The DfE will invoice SCC up to a maximum of £751,869 (lower if actual costs are below this level) towards the costs of delivering the school</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> ○ New Special School facility in the city ○ Increased availability of specialist provision places <p>When will the project be completed?</p> <p>Estimated completion of construction December 22</p>						
	Funding Source	Corporate Investment Fund	Amount	£751,869	Status		Approved
	Procurement		N/A - SCC contribution to DfE.				
Variations and reasons for change							
	<p>Broomhall Nursery Basement Works</p> <p>Scheme description</p> <p>The Council has a duty to ensure that its buildings provide a safe environment for workers and end users and are fit for purpose. Issues have been identified with elements of the basement at Broomhall Nursery. If left to deteriorate any further, they will have a serious effect on the structure and become a health and safety hazard for building users accessing the space and using the ground floor rooms above. Remedial works are required to address the issues of damp and associated timber rot, and to provide a long-term remedy to the ingress of water to the basement space. The proposed solution has been arrived at following an options appraisal and identifies a recommended option for the remedial works.</p> <p>Works to be undertaken by a specialist damp-proofing contractor for the installation of a new cavity drained waterproofing system. The preparatory works include temporary removal of all wall mounted services and gas meter, strip-out of existing concrete bench supports and provision of new electrical connections for ventilation and sump-pump units. This also includes works associated with preventing the existing well from flooding, timber decay remediation and debris removal.</p> <p>What has changed?</p> <p>Following a technical review of the initial scope, in order to achieve the expected benefits of the scheme, in addition to the new concrete floor the proposal is to board over the waterproof membrane lining the basement walls to provide a level of fire resistance, replace lintels above doors and insert lintels in brick piers at the basement perimeter to allow the formation of a straight drainage channel. To enable the lintel replacement additional</p>						+78

Page 97	Mechanical & Electrical services will need to be removed and re-fixed.												
	<table border="1"> <thead> <tr> <th>ELEMENT</th> <th>£k</th> </tr> </thead> <tbody> <tr> <td>Construction</td> <td>150</td> </tr> <tr> <td>Fees - CDS</td> <td>37</td> </tr> <tr> <td>Contingency</td> <td>13</td> </tr> <tr> <td>TOTAL</td> <td>150</td> </tr> </tbody> </table>		ELEMENT	£k	Construction	150	Fees - CDS	37	Contingency	13	TOTAL	150	
	ELEMENT	£k											
	Construction	150											
Fees - CDS	37												
Contingency	13												
TOTAL	150												
Variation type: - <ul style="list-style-type: none"> Budget increase of £78k from £122k to £200k 													
Funding	School Condition Allocation												
Procurement	As previously approved												
	Gleadless Special Education Provision 50 places Scheme description The projects seek to deliver an additional 50 Special Educational Need (SEN) pupil places at the former Gleadless Primary School utilising a new build modular classroom block with associated accommodation spaces, and refurbishment of the existing block D to provide hall, P.E., kitchen and dining facilities. Outputs: <ul style="list-style-type: none"> 5 class-bases 5 breakout rooms 1 sensory room 1 multi-use room 1 hygiene room 1 office 5 classroom stores 1 cleaners store 1 general store 1 plant room Pupil and adult WCs 		+783										

Page 98	<ul style="list-style-type: none"> Block D refurbishment providing assembly hall, P.E., kitchen and dining spaces <p>Approval of the increase to the overall budget and phased financial commitment plan is required to deliver this project for the Autumn term 2021.</p> <p>What has changed?</p> <ul style="list-style-type: none"> Cost estimates have risen following tender returns. Final costs are yet to be confirmed but current estimates are as follows: 																
	<table border="1"> <thead> <tr> <th>ELEMENT</th> <th>£k</th> </tr> </thead> <tbody> <tr> <td>Construction (Inc. Design & Build contract)</td> <td>2,020</td> </tr> <tr> <td>Directs</td> <td>75</td> </tr> <tr> <td>Fees - CDS</td> <td>38</td> </tr> <tr> <td>Fees – Delivery Partner</td> <td>100</td> </tr> <tr> <td>Contingency</td> <td>150</td> </tr> <tr> <td>TOTAL</td> <td>2,213</td> </tr> </tbody> </table>		ELEMENT	£k	Construction (Inc. Design & Build contract)	2,020	Directs	75	Fees - CDS	38	Fees – Delivery Partner	100	Contingency	150	TOTAL	2,213	
	ELEMENT	£k															
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Directs	75																
Fees - CDS	38																
Fees – Delivery Partner	100																
Contingency	150																
TOTAL	2,213																
<p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase of £783k from £1,600k to £2,3,83k 																	
Funding	Special Needs Capital Allocation & Revenue Contribution																
Procurement	<ul style="list-style-type: none"> i. Design and build contract by direct award via the LHC framework. ii. Professional Services undertaken in-house by the Capital Delivery Service and by the Capital Delivery Partner. 																
H	Essential compliance and maintenance																
	New additions																
	<p>Town Hall Fuel Tank</p> <p>Why do we need the project?</p>		+65														

- The existing fuel tank, for the back-up generators at the Town Hall is beyond its serviceable life cycle, enclosed in a non-bunded room with poor access.
- The emergency power supply provided to the Town Hall by the back-up generators is an essential component of SCCs business continuity and emergency response plans. Therefore, it is essential that the fuel tank is upgraded to ensure back-up generators are operational in emergency situations

How are we going to achieve it?

Scope:

- The existing 32,900L fuel tank will be decommissioned
- The new fuel tank will be delivered and installed
- New bunded pipe will be installed
- A dedicated vent will be installed
- Inside generator room will be resealed
- Fuel polishing
- Old bunded line decommissioning

What are the benefits?

- Outputs
 - Installation of a new 2,500L bunded fuel tank, steel bunded fuel lines and foam fill
- Benefits:
 - Compliance with legal requirements
 - Ensuring security of emergency power supply to Town Hall

When will the project be completed?

31/08/2021

Funding Source	Corporate Investment Fund Essential Compliance Allocation	Amount	£65k	Status		Approved	
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Procurement	i. Specialist Contractor by competitive quotes. ii. Professional Services undertaken in-house by the Capital Delivery Service.
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Variations and reasons for change

	<p>Glen Howe Park Bridge Retaining Wall</p> <ul style="list-style-type: none"> • Scheme description <ul style="list-style-type: none"> ○ Approximately 25m of a drystone retaining wall over the Tinker Brook at Glen Howe Park is in poor condition. ○ Specifically: <ul style="list-style-type: none"> ▪ A length of around 7m by the footbridge headwall has partially collapsed and there is a large hole at the foot of this section. ▪ A further length of around 16-18m parallel to the bank is in very poor condition with some sections also partially collapsed ▪ The wall alignment is being affected by heavy vegetation on the bank above ▪ The current is scouring out the riverbed by the base of the footbridge headwall, with partial blockage of the culvert exacerbating the effect ▪ The handrail to the footbridge is inadequate for purpose. ○ The condition of the wall may deteriorate further if not addressed now, increasing the level of hazard and the cost of any future repairs. Corporate Repairs & Maintenance have already erected a safety fence along the footpath to guard against the risk of further collapse or erosion of the bank, as recommended on the Structural Inspection Report of October 2020. <p>What has changed?</p> <ul style="list-style-type: none"> • Initially the project was considered suitable to combine under a single contract with repairs to Shiregreen Cemetery wall; however, on further investigation it became clear that works at Glen Howe are of a different nature to those at Shiregreen Cemetery and require more specialist contractors, with experience in dry stone walling and river engineering. Ecology and topographical/buried utilities surveys will be required to inform the feasibility. <p>Variation type: -</p> <ul style="list-style-type: none"> • Change of scope: 	0		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 15%;">Funding</td> <td>CIF capital receipts</td> </tr> </table>	Funding	CIF capital receipts	
Funding	CIF capital receipts			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Procurement</td> <td> <ul style="list-style-type: none"> i. Surveys at the Glen Howe Park site procured by competitive quotes. ii. Previously combined demolition and re-building works will now be procured by separately inviting local Contractors to quote where possible. </td> </tr> </table>	Procurement	<ul style="list-style-type: none"> i. Surveys at the Glen Howe Park site procured by competitive quotes. ii. Previously combined demolition and re-building works will now be procured by separately inviting local Contractors to quote where possible. 	
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I	Heart of the City II			
	New additions			

	None	
	Variations and reasons for change	
	None	

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Variance Analysis by Priority

Portfolio	Approved Expenditure Budget	Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Percentage Year End Net Slippage
GROWING & INCLUSIVE ECONOMY	8,862,920	7,044,186	1,818,734	876,727	-	(372,253)	-	1,384,886	(70,626)	6%
ESSENTIAL COMPLIANCE & MAINT	9,481,898	6,452,949	3,028,949	2,712,742	-	(18,895)	(2,222)	337,323	(0)	28%
GREEN & OPEN SPACES	1,999,863	625,289	1,374,574	1,113,028	208,314	(24,566)	(4,349)	6,604	75,544	54%
HEART OF THE CITY II	41,736,655	34,337,408	7,399,247	7,459,456	-	(105,337)	(125,661)	170,789	-	18%
NEW HOMES	25,028,167	21,718,178	3,309,989	1,396,906	2,314,661	(431,578)	-	-	30,000	4%
HOUSING INVESTMENT	17,825,515	15,933,765	1,891,751	2,222,993	128,690	(605,167)	-	145,235	0	9%
ICT	1,446,873	1,446,873	-	-	-	-	-	-	-	0%
PEOPLE CAPITAL & GROWTH	13,694,106	10,206,892	3,487,214	2,345,236	53,176	(3,472)	(463,194)	1,555,467	0	17%
CLEANER GREENER SAFER	16,908,487	16,236,952	671,535	554,415	83,157	(1,700)	-	-	35,663	3%
TRANSPORT	11,128,447	8,582,432	2,546,015	3,189,453	-	(45,710)	(514,289)	42,423	(125,861)	28%
CORPORATE	-	56,986	(56,986)	-	-	-	-	-	(56,986)	0%
GRAND TOTAL	148,112,933	122,641,910	25,471,023	21,870,956	2,787,998	(1,608,678)	(1,109,715)	3,642,728	(112,266)	14%

Growing & Inclusive Economy

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
CIL	-	70,626	(70,626)	-	-	-	-	-	(70,626)	Represents passporting of local CIL portion to Parish Councils as per regulations
IRR JUNCTION SCHEMES	127,862	(597,024)	724,886	40,000	-	-	-	684,886	-	Saving due to final accounts on statutory works
BRT NORTH: TINSLEY LINK (WP21	30,000	3,918	26,082	26,082	-	-	-	-	-	Slippage is required for remaining legal costs
LDV FLOOD DEFENCE WORKS	87,876	(102,773)	190,649	190,649	-	-	-	-	-	Due to Covid 19 - works required on Forgemasters site have not been able to progress.
UDV FLOOD SCHEME PHASE 1	3,731,748	3,710,678	21,070	21,070	-	-	-	-	-	Due to delays in obtaining work permissions from the Environment Agency and a dispute with the land owner.
THREE BROOKS ENV SCHEME-MANOR	139,000	103,000	36,000	36,000	-	-	-	-	-	This project is now split into two distinct phases. This first phase was delivered at a saving (hence the underspend) but the reprofile is required to help fund the second phase.
KNOWLEDGE GATEWAY	136,553	42,607	93,946	93,946	-	-	-	-	-	There have been delays in obtaining the final account value from AMEY and currently the projects is completing the and defect rectification
DIGITAL INCUBATOR	85,351	18,316	67,035	67,035	-	-	-	-	-	The developer (the grant recipient) did not manage to submit their final claim in relation to their retention period on time.
GREY 2 GREEN PH2	1,470,051	1,387,063	82,988	96,431	-	(13,443)	-	-	-	The slippage is a result of the agreement of the final account with the contractor taking longer than anticipated. In addition, the design fees charged to date on the Angel Street extension are less than anticipated.
CASTLE HILL	24,350	-	24,350	24,350	-	-	-	-	-	No progress on the project this year due to recourcing issues however, Castlegate is now anticipated with the new levelling up fund and progress is expect to commence.
CULVERT RENEWAL PROGRAMME	1,559,222	699,193	860,029	160,029	-	-	-	700,000	-	The project is due to underspend by approximately £700k, this is due to the majority of the project works being to underground pipework which is difficult to initially assess and therefore a high value risk contingency was included in the initial project costs. Minor works remaining are to remediate subsidence caused by one of the culverts leaking
LDV SANDERSONS FISH PASS	205,422	101,827	103,595	103,595	-	-	-	-	-	The slippage is due to unresolved disputes with the contractor
LITTLE KELHAM BRIDGE	-	493	(493)	-	-	(493)	-	-	-	Minor acceleration on fees
WEST BAR CPO	1,246,963	1,603,625	(356,663)	-	-	(356,663)	-	-	-	CPO purchases completed ahead of time.
PARKWOOD SCHEME	-	1,655	(1,655)	-	-	(1,655)	-	-	-	Minor acceleration on fees

Growing & Inclusive Economy

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
M1 GATEWAY PUBLIC ART PROJECT	18,522	981	17,541	17,541	-	-	-	-	-	Reason: the project requires additional funding but due to the pandemic, the potential funding sources have suspended funding applications. The project timeline has been extended to March 22.
	8,862,920	7,044,186	1,818,734	876,727	-	(372,253)	-	1,384,886	(70,626)	

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
RESURFACING (INC PARKS) PROG	42,688	30,411	12,278	-	-	-	-	-	12,278	First Phase of works complete. Budget to be transferred to Phase 2
FRA RED TAPE STUDIOS	804,718	797,046	7,672	-	-	-	-	7,672	-	Scheme complete. Small saving
TRANSPORT EFFICIENCY	2,613,236	2,585,232	28,004	28,004	-	-	-	-	-	Delays with registering vehicle registrations, DVSA
FRA WORKS MTC TFM	-	(137,136)	137,136	57,774	-	-	-	-	79,361	Central Budget re: FRA Works. Internal adjustments relate to year end budget adjustments required for component schemes
FRA 16-17 BROOMHALL CENTRE	-	16,396	(16,396)	-	-	-	-	-	(16,396)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 CHANCET WOOD	-	1,797	(1,797)	-	-	-	-	-	(1,797)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 CLAYWHEELS LANE DEP	-	354	(354)	-	-	-	-	-	(354)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 ECCLESFIELD EPU	-	387	(387)	-	-	-	-	-	(387)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 HIGH GREEN MINERS W	-	(21)	21	-	-	-	-	-	21	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 HOLLINSEND PARK	7	(350)	357	-	-	-	-	-	357	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 JORDANTHORPE LIBR	-	340	(340)	-	-	-	-	-	(340)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 OSGATHORPE PARK	-	9,627	(9,627)	-	-	-	-	-	(9,627)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 SORBY HOUSE	116	85,451	(85,335)	-	-	-	-	-	(85,335)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 STANNINGTON PARK	101	(4,968)	5,069	-	-	-	-	-	5,069	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 TOTLEY LIBRARY	77	(3,779)	3,856	-	-	-	-	-	3,856	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 WISEWOOD CEMETERY	-	452	(452)	-	-	-	-	-	(452)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA SMALL SITES	35,030	231	34,799	-	-	-	-	-	34,799	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
FRA 16-17 BEAUCHIEF ABBEY	15,051	-	15,051	-	-	-	-	-	15,051	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
NORTON NURSERY FRA AND REDEV'T	3,390	19,561	(16,171)	-	-	-	-	-	(16,171)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
BOLEHILL REINSTATEMENT	295,078	7,795	287,282	287,282	-	-	-	-	-	Original modular design tender returned over budget and project suspended until an alternative solution could be found. Current scheme involving modified metal containers has received client approval and details and estimated costs are currently underway. Whole programme delayed by approximately 6 months.
FRA 16-17 LOWER MANOR NH CTR	143	(6,989)	7,132	-	-	-	-	-	7,132	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 DARNALL HOUSING OFF	-	1,104	(1,104)	-	-	-	-	-	(1,104)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 NEWFIELD GREEN LIBR	-	598	(598)	-	-	-	-	-	(598)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 ENDCLIFFE PARK	-	399	(399)	-	-	-	-	-	(399)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 GREENHILL BRADWAYYC	-	2,669	(2,669)	-	-	-	-	-	(2,669)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
MOORFOOT LIFTS	-	1,218	(1,218)	-	-	-	(1,218)	-	-	Minor overspend due to emergency works identified during contract period.
WOODHOUSE HUB	352,400	147,247	205,153	205,153	-	-	-	-	-	Delay in providing utility connections to hub building, due to major utility providers laid off their staff at the beginning of Covid and have only just begun to bring them online again. Completion is now unlikely before June 21
CBER-ELECTRICAL 17-19	39,776	-	39,776	-	-	-	-	39,776	-	Programme of works complete below budget
CBER-ROOFING 17-19	40,071	5,376	34,695	-	-	-	-	34,695	-	Programme of works complete below budget
CBER-WINDOWS/DOORS 17-19	133,622	-	133,622	-	-	-	-	133,622	-	Programme of works complete below budget
CBER-SSTRUCTURE 17-19	185,626	51,212	134,414	134,414	-	-	-	-	-	Rolling programme of works not yet complete

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
CBER-CONDITION SURVEYS 17-19	255,877	137,081	118,796	118,796	-	-	-	-	-	Condition Surveys will be continuing in 2021/22 so unspent funds still required – RLB contract has been extended
FRA 17-18 BROOMHILL LIBRARY	-	8,668	(8,668)	-	-	-	-	-	(8,668)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 17-18 FRECHEVILLE LIBRARY	-	458	(458)	-	-	-	-	-	(458)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
MECHANICAL REPLACE MTC TFM	380,201	17,381	362,820	362,820	-	-	-	-	-	Rolling programme of works not yet complete
MTC MECH -CRYSTAL PKS AIR CON	-	(1,674)	1,674	-	-	-	-	1,674	-	Re-calculation of pre-lim costs following final account led to small recovery of costs.
CITY RD CEM	5,774	1,559	4,215	4,215	-	-	-	-	-	Final account still being agreed
FRA ANN'S ROAD YC	20	(989)	1,009	-	-	-	-	-	1,009	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA STANNINGTON COMM CENTRE	-	1,902	(1,902)	-	-	-	-	-	(1,902)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
DAMS & WATERCOURSES PHASE 4	15,631	-	15,631	-	-	-	-	-	15,631	Phase 4 complete (except for retention of £2,600 still to be paid (accrued for in 2020/21)- so keep open) remaining budget to be transferred to Phase 5
ASBESTOS TERM CONTRACT 18-20	24,129	21,452	2,677	2,677	-	-	-	-	-	Contract extended. Slight underspend on fees each month in 2020-21 due to lower average number of commissions.
CBER-ELECTRICAL - FRECHEVILLE	28,819	-	28,819	-	-	-	-	28,819	-	Scheme complete under budget.
DAMS & WATERCOURSES PHASE 5	99,725	73,318	26,407	42,038	-	-	-	-	(15,631)	Delays in prioritisation of identified repairs caused delay to overall spend. Budget from Phase 4 transferred.
SALIX PROGRAMME	36,005	-	36,005	-	-	-	-	36,005	-	Scheme complete savings made due to value engineering
MANOR LANE LIFT REFURB	-	1,000	(1,000)	-	-	(1,000)	-	-	-	Procurement fees charged up front in 20-21
STANIFORTH RD RATIONALISATION	23,618	318	23,300	-	-	-	-	23,300	-	Scheme not progressing.
KITCHEN IMPROVEMENTS - ECM	37,563	14,996	22,567	22,567	-	-	-	-	-	Stocksbridge Cemetery scheme delayed - due to be carried out this financial year.
MOORFOOT REFUGE COMMS	3,320	620	2,700	-	-	-	-	2,700	-	Scheme complete
THORNBRIDGE FRA - ECM	31,103	5,104	25,999	25,999	-	-	-	-	-	Slippage required to fund final contract retentions.
NON HIGHWAYS MTC 20-21	184,088	100,539	83,550	95,827	-	-	-	-	(12,278)	Some delays due to COVID . Works still continuing.
WINTER GARDEN AUTO DOORS	29,872	5,415	24,457	24,457	-	-	-	-	-	Contractor (Record) delayed start on site due to access issues/coronavirus pandemic.
STOCKSBRIDGE CC YOUTH CLUB	7,552	-	7,552	-	-	-	-	7,552	-	Scheme did not progress
WOODHOUSE CEMETERY LODGE	3,956	207	3,749	-	-	-	-	3,749	-	Scheme did not progress

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
BROOMHILL LIB'Y BOUNDARY WALL	50,510	40,765	9,745	9,745	-	-	-	-	-	Structural Engineer still needs to sign off the wall repairs/restoration which will incur a fees recharge
MANOR LANE FLAT ROOF	36,351	30,816	5,535	-	-	-	-	5,535	-	Scheme complete
MANOR LANE PITCHED ROOF	9,510	-	9,510	-	-	-	-	9,510	-	Scheme did not progress
GRAVES PARK FARM WELFARE	219,076	223,786	(4,710)	-	-	(4,710)	-	-	-	Works slightly ahead of schedule: Accelerated spend reason: for incorrect initial budget phasing of white goods and loose furniture purchases for when the staff welfare/office accommodation was to be fully built
TINSLEY CEMETERY LODGE	15,500	5,408	10,092	10,092	-	-	-	-	-	Feasibility delayed due to Covid: access inside building was not possible.
ECCLESFIELD DEPOT	29,078	41,262	(12,184)	-	-	(12,184)	-	-	-	£12k acceleration is an increase in fees due to additional design work in re-phasing the project to accommodate a delay to the programme client requested that the project is delayed - lease between Amey (use depot for highways vehicles/equipment) and SCC still to be agreed.
TRANSPORT EFFICIENCY 20-21	3,195,437	2,038,870	1,156,567	1,156,567	-	-	-	-	-	Order delays; Special vehicle build delays (tail lifts etc)
FRA CORP 2020 - MEERSB PK OFF	12,977	-	12,977	12,977	-	-	-	-	-	Delay incommencement of feasibility.
TOWN HALL ATRIUM	12,742	7,387	5,355	5,355	-	-	-	-	-	Feasibility works currently on hold.
FRA CORP 2020 - SPRING ST KENN	12,977	-	12,977	12,977	-	-	-	-	-	Delay incommencement of feasibility.
FRA CORP 2020 - MATHER RD REC	12,977	-	12,977	12,977	-	-	-	-	-	Delay incommencement of feasibility.
FRA CORP 2020 - HEELEY GRN CC	12,977	-	12,977	12,977	-	-	-	-	-	Delay incommencement of feasibility.
WESTFIELD YC COMMUNITY - ROOF	49,775	50,779	(1,004)	-	-	-	(1,004)	-	-	Slight overspend on final account: LI says close - tbc
MEDICO LEGAL	40,067	-	40,067	40,067	-	-	-	-	-	Unable to start work due to Covid factors causing a backlog of cases in coroners court
TRANSPORT EFFICIENCY 21-22	-	1,000	(1,000)	-	-	(1,000)	-	-	-	Procurement fees charged up front in 20-21
SHOREHAM STREET BUILDING ROOF	7,995	709	7,286	7,286	-	-	-	-	-	Delay incommencement of feasibility.
ABBAYFIELD HOUSE ROOF	3,414	-	3,414	3,414	-	-	-	-	-	Delay incommencement of feasibility.
FRA CORP 21 - ABBAYFIELD PARK	2,714	-	2,714	2,714	-	-	-	-	-	Delay incommencement of feasibility.
FRA CORP 21 - CHAPELTOWN LIB	2,714	-	2,714	2,714	-	-	-	-	-	Delay incommencement of feasibility.
FRA CORP 21 - CONCORD PARK	2,714	-	2,714	2,714	-	-	-	-	-	Delay incommencement of feasibility.
FRA CORP 21 - ENDCLIFFE PARK	2,714	-	2,714	-	-	-	-	2,714	-	Scheme not progressing.
FRA CORP 21 - LOWEDGES HS OFF	2,714	-	2,714	2,714	-	-	-	-	-	Delay incommencement of feasibility.

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
FRA CORP 21 - MNT PLEASANT PK	2,714	-	2,714	2,714	-	-	-	-	-	Delay incommencement of feasibility.
FRA CORP 21 - SHIREGREEN CEM	2,714	-	2,714	2,714	-	-	-	-	-	Delay incommencement of feasibility.
	9,481,898	6,452,949	3,028,949	2,712,742	-	(18,895)	(2,222)	337,323	(0)	

GREEN & OPEN SPACES

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
BALL COURT IMPROVEMENT PROJECT	7,248	-	7,248	-	-	-	-	-	7,248	Scheme at Frecheville not ready to progress. Funds to be returned to Section 106 allocation
MILLHOUSES PLAYGROUND	14,117	14,567	(450)	-	-	-	(450)	-	-	Minor overspend able to be met from existing funds held
ARBOURTHORNE POND	20,095	-	20,095	20,095	-	-	-	-	-	Contract encountered issues obtaining the final stone course to complete the path works.However works now expected to complete early in 21/22.
MILLHOUSES CRICKET CLUB	270,000	-	270,000	270,000	-	-	-	-	-	No payments made due to delays in getting the funding agreement signed by both parties (SCC and MWCC). Now resolved and payments can be made.
RETHINKING PARSON CROSS PARK	2,680	3,061	(381)	-	-	-	(381)	-	-	Project complete. Public Health Funding available to meet minor overspend
NORFOLK HP PLAYGROUND PROJECT	117	-	117	-	-	-	-	117	-	Project complete
PHILADELPHIA GARDENS	12,556	7,379	5,177	5,177	-	-	-	-	-	Minor delay to scheme
ECB PITCHES	1,500	(3,000)	4,500	-	-	-	-	-	4,500	Costs for pitch patching previously accrued not currently required. Funds to be held until needed.
COLLEY PARK IMPROVEMENTS	2,178	1,485	693	-	-	-	-	693	-	Project complete
ECCLESALL WOOD ACCESS	3,685	4,251	(566)	-	-	-	(566)	-	-	Project complete. Minor overspend met from existing funds held
PLAY IMPROVEMENT PROJECT	25,439	49,255	(23,816)	-	-	(23,816)	-	-	0	The 20/21 budget was for works at Upper Hanover as part of Phase 4 with works on the other Phase 4 sites budgeted in 21/22, but all the equipment needed for Phase 4 sites was procured via ESPO and ordered together, hence the acceleration.
SHIREBROOK VISITOR CENTRE	57,945	39,333	18,612	18,612	-	-	-	-	-	Phase 2 was planned but stalled due to issues with the build and cost of a toilet block.
SHEFFIELD LAKELAND LANDSCAPE	93,494	78,441	15,053	10,000	-	-	-	5,053	-	The re-spacing work programmed to happen in 20/21 didn't occur due to Covid delays getting the planting, fencing and re-stocking works finished. The re-spacing at More Hall, Agden, and Broomhead is estimated to be £10K and if needed will take place in 21/22 funded wholly by HLF grant.
LOWFIELD KICKWALL	-	-	-	-	-	-	-	-	-	Finished
PONDEROSA AP IMPROVEMENTS	153,631	110,840	42,791	42,791	-	-	-	-	-	a) Playground Team fees budgeted to be paid weren't due to works not being quite completed. b) Contingency and underspends across the other phases, which will go towards signage, seating and bins as per scope of the approved business cases.
BURNGREAVE PH IMPROVEMENTS	431	3,035	(2,604)	-	-	-	(2,604)	-	-	Project complete. Minor overspend covered by Public Health Funds held
MATHER COMMUNITY PARK IMPS	22,974	-	22,974	22,974	-	-	-	-	-	Feasibility underway. Surveys have been procured. Payment approved end of march but not invoices not been paid yet. Designer and Client need to meet onsite but this hasn't been possible yet due to workloads.
BANNERDALE PHASE 1 INFR IMPS	10,000	10,347	(347)	-	-	-	(347)	-	-	Project complete. Minor overspend met with available S106 funds.
RICHMOND PARK DISABLED PATH	6,239	-	6,239	6,239	-	-	-	-	-	Work delayed due to resources required to deliver other priority projects
MATTHEWS LA. CRICKET PAVILION	376,698	-	376,698	376,698	-	-	-	-	-	Tenders have come in over budget so awaiting further instruction from the client. Funding solutions being investigated including borrowing.
HILLSBOROUGH PARK WHEELS PARK	7,669	6,876	793	793	-	-	-	-	-	0
HILLSBOROUGH PLAY PROJECT	54,141	53,400	741	-	-	-	-	741	-	Project complete.
OXLEY PARK IMPROVEMENTS	11,000	8,539	2,461	2,461	-	-	-	-	-	Slight delay on project

GREEN & OPEN SPACES

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
SPIDER PARK	8,407	8,407	-	-	-	-	-	-	-	No variance
CONCORD PARK IMPROVEMENTS	10,500	-	10,500	10,500	-	-	-	-	-	Scheme on hold in light of other priority projects, programme of works and resources. With new staff in place now the project will be picked up in the coming months.
ECCLESFIELD PARK IMPROVEMENTS	11,000	-	11,000	11,000	-	-	-	-	-	The feasibility hasn't got underway because: a) Insufficient Project Officer capacity: b) due to COVID the consultation was online only and took longer than initially planned. This resulted in the consultation period being extended which was successful receiving 274 responses.
OXLEY PARK-SCLC PLAY & ACCESS	514,268	223,693	290,575	290,575	-	-	-	-	-	Progress of the scheme was hit due to the following issues: a) the ground conditions where the playground and footpaths were planned were too wet to commence or complete works in January causing delays to the delivery of those elements and the realisation of benefits b) due to COVID contractors and supply chains were not at full capacity, which affected some of the contract work on site
WESTFIELD PLAYGROUND	8,243	3,195	5,049	5,049	-	-	-	-	-	Minor delay to commencement
FORGE DAM POND RESTORATION	21,500	1,436	20,064	20,064	-	-	-	-	-	The budget was for fees associated with design, procurement and project management but only the Commercial Services and Legal Services fees were charged before the end of March21. The full £25K CDS fees and £12K Ecology fees are still to be charged.
PARKWOOD SPRINGS ACTIVE PARK	-	750	(750)	-	-	(750)	-	-	-	0
GREEN AND OPEN SPACES S106 STRATEGY	272,109	-	272,109	-	208,314	-	-	-	63,795	This budget relates to S106 agreements approved for use in the capital programme. Adjustments to slippage required to reflect: a) The funding for Forge Dam to be drawn from this allocation b) Gym was installed at Chancet Wood but not paid until March but not yet deducted c) Return of funds in relation to Frecheville Ballcourt scheme as noted above.
	1,999,863	625,289	1,374,574	1,113,028	208,314	(24,566)	(4,349)	6,604	75,544	

HEART OF THE CITY II

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
SHEFFIELD RETAIL QUARTER 2	3,035,602	2,481,719	553,883	553,883	-	-	-	-	-	CPO settlements had been expected in 20/21 following closure of Pinstone St. properties but this was delayed
CHARTER SQUARE ENABLING WORKS	300,000	334,083	(34,083)	-	-	-	(34,083)	-	-	Final resurfacing costs higher than original budget
SRQ OFFICES	1,613,810	1,228,775	385,035	385,035	-	-	-	-	-	Slippage relates to cost associated with letting of vacant units which have remained vacant due to covid.
SRQ - STRATEGIC DEV PARTNER	923,620	845,449	78,171	78,171	-	-	-	-	-	General slippage across programme has meant step up in programme managemnt costs has been delayed.
PORTOBELLO CYCLE ROUTE	340,136	431,714	(91,579)	-	-	-	(91,579)	-	-	Final charge is an accrual for costs which have now been challenged.
A PALATINE CHAMBERS BLOCK	2,177,125	2,254,827	(77,702)	-	-	(77,702)	-	-	-	Although the block development has been delayed due to C19 impact on tender process, some of the strip out works was accelerated and carried out by SCC
B LAYCOCK HOUSE NEW BUILD	9,213,192	8,514,530	698,662	698,662	-	-	-	-	-	Slippage in construction programme caused by C19
C PEPPER POT BUILDING	9,081,076	6,491,814	2,589,263	2,589,263	-	-	-	-	-	Slippage in construction programme caused by C19 then further delay due to façade retention and other design issues
E TELE.HSE RETAIL & CAR PARK	1,973,227	1,915,635	57,592	57,592	-	-	-	-	-	Delay in appointment of cladding repair contractor
F TRAFALGAR WORKS	13,360	5,062	8,298	8,298	-	-	-	-	-	Final legal costs relating to sale of plot may be charged in 21/22
G WELLINGTON ST CAR PARK	427,320	256,531	170,789	-	-	-	-	170,789	-	Budget based on previous masterplan proposals now changed to sale of development plots so budget requirement reduced.
G1 38 CARVER STREET	2,221,390	1,988,987	232,403	232,403	-	-	-	-	-	Delay in payment of capital contributions for refurbishment due to C19 impact on availability of supplies
H HENRYS BLOCK	4,844,009	2,231,837	2,612,172	2,612,172	-	-	-	-	-	Changes to design leading to delay in appointment of construction contractor
H1 LEAHS YARD	1,729,672	1,749,818	(20,146)	-	-	(20,146)	-	-	-	Actual profile of stabilisation works ahead of budget
HOC II INFRASTRUCTURE & PR	268,888	66,292	202,596	202,596	-	-	-	-	-	The budget includes quite a lot of provisional amounts for site wide studies and infrastructure works which have been deferred to later in the programme.
HOC II BLOCK I	3,517,354	3,475,974	41,380	41,380	-	-	-	-	-	Third party legal fees expected to be paid in 20/21
G POCKET PARK	56,872	64,362	(7,489)	-	-	(7,489)	-	-	-	Slight acceleration on design works
	41,736,655	34,337,408	7,399,247	7,459,456	-	(105,337)	(125,661)	170,789	-	

New Homes

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
ASSET ENHANCEMENT GB SITES	310,079	25,000	285,079	285,079	-	-	-	-	-	Expecting to pay for the Norton Aerodrome Master Plan in July20 but been delayed due to Covid
FORMER NORTON AERODROME	226,818	135,546	91,272	61,272	-	-	-	-	30,000	Delays in disconnection of statutory services (Gas and Electric). Works to take place during April and May21. £30k transferred to revenue for site security costs so slippage reduced
DEVONSHIRE QUARTER	887,768	1,357	886,411	-	886,411	-	-	-	-	Expecting to pay for the demolition of the church in July20 and for acquisition of the Wallace site but been delayed due to Covid.
BROWNFIELD SITE	1,710,367	383,617	1,326,750	-	1,326,750	-	-	-	-	£1.1m plus fees budgeted in December20 for the purchase of Allen Street, but been delayed by Covid. Should complete April/May21
PORTER BROOK SITE CLEARANCE	11,000	1,116	9,884	9,884	-	-	-	-	-	London Road scheme running in conjunction with this scheme took priority so work has only just started on Porter Brook (disconnection of electricity substation to commence shortly)
GENERAL/RTB ACQUISITIONS CHS	1,205,530	1,083,855	121,675	121,675	-	-	-	-	-	8 properties have been acquired but not yet allocated to RMS for repairs work.
MEERSBROOK PARK ROAD TA	43,401	67,872	(24,471)	-	-	(24,471)	-	-	-	Programme extended due to longer design processes than anticipated, therefore higher design fees were booked than budgeted for in 20/21.
COUNCIL HSG ACQUISITIONS PROG	3,748,445	4,064,693	(316,248)	-	-	(316,248)	-	-	-	Accelerated spend due to outputs of 54 acquisitions. Target outputs were 50 acquisitions.
NBCH-P02-WEAKLAND-GN	1,559,711	1,460,677	99,034	99,034	-	-	-	-	-	The final account is still being negotiated, and highway works, additional site security and works to individual properties have yet to be recharged.
NBCH-P03-WORDSWORTH AV-LD	414,614	360,277	54,337	54,337	-	-	-	-	-	The final account is still being negotiated, and recharge of additional adaptations for residents with special needs/mental health issues is still being agreed.
NBCH-P04A-ADLINGTON RD-OPIL	8,530,067	8,427,360	102,707	102,707	-	-	-	-	-	Delayed start on site due to Coronavirus pandemic and works have been rescheduled as a result of finding live services. Delays also incurred as a result of bad weather and people self isolating.
NBCH-P04B-ADLINGTON RD-LD	463,723	455,679	8,044	8,044	-	-	-	-	-	Delayed start on site due to Coronavirus pandemic and works have been rescheduled as a result of finding live services. Delays also incurred as a result of bad weather and people self isolating.
ON SITE ACQUISITIONS	621,609	603,342	18,267	18,267	-	-	-	-	-	This project was held up due to Covid and although all the remaining units were received in 20/21 there's still a delay with the Stamp Duty and Land Registry fees and any associated legal fees, which therefore need to be paid in 21/22
NBCH-P05-NEWSTEAD-GN	371,381	373,122	(1,741)	-	-	(1,741)	-	-	-	0

New Homes

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
NBCH-P06-NEWSTEAD-OPIL	98,773	115,786	(17,013)	-	-	(17,013)	-	-	-	Acceleration due to the inclusion of surveys at higher value than budgeted and for project management costs higher than anticipated. The overall budget set is sufficient for the project, however it appears that how the budget was spread across the financial years was incorrect, 20/21 should've been higher.
NBCH-P07-SMALL SITES MMC-GN	14,401	2,558	11,843	11,843	-	-	-	-	-	This scheme has been delayed as others have been prioritised. It will be picked up again in 21/22
NBCH-P10-DARESURY/BERNERS-GN	2,780,319	2,818,502	(38,184)	-	-	(38,184)	-	-	-	Following original Geo Technical Ground Investigation report findings a second more intense survey sweep was required which resulted in extensive ground consolidation measures on site. This has resulted in additional costs during the early stages of the contract.
NBCH-P11-HEMSWORTH-OPIL	142,969	176,891	(33,922)	-	-	(33,922)	-	-	-	Project had problems with planning & cost which delayed the Business Case submission by 4 months. A value engineering activity was undertaken which required more Consultant time and further design work to give accurate construction costs. Increased costs were included in the Business Case budget for recovery. Also some forward work has been undertaken (with approval to bring the programme losses back).
NBCH-P12-KNUTTON MMC-GN	956,138	942,132	14,006	14,006	-	-	-	-	-	Finished but security fees not charged in time for YE 20/21 to come through, and minor works left to be undertaken which have been delayed.
NBCH-P13-SCOWERDONS-GN	143,082	42,527	100,555	100,555	-	-	-	-	-	Delays to drainage masterplan work being carried out by Delivery Partner. Work is now underway and should be complete by the end of May21.
NBCH-P14-DERBYSHIRE LN-GN	486,504	121,746	364,758	364,758	-	-	-	-	-	Pre Planning Application was submitted and following this process the decision about the Full Planning Application is shortly awaited, hence the delay to purchasing the land. As the Pre Planning Application was not rejected the tender for the scheme is still on track to go out in June.
NBCH-P15-GAUNT RD-GN	118,468	39,602	78,866	78,866	-	-	-	-	-	All ground investigation works being carried out by Engie and their sub-contractors. Slippages in site investigation programme has resulted in delayed design work.
NBCH-P16-NEWSTEAD-ENABLE	28,914	7,334	21,580	21,580	-	-	-	-	-	Due to the delay in submitting the Newstead OPIL Business Case (approved Feb21) the enabling works have not been able to go ahead as planned

New Homes

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
NBCH-P17-TITTERTON-GN	40,500	4,523	35,978	35,978	-	-	-	-	-	Delays due to a closer look at the scope and some issues with archaeology that need to be resolved.
NBCH-P18- (BOLE VIEW)	5,141	-	5,141	5,141	-	-	-	-	-	0
NBCH-P19- (WALKLEY SCHOOL)	6,946	3,065	3,881	3,881	-	-	-	-	-	0
STOCK INCREASE (CHS)	101,500	-	101,500	-	101,500	-	-	-	-	Leftover amount from what was budgeted in 20/21 compared to what was actually drawn down
	25,028,167	21,718,178	3,309,989	1,396,906	2,314,661	(431,578)	-	-	30,000	

HOUSING INVESTMENT

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
CHAUCER SQUARE MAINTENANCE	18,000	10,741	7,258	-	-	-	-	7,258	-	Annual allocation for capital maintenance issues not all required
OBSOLETE HEATING	615,552	638,437	(22,885)	-	-	(22,885)	-	-	0	A proportion of the budget was slipped in the Annual Review in Dec20 due to anticipated Covid delays. However, works were able to continue at a higher rate than expected. In addition £180K of costs charged to Heating Breakdowns at properties scheduled on the Obsolete programme were also recharged at year end. The result is a slight overspend on the revised 20/21 budget which will be accelerated from future years of the programme
ASBESTOS SURVEYS	100,744	91,219	9,525	9,525	-	-	-	-	-	Demand led works slightly less than anticipated
LANSDOWNE AND HANOVER CLADDING	2,965	2,509	456	456	-	-	-	-	0	Minor final costs anticipated in 21/22
ADAPTATIONS	1,718,437	1,644,545	73,892	73,892	-	-	-	-	(0)	Current contract extended to bridge gap until new adaptations contract awarded. Therefore budget slipped to cover the extended commitments.
PSH EMPTY PROPERTIES	120,000	13,704	106,296	-	-	-	-	106,296	-	Private Sector Housing works demand led, less than anticipated
H & S ELECTRICAL REWIRES	23,278	12,892	10,386	10,386	-	-	-	-	0	Slippage to cover outstanding charges currently under negotiation
EMERGENCY DEMOLITIONS	40,000	3,582	36,418	-	-	-	-	-	36,418	Project complete funds to be returned to Block Allocation Q0084
PROGRAMME MANAGEMENT COSTS GF	2,710,000	2,709,749	252	-	-	-	-	252	-	-
PROGRAMME MANAGEMENT COSTS RTB	284,700	280,800	3,900	-	-	-	-	3,900	-	Budget is estimate based on number of Right To Buy Sales expected
SWAN	4,145	-	4,145	-	-	-	-	4,145	-	Project complete.
ARBOURTHORNE 5MS	5,398	-	5,398	-	-	-	-	5,398	-	Project complete.
PHS ACTIVITY	115,000	113,023	1,977	-	-	-	-	1,977	-	Private Sector Housing works demand led, less than anticipated
HEATING BREAKDOWNS	600,000	951,149	(351,149)	-	-	(351,149)	-	-	(0)	132% increase in breakdown outputs from the previous year. Budget accelerated from future years allocations
NON HIGHWAYS RESPONSIVE WORKS	177,200	108,150	69,050	69,050	-	-	-	-	(0)	Access issues have delayed works being completed, where cars have been parked and not moved.
KITCHEN/BATHRM PLANNED REPLMT	1,420,000	1,373,803	46,198	46,198	-	-	-	-	(0)	Ongoing contractual commitment due to a contract extension to August21 being approved
REGIONAL ERL	30,000	-	30,000	30,000	-	-	-	-	-	12 loans, average loan value £2,500 = £30K. Delayed due to impact of COVID.
SHORT LEASEHOLD SUNDRIES	436,500	-	436,500	436,500	-	-	-	-	-	Delays in Property Services serving notices on Short Leasehold Sundries.
GARAGE STRATEGY-IMPROVEMENT	274,578	363,984	(89,406)	-	-	(89,406)	-	-	0	Anticipated delay in contract resulted in budget being slipped. However, works were completed to schedule therefore, the 21/22 budget will be reduced and the remainder used to pay the final account and any retentions.
SUNDRIES - 250 BARNSELY ROAD	426,832	328,812	98,021	98,021	-	-	-	-	-	The contractor has failed to complete the project in the time allocated. Slippage required for a project completion in May21 and subsequent final account. agreement.
ROOFING REPLACEMENTS PROG	1,202,726	324,972	877,754	877,754	-	-	-	-	(0)	Tendering process delays caused by Covid, and procurement delays due to obtaining bat licences.
ADAMFIELD TOWER BLOCK ROOF	75,956	68,714	7,242	7,242	-	-	-	-	-	Remaining budget to be slipped to meet potential increase in internal fees with regard to Health & Safety issues with the project.
CAPITALISED REPAIRS	500,000	407,728	92,272	-	-	-	-	-	92,272	Full budget not utilised to be returned to Block Allocation for other essential works (Q0089).
DEMOLITION PROGRAMME	330,498	208,264	122,234	122,234	-	-	-	-	(0)	Two month delay in start on site due to Covid.
OPIL FIRE SUPPRESSION SYS	12,000	-	12,000	12,000	-	-	-	-	-	Internal delays in producing option appraisal report.
ADAPTATIONS 2020-25 CONTRACT	25,000	1,638	23,362	23,361	-	-	-	-	1	Contractual commitment for new contract starting April 2021. Delays to contract start due to Covid. Existing contracts due to expire have been extended to ensure works continue.
EWI NON-TRADITIONAL1	264,658	230,787	33,871	33,871	-	-	-	-	0	Works complete but the final account is to be finalised and there will be some retention to pay.
EWI NON-TRADITIONAL 2	178,032	65,212	112,820	112,820	-	-	-	-	-	The results of an option appraisal are awaited to determine whether works will be recommended for approval and if so, the exact quantity of dwellings and final scope. Although some surveys and high level design work has continued, its not possible to carry out any detailed design work at present. Therefore, these fees to be slipped to 21/22
EWI NON-TRADITIONAL 3	232,378	207,060	25,318	25,318	-	-	-	-	-	Outbuildings introduced into the scope of the project meant additional surveys were required, which had a knock on effect to the actual design programme. Design programme spend approved in January21 but Castle Owen resource programme delayed.

HOUSING INVESTMENT

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Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
OPIL BOILER HOUSE REFURBS	9,000	2,526	6,474	6,474	-	-	-	-	-	Minor delay to feasibility works
ELEMENTAL REFURBS 2021-26	150,000	-	150,000	150,000	-	-	-	-	-	Delays to contract start due to Covid. Existing contracts due to expire have been extended to ensure works continue.
14B COLLEGIATE CRES CONVERSION	34,839	12,341	22,498	22,498	-	-	-	-	(0)	The completion of works has been delayed due to water ingress to the property. This will need to be resolved before works can be completed.
CITYWIDE TOWER BLOCKS - FS	181,975	216,598	(34,622)	-	-	(34,622)	-	-	-	More progress was made at the design stage than expected hence the budget for design fees was exceeded in 20/21
HANOVER TOWER BLOCK CLADDING	276,314	260,305	16,009	-	-	-	-	16,009	-	Project complete.
ROBERTSHAW TOWER BLOCK ROOFING	-	1,224	(1,224)	-	-	(1,224)	-	-	-	Initial costs of emergency scheme earlier than anticipated
SHEFFIELD REPAYMENT LOANS	20,000	-	20,000	20,000	-	-	-	-	-	8 loans, average loan value £2.5K = £20K. Project delayed to HORU staff being redeployed & unable to progress loan training
DH - METERING	36,237	9,915	26,322	26,322	-	-	-	-	0	Ongoing issues with battery replacement and meter installs. Work ceased for a number of months due to Covid (access to properties)
SPRINKLERS - FIRE SAFETY	9,072	-	9,072	9,072	-	-	-	-	-	Anticipated feasibility work not yet commenced
ELECTRICAL STRATEGY	2,500,000	2,605,881	(105,881)	-	-	(105,881)	-	-	0	Budget slipped in December20 based on estimated spend due to Covid delays (access to properties), however work has since accelerated. Programme due to complete in early months of 2021-22
H & S ESSENTIAL WORK	-	-	-	-	36,418	-	-	-	(36,418)	0
OTHER ESSENTIAL WORK	-	-	-	-	92,272	-	-	-	(92,272)	0
	17,825,515	15,933,765	1,891,751	2,222,993	128,690	(605,167)	-	145,235	0	

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Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
PMY MAINT. EMERGENCY WORKS	-	17,481	(17,481)	-	-	-	-	-	(17,481)	Cost related to mechanical works. To be funded from Mechanical Reactive Budget. See below.
FOSTER CARER HOUSING ENHANCE	43,176	-	43,176	-	43,176	-	-	-	-	Existing scheme has not progressed but new schemes under consideration.
HALLAM RECONFIGURATION	80,193	57,723	22,470	22,470	-	-	-	-	-	Funding required to slip for close out of Road Safety Audit conditions
DON VALLEY SCHOOL	33,958	-	33,958	33,958	-	-	-	-	-	Ongoing costs for ICT
ALDINE HOUSE- 2 BED EXTENSION	-	26,899	(26,899)	-	-	-	(26,899)	-	-	There are latent defects on Aldine so this project remains open with retention still to be fully released. Overspend to be met from revenue contribution from Aldine House
ROYD NURSERY INFANTS- PLANT RM	59,306	86,449	(27,144)	-	-	-	-	-	(27,144)	Cost related to mechanical works. To be funded from Mechanical Reactive Budget. See below.
MERCIA SCHOOL	377,903	29,045	348,858	348,858	-	-	-	-	-	Treatment of Japanese knotweed hasn't progressed as planned. Car park works not yet progressed due to the Japanese knotweed and Barrett Homes access road. Planning contribution not been actioned by Legal team. Planning condition in relation to Public Art hasn't progressed as planned.
SILVERDALE 2FE EXPANSION T/P	-	947	(947)	-	-	-	(947)	-	-	Ongoing discussions regarding new schem at this site
ASTREA ACADEMY	373,764	368,539	5,225	5,225	-	-	-	-	-	Delays in procurement of Furniture and Equipment.
FRA 16-17 FIRS HILL PMY SCH	8	(397)	405	-	-	-	-	-	405	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 LYDGATE JUNIOR	90	(4,386)	4,476	-	-	-	-	-	4,476	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 ECCLESALL JUNIOR	-	7,562	(7,562)	-	-	-	-	-	(7,562)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 HUNTERS BAR INFANTS	63	(3,097)	3,160	-	-	-	-	-	3,160	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 ANGRAM BANK PMY	76,405	22,326	54,079	54,079	-	-	-	-	-	Slippage due to Programme Delay as a result of Covid
FRA 16-17 BANKWOOD	150	(7,374)	7,524	-	-	-	-	-	7,524	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 BEIGTON NURSERY INF	-	178	(178)	-	-	-	-	-	(178)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 GREENHILL PRIMARY	165	(8,080)	8,245	-	-	-	-	-	8,245	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 LYDGATE INFANT	14,730	11,940	2,790	-	-	-	-	1,727	1,063	Joint contract with Marcliffe Primary (see below). Overall minor underspend
FRA 16-17 MUNDELLA PMY 4-11	57,150	23,044	34,106	34,106	-	-	-	-	-	Slippage due to Programme Delay as a result of Covid

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FRA 16-17 PIPWORTH COMM PMY	112	(5,472)	5,584	-	-	-	-	-	5,584	Minor saving on accrued costs. Budget adjustment to central FRA budget see above)
FRA 16-17 ECCLESFIELD PRIMARY	21,991	18,861	3,130	3,130	-	-	-	-	-	Slippage needed - awaiting agreement of CDS fees
FRA 16-17 RIVELIN PRIMARY	142,806	26,881	115,925	115,925	-	-	-	-	-	Slippage due to Programme Delay as a result of Covid
FRA 16-17 ROYD NI	55,215	24,641	30,574	30,574	-	-	-	-	-	Slippage due to Programme Delay as a result of Covid
FRA 16-17 HUNTERS BAR JUNIOR	-	10,060	(10,060)	-	-	-	-	-	(10,060)	Additional work to complete scheme following contract issues. Budget adjustment from central FRA Budget (see above)
FRA 16-17 MARLCLIFFE PRIMARY	14,000	15,063	(1,063)	-	-	-	-	-	(1,063)	Joint contract with Lydgate Infant (see above). Overall minor underspend
MECHANICAL REPLACE MTC CYP	-	(10,784)	10,784	24,274	-	-	-	-	(13,490)	Central Budget for planned Mechanical works saving accrued from Brightside works completed (see below)
TOTLEY PRIMARY PERM EXTN	26,212	26,707	(495)	-	-	-	(495)	-	-	Minor additional costs to cover Planning requirements.
MECHANICAL REACTIVE	108,067	10,188	97,879	53,255	-	-	-	-	44,624	Rolling programme: slippage due to lower than anticipated levels of reactive work, but still required next year.
FRA WORKS MTC CYP	44,051	-	44,051	55,644	-	-	-	-	(11,593)	Central Budget re: FRA Works. Internal adjustments relate to year end budget adjustments required for component schemes
PEOPLE - STRUCTURAL WORKS	-	1,343	(1,343)	-	-	-	(1,343)	-	-	Charges appear to relate to works at Beighton. Confirmation required. If so will be recharged
MOSSBROOK SPEC SCH EXPANSION	99,854	113,180	(13,326)	-	-	-	(13,326)	-	-	Increased costs as a result of unforeseen issues encountered in ceiling void works plus additional works required to roof & swimming pool. Also change of specification of commercial oven in kitchen refurbishment.
PEOPLE -BEIGHTON STRUCT WORKS	16,383	12,002	4,381	4,381	-	-	-	-	-	Slippage needed - programme delays meant scheme has only just gone out to tender
TINSLEY JNR - GREEN SPACE	110,044	832	109,212	109,212	-	-	-	-	-	Project on-hold..
DON VALLEY SCHOOL SPORTS HALL	183,863	109,499	74,364	74,364	-	-	-	-	-	Final payment only outstanding
ASTREA - SPORTS PITCH	106,828	16,209	90,619	90,619	-	-	-	-	-	Decision process between grass and 3g pitch caused delays to programme.
ASTREA - CARETAKER HOUSE	138,714	123,495	15,219	15,219	-	-	-	-	-	Awaiting confirmation from school as to whether any charges remain outstanding.
PIPWORTH PMY STRUCTURAL WORKS	270,877	268,605	2,272	2,272	-	-	-	-	-	Delayed due to Covid (suppliers had other urgent covid related contracts to fulfil)
CARFIELD AVE - CARE LEAVERS	47,962	39,097	8,865	8,865	-	-	-	-	-	Slippage due to delays in progressing design and surveys because of Coronavirus pandemic.
FRA - EXTERNAL WORKS CYP	16,779	11,779	5,000	5,000	-	-	-	-	-	Final account still to be agreed.
ASPIRE HUB MALON WAY	26,522	27,149	(627)	-	-	(627)	-	-	-	Slight acceleration of cost expenditure into 2021, despite final project completion date now being delayed due to Covid
ASPIRE HUB MATHER ROAD	59,718	47,956	11,762	11,762	-	-	-	-	-	Slippage needed - delayed due to Covid
STOCKSBRIDGE JNR HEATING	351,809	345,404	6,405	-	-	-	-	6,405	-	Scheme complete: £7k underspend on Construction costs

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Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
ALDINE HSE- 2 BED EXTN & MUGA	1,202,471	700,176	502,295	502,295	-	-	-	-	-	The spend in 2020/21 is less than anticipated because of a number of factors including agreement of time for additional works, contractor delay and implications of Covid-19 on the works programme. Overall this will cause increased costs in later years of scheme
NETHERTHORPE P LATH & PLASTER	1,113	-	1,113	103	-	-	-	1,010	-	£102.50 slippage only required fro final costs at Netherthorpe.
GIBSON HOUSE	4,489	4,901	(412)	-	-	(412)	-	-	-	Slight acceleration of works, despite Coronavirus pandemic.
DOBCROFT JNR SINGLE MOB REPLA	14,805	4,813	9,992	9,992	-	-	-	-	-	Dobcroft Junior Mobile Replacement scheme shares the same contract with Dobcroft Infant Mobile Replacement scheme so as per above are part of the ongoing issues with the original contract and further costs associated with the rectification contract.
HIGH VALUE EQUIPMENT (DFG)	600,000	405,399	194,601	-	-	-	-	194,601	-	Installations reduced due to COVID
TELECARE/FIRE ALARM EQUIPMENT	350,000	459,455	(109,455)	-	-	-	(109,455)	-	-	Equipment stocks purchased (funded by Disabled Facilities Grant)
MINOR WORKS	85,000	100,319	(15,318)	-	-	-	(15,318)	-	-	Slightly higher volume of works completed (funded by Disabled Facilities Grant)
RIVELIN PMY SCHOOL ROOF	95,467	75,429	20,039	-	-	-	-	20,039	-	Scheme complete. Overall saving
INTAKE PMY SCH (MECHANICAL)	9,824	-	9,824	9,824	-	-	-	-	-	Future of scheme under review
MECH WKS-WALKLEY & BRIGHTSIDE	13,490	-	13,490	-	-	-	-	-	13,490	Scheme complete saving to accrue to planned mechanical works budget (see above)
SHOOTERS GROVE - ELECTRICAL	480,423	408,209	72,214	72,214	-	-	-	-	-	Delay in completion to the project due to Covid Restrictions as agreed with client. Final account to be settled in April.
CHANCET WOOD REFURB	12,500	-	12,500	-	-	-	-	12,500	-	A separate project now progressing on this site.
BROOMHALL NURSERY BASEMENT WK	9,462	10,779	(1,317)	-	-	(1,317)	-	-	-	Accelerated spend on feasibility works
SHOOTERS GROVE - PHASE 2	67,264	26,438	40,826	40,826	-	-	-	-	-	Resourcing issues have affected this contract. Delays acceptable to the client as completion of this 16 week programme is not required until Summer 2022.
CLIFFORD ALL SAINTS PMY HEAT	144,864	83,274	61,589	61,589	-	-	-	-	-	Delayed start on site due to Covid restricting access
WOODHOUSE WEST PMY SCH	400,000	320,000	80,000	80,000	-	-	-	-	-	Final payment only to be made in new year
WATERCLIFFE MEADOWS COMM PMY	184,000	96,132	87,868	87,868	-	-	-	-	-	Delays in starting the project due to Covid affecting ability to issue contracts
WYBOURN COMM PMY & NURSERY	190,000	150,957	39,043	39,043	-	-	-	-	-	Final payment only to be made in new year
DFG TOP UP	112,419	4,930	107,489	-	-	-	-	107,489	-	Top up funds not required to levels expected
DISABLED PERS HOME APPRN LOAN	12,483	-	12,483	-	-	-	-	12,483	-	No loans issued in year
DISABLED PERS RELOCATION LOAN	394,714	-	394,714	-	-	-	-	394,714	-	No loans issued in year
ACCELERATED ADAPTATIONS GRANT	580,267	822,788	(242,521)	-	-	-	(242,521)	-	-	Higher than anticipated levels of work delivered following initial budget reduction (funded from disabled facilities grant)
TINSLEY LIBRARY GRANT WORKS	45,000	35,000	10,000	10,000	-	-	-	-	-	Slippage is due to processes and works being delayed due to Covid
HUCKLOW PMY SEN	49,128	43,798	5,330	-	-	-	-	5,330	-	Project complete under budget
BECK PMY SEN	42,363	40,429	1,934	-	-	-	-	1,934	-	Project complete under budget
WHITEWAYS PMY SEN	40,306	37,674	2,632	-	-	-	-	2,632	-	Project complete under budget

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TALBOT SPECIAL SCHOOL SEN	136,942	133,021	3,921	3,921	-	-	-	-	-	Slippage is balance of FF&E budget for school and CDS fees to be charged. Project is in the defects period at the moment.
HALFWAY INFANTS OFFICE BLOCK	27,392	18,970	8,422	8,422	-	-	-	-	-	Delays caused during design period and procurement of rotation contractor.
BENTS GREEN EXPANSION - SEND	849,000	667,703	181,297	5,000	-	-	-	176,297	-	Slippage of £5k to cover remainig fees & £176,294 saving on Special Provision Capital - SEND funding, due to constraction costs being lower than originally estimated.
NETHER GREEN JNR ROOF	12,206	7,048	5,158	5,158	-	-	-	-	-	Delayed design due to site access issues due to Covid
WHITEWAYS HEATING	6,088	2,315	3,773	3,773	-	-	-	-	-	Delayed design due to site access issues due to Covid
MANOR LODGE - SEN	120,000	-	120,000	120,000	-	-	-	-	-	The provision is on course to open in September/October. Work has started but won't complete in 20-21. The DfE approval process took about 6 months longer than envisaged hence the new timeframes.
RIVELIN PMY GAS SUPPLY	19,472	19,038	435	-	-	-	-	435	-	Project complete: small underspend
KING EDWARD VII ACCESS GATES	102,500	101,777	723	723	-	-	-	-	-	Represents a contribution to School costs, however legal agreement not yet finalised
LOWFIELD CHIMNEY	6,000	5,692	309	309	-	-	-	-	-	Small underspend on feasibility to carry forward to contribute to main project costs
HERITAGE PK-HOLGATE MDWS SEND	85,000	79,563	5,437	5,437	-	-	-	-	-	Slippage for potential snagging issues on sensory room works
HERITAGE-HOLGATE COMPLEX LNRS	16,304	290	16,014	16,014	-	-	-	-	-	Scheme currently on hold while Public Health Commissioning, Inclusion and Learning review long term strategy
HERITAGE-HOLGATE ACCOM REVIEW	5,652	1,842	3,810	3,810	-	-	-	-	-	Slight slippage in ongoing feasibility work
FRA WORKS 20-21 COIT	12,267	10,017	2,250	2,250	-	-	-	-	-	Feasibility slightly delayed
FRA WORK 20-21 CARTERKNOWLE J	12,267	10,345	1,921	1,921	-	-	-	-	-	Feasibility slightly delayed
FRA WORKS 20-21 BRADWAY	12,267	8,404	3,863	3,863	-	-	-	-	-	Feasibility slightly delayed
FRA WORKS 20-21 WATERTHORPE	12,267	9,207	3,059	3,059	-	-	-	-	-	Feasibility slightly delayed
FRA WORKS 20-21 BRUNSWICK	12,267	8,762	3,505	3,505	-	-	-	-	-	Feasibility slightly delayed
BROOMHILL INFANT HEATING	10,190	6,002	4,188	4,188	-	-	-	-	-	Delayed design due to site access issues due to Covid
MOSSBROOK ADDITIONAL 50 PLCS	41,000	5,933	35,067	35,067	-	-	-	-	-	Surveys delayed due to COVID-19 so had to delay until the Easter holidays.
CHANCET WOOD-SPEC'ST PMY PROV	16,000	17,116	(1,116)	-	-	(1,116)	-	-	-	Acceleration on design works
GLEADLESS SEND	41,000	1,000	40,000	40,000	-	-	-	-	-	Slippage due to ongoing review of Specialist Provision
TALBOT-SEVEN HILLS SEND	29,000	1,000	28,000	28,000	-	-	-	-	-	Slippage due to ongoing review of Specialist Provision
PIPWORTH WC ADAPTATIONS	15,000	5,000	10,000	-	10,000	-	-	-	-	Work complete. Awaiting recharge of costs.
MTC MECH YR2 - BRUNSWICK PMY	-	1,944	(1,944)	-	-	-	(1,944)	-	-	Re-calculation of Pre-lims following settlement of final account resulted in minor overspend.
MTC MECH YR2 - BRADWAY INF	96,304	88,067	8,237	-	-	-	-	8,237	-	Project complete:£8k underspend on Contingency not required
MTC MECH YR2 - WOODHOUSE WEST	20,740	26,373	(5,633)	-	-	-	(5,633)	-	-	Currently classed as overspend but review of charges may correct this in 21/22

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Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
DOBCROFT INF MOBILE REPLACE	92,275	137,589	(45,314)	-	-	-	(45,314)	-	-	Problems experienced on the original contract meant a rectification contract (including rectifying gas works, ramps and steps and retaining of the banking) had to be issued and a new contractor was appointed. Retention of £1,172 was accrued for in 2020/21 but the estimated cost for the steps and ramps is £16,180 which will increase the overspend to £61,494. There are also legal fees still to pay for the dispute with the original contractor and an issue with some windows and drainage which will result in further direct costs.
SHOOTERS GROVE ACCESSIBILITY	448	0	448	-	-	-	-	448	-	Scheme complete. Minor saving
WFCM	35,563	1,692	33,871	33,871	-	-	-	-	-	Slippage to cover final costs relating to install of WFCM IT system
MINOR WORK GRANTS	319,871	30,044	289,827	-	-	-	-	289,827	-	Demand led grants regime impacted by COVID
DISABLED GRANTS	2,549,272	2,239,707	309,565	-	-	-	-	309,565	-	Demand led grants regime impacted by COVID
SHEFFIELD HAL	16,303	6,507	9,796	-	-	-	-	9,796	-	Demand led grants regime impacted by COVID
	13,694,106	10,206,892	3,487,214	2,345,236	53,176	(3,472)	(463,194)	1,555,467	0	

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
PIPWORTH REC SUDS	19,418	1,151	18,267	18,267	-	-	-	-	-	Was to be completed this year but due to Covid19 and the Project Manager being pulled onto another scheme with tight timescales (Oxley Park SCLC & Access) there's been no time to complete the works.
BROWN BIN IMPLEMENTATION	120,000	500	119,500	119,500	-	-	-	-	-	The installation of bin tagging to the bins that serve flats so that they can be protected from loss and theft hasn't taken place yet due to ongoing negotiations on cost with Veolia. A cost has now been agreed but works still not scheduled.
CITY CENTRE SAFETY	637,831	593,416	44,415	44,415	-	-	-	-	-	Project delays as a result of a dispute with a supplier re the finished product. SCC to review their proposal before the works can progress. Further delays caused by a gas leak on the project site, repairs carried out by Cadent
GRAVES NCSEM PROJECT	5,216	-	5,216	5,216	-	-	-	-	-	Minor retention costs to be slipped
FA PITCH (THORNCLIFFE)	-	-	-	-	-	-	-	-	-	-
FA PITCH (WESTFIELD)	-	-	-	-	-	-	-	-	-	-
MSF FINANCE	14,640,991	14,640,991	(0)	-	-	-	-	-	(0)	-
NEW CREMATORS CITY ROAD	2,725	4,425	(1,700)	-	-	(1,700)	-	-	-	Minor acceleration on design works
PONDS FORGE INVESTMENT	750,000	421,251	328,749	328,749	-	-	-	-	-	The original profile was a best estimate for the spend of the SCR grant by 2022. Progress of the work has been slower than anticipated but
GENERAL CEMETERY HLF PH2	319,149	245,218	73,931	38,268	-	-	-	-	35,663	Delayed appointment of Lead Consultant due to Covid. Not as many surveys required as first thought. Review of works has led to reclassification of
GREEN ESTATE CAPITAL GRANT	330,000	330,000	-	-	-	-	-	-	-	Complete
UPPERTHORPE HL CENTRE	83,157	-	83,157	-	83,157	-	-	-	-	Due to Covid Zest haven't been in a position to request any funding via business case for improvements at the Centre
	16,908,487	16,236,952	671,535	554,415	83,157	(1,700)	-	-	35,663	

TRANSPORT

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
BLACKBURN VALLEY CYCLE ROUTE	4,346	26,767	(22,421)	-	-	(22,421)	-	-	-	Work has progressed faster than anticipated
BRAMALL LN CHERRY STREET RS	15,000	13,179	1,821	1,821	-	-	-	-	-	Minor charges to complete scheme expected 21/22
BRIDGE STRENGTHENING WORKS	382	-	382	-	-	-	-	382	-	Scheme complete
OUGHTIBRIDGE RS SCHEME	41,674	42,947	(1,273)	-	-	-	(1,273)	-	-	Minor overspend funded from Local Transport Plan funding
ACCIDENT SAVINGS SCHEMES	6,500	6,862	(363)	-	-	-	(363)	-	-	Minor overspend funded from Local Transport Plan funding
BROOMHALL PED & CYCLE ROUTE	12,841	1,480	11,361	-	-	-	-	11,361	-	Project complete
WINCOBANK & HURLFIELD 20 MPH	10,816	10,509	307	307	-	-	-	-	-	Minor charges to complete scheme expected 21/22
CLARKEHOUSE ROAD PARKING	17,060	13,889	3,171	3,171	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
ULEV RAPID CHARGERS	1,207,317	884,880	322,437	322,437	-	-	-	-	-	The slippage is due to delay on the installation of 7 chargers.
TCF 1 FEASIBILITY	5,638	12,233	(6,595)	-	-	-	(6,595)	-	-	Minor overspend funded from Local Transport Plan funding
MIDLAND STATION CONGESTION	10	2,321	(2,311)	-	-	(2,311)	-	-	-	Slight acceleration on design work
TCF 2 FEASIBILITY	16,648	47,988	(31,340)	-	-	-	(31,340)	-	-	Additional costs associated with comms campaign as a result of different consultation style due to Covid. Costs met from LTP funding
FOX HILL 20 MPH ZONE	59,363	71,852	(12,489)	-	-	-	(12,489)	-	-	The overspend is due to an increase in the construction costs due to traffic safety and management costs and an increased number of new posts. Funds claimed from Local Transport Plan Funding
SHARROWVALE 20 MPH ZONE	67,800	79,361	(11,561)	-	-	-	(11,561)	-	-	The overspend is due to an increase in the construction costs due to traffic safety and management costs and an increased number of new posts. Funds claimed from LocalTransport Plan funding
HILLSBOROUGH 20 MPH ZONE	72,117	12,456	59,662	59,662	-	-	-	-	-	The construction of the scheme has been delayed and is now planned to commence in May 21.
HILLBOROUGH TRAM & BUS REVIEW	60,684	28,907	31,777	31,777	-	-	-	-	-	The start of the project was delayed due to Transforming City Funds projects modelling work and the reallocation of resources
DARNALL CYCLE ROUTES	8,715	1,149	7,566	-	-	-	-	7,566	-	Project complete. Reuced call on Local Transport Plan Funding
CYCLE SUPPORT INFRASTRUCTURE	27,296	34,099	(6,803)	-	-	-	(6,803)	-	-	Cost of interventions higher than budgeted. Funds claimed from Local Transport Plan Funding

TRANSPORT

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
PROW 19-20	46,788	66,010	(19,222)	-	-	-	(19,222)	-	-	Additional time required to close out schemes due to delays as a result of Covid. Funds claimed from Local Transport Plan
DOUBLE YELLOW LINES 19-20	50,000	38,990	11,010	11,010	-	-	-	-	-	The slippage is due to resources in the Traffic Regulations and Scheme Design Teams being diverted to work on the Covid-19 response on the Emergency Active Travel Fund schemes. This resulted in the DYL schemes receiving a lower priority and the slippage.
CYCLE CROSSING PORTOBELLO	637,574	639,194	(1,620)	-	-	-	(1,620)	-	-	Minor additional costs have been claimed from Transforming Cities Fund
BARKBY ROAD STEPS	110,000	23,455	86,545	86,545	-	-	-	-	-	Design delays through Amey due to resource constraints caused by Emergency Active Travel Fund Works
SHEAF ST PED CROSSING	10,000	3,550	6,450	6,450	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
ABBNEYDALE RD JUNCTION	10,000	3,580	6,420	6,420	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
ECCLESALL RD JUNCTION	10,000	3,968	6,032	6,032	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
CITY CENTRE WEST CYCLE ROUTE	578,599	555,265	23,334	23,334	-	-	-	-	-	Slippage is the LTP element of the budget added to cover anticipated increase in costs
CITY CENTRE 20MPH SCHEME	-	82	(82)	-	-	-	(82)	-	-	Minor charges re: scheme completion claimed from Local Transport Plan
HERRIES ROAD CROSSING	58,542	1,299	57,243	57,243	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
LEIGHTON RD CROSSING POINT	56,523	48,860	7,663	7,663	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
CARTER KNOWLE RD PED ENHANCE	104,711	8,596	96,115	96,115	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
CAZ BACK OFFICE	97,675	109,387	(11,713)	-	-	(11,713)	-	-	-	Work on integrated monitoring systems progressed ahead of schedule

TRANSPORT

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
CAZ COMMS	241,320	226,961	14,359	14,359	-	-	-	-	-	Clean Air Zone (CAZ) requirements being remodelled due to Covid, all CAZ projects delayed as a result.
CAZ SIGNAGE	79,598	78,598	1,000	1,000	-	-	-	-	-	Clean Air Zone (CAZ) requirements being remodelled due to Covid, all CAZ projects delayed as a result.
CAZ ANPR INFRA	171,350	145,035	26,316	26,316	-	-	-	-	-	Clean Air Zone (CAZ) requirements being remodelled due to Covid, all CAZ projects delayed as a result.
TCF CITY CENTRE	358,214	281,947	76,267	76,267	-	-	-	-	-	Delay in consultation due to covid
TCF NETHER EDGE WEDGE CYCLING	231,923	177,642	54,281	54,281	-	-	-	-	-	Delay in consultation due to covid
TCF MAGNA MHALL CYCLING	211,025	218,648	(7,624)	-	-	(7,624)	-	-	-	slight acceleration in design works
TCF AMID CORRIDOR	414,724	288,394	126,329	126,329	-	-	-	-	-	Delay in consultation due to covid
TCF SW BUS CORRIDORS	328,886	212,644	116,242	116,242	-	-	-	-	-	Delay in consultation due to covid
TCF HOUSING ZONE NORTH	234,032	247,724	(13,692)	-	-	-	(13,692)	-	-	Modelling costs came in higher than expected. Costs to be recovered from next tranche of TCF funding.
TAXI RANK IMPROVEMENTS	-	10	(10)	-	-	-	(10)	-	-	0
TCF E BIKES	345,856	329,534	16,323	-	-	-	-	16,323	-	Bikes purchased at lower cost than anticipated
MILTON ST CAR PARK	82,865	76,577	6,288	-	-	-	-	6,288	-	Project complete. Saving realised
BB2 CHESTERFIELD RD KBR	-	125,861	(125,861)	-	-	-	-	-	(125,861)	Underspend on scheme funded by Better Buses from SYPTE requires return of unused funding
CLEAN BUS TECHNOLOGY	2,386,281	1,588,985	797,297	797,297	-	-	-	-	-	The impact of Covid has led to delays in retrofitting programme. A programme extension until the end of May 21 has been agreed with the funding provider
BUS HOTSPOTS PHASE 2	49,973	44,759	5,214	4,711	-	-	-	503	-	Underspend on element of scheme being delivered by SCC on behalf PTE. Remainder slippage to complete schemes
ST VINCENTS PARKING SCHEME	12,086	-	12,086	12,086	-	-	-	-	-	General resources shortage due to them being reallocated to Emergency Active Travel fund project
PARKHILL PARKING SCHEME	20,130	9,985	10,145	10,145	-	-	-	-	-	General resources shortage due to them being reallocated to Emergency Active Travel fund project
SUPERTRAM SIGNAL DETECTION	3,589	2,582	1,007	1,007	-	-	-	-	-	Delay on feasibility works
CUT GATE BRIDLEWAY	2,000	-	2,000	2,000	-	-	-	-	-	Final grant payment not yet made
STANNINGTON FIELD ACCESS	18,000	-	18,000	18,000	-	-	-	-	-	The instruction for Amey to undertake the works was in January 2020 however there was a longer delivery date for two items. Currently no fees have been charged to the project.
PEDESTRIAN IMPROVEMENTS	18,000	15,196	2,804	2,804	-	-	-	-	-	Minor delay on scheme
CC PAVEMENT PARKING	5,000	23,845	(18,845)	-	-	-	(18,845)	-	-	Feasibility funding only approved. However costs of design work higher than expected. Funds to be claimed from Local Transport Plan Funding
ELECTRIC VAN SCHEME	247,500	232,500	15,000	15,000	-	-	-	-	-	Delay on purchase of some vehicles

TRANSPORT

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
HUTCLIFFE WOOD 20 MPH	15,000	3,141	11,859	11,859	-	-	-	-	-	The design and consultation on the scheme was delayed due to Covid-19 and will be completed in 2021/22
FAIRLEIGH 20 MPH	15,000	3,320	11,680	11,680	-	-	-	-	-	The design and consultation on the scheme was delayed due to Covid-19 and will be completed in 2021/22
CROSSPOOL 20 MPH	15,000	3,273	11,727	11,727	-	-	-	-	-	The design and consultation on the scheme was delayed due to Covid-19 and will be completed in 2021/22
CARVER STREET	25,000	-	25,000	25,000	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
HERRIES-HILLFOOT CYCLE FOOTWAY	45,000	30,115	14,885	14,885	-	-	-	-	-	Delay in completion of surveys and results of these have caused slippage and requirement for major redesign of scheme
E CARGO BIKES	155,690	158,360	(2,670)	-	-	-	(2,670)	-	-	Costs of purchases slightly higher than anticipated but fully funded from Energy Saving Trust Grant
CITY CENTRE BIKE HUB	19,449	18,178	1,271	1,271	-	-	-	-	-	Slight delay to design work
COVID 19 CITY CENTRE	90,000	419,832	(329,832)	-	-	-	(329,832)	-	-	Time pressure to deliver emergency works and billing issues from contractor resulted in a significant overspend. This has been claimed from the Highways Challenge fund held by SCR
COVID 19 DIVISION STREET	9,500	59,715	(50,215)	-	-	-	(50,215)	-	-	Time pressure to deliver emergency works and billing issues from contractor resulted in a significant overspend. This has been claimed from the Highways Challenge fund held by SCR
WORTLEY CROSSING	549	2,191	(1,642)	-	-	(1,642)	-	-	-	Slight acceleration on design works
STATION RD HALFWAY CROSSING	8,800	3,940	4,860	4,860	-	-	-	-	-	Minor slippage
HEELEY 20 MPH	3,000	-	3,000	3,000	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
STREETS AHEAD OPPORTUNITIES	78,779	38,836	39,943	39,943	-	-	-	-	-	Delays incurred on the project due to the impact of Covid on both SCC and AMEY resources. In addition, delivery priorities were focused on the emergency covid projects
ITS NETWORK MANAGEMENT	15,088	11,708	3,380	3,380	-	-	-	-	-	Minor slippage
AIR QUALITY MONITOR EQUIPMENT	-	453	(453)	-	-	-	(453)	-	-	Minor residual costs of equipment recovered from Local Transport Plan Funds

TRANSPORT

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
BROADFIELD ROAD JUNCTION	1,691,417	647,853	1,043,563	1,043,563	-	-	-	-	-	In year forecasting has been difficult due to the uncertainties with land acquisition, environmental issues and EA permits. This has delayed the start on site and subsequent likely expenditure profile. We are progressing and aiming towards starting on site with demolition preparation in January 2021 with actual demolition works commencing late February, early March
EARLY MEASURES TRAFFIC SIGNALS	16,488	4,335	12,153	12,153	-	-	-	-	-	Currently awaiting the design / construction costs / fee estimates from Amey
EM ELECTRIC TAXI TRIAL	6,400	1,000	5,400	5,400	-	-	-	-	-	Delay in commercial fees however £465k purchase of vehicles in 21/22 still on course
SCHOOL KEEP CLEAR REVIEW	5,000	2,099	2,901	2,901	-	-	-	-	-	Slippage required for minor residual charges due on scheme
WELLINGTON STREET CAR PARK	42,066	48,269	(6,203)	-	-	-	(6,203)	-	-	Overspend due to increase in construction costs. Funded from revenue as Invest to Save
CITYWIDE 20MPH ZONE	4,126	5,149	(1,023)	-	-	-	(1,023)	-	-	Slight increase in residual costs recovered from Local Transport Plan Funding
	11,128,447	8,582,432	2,546,015	3,189,453	-	(45,710)	(514,289)	42,423	(125,861)	

CORPORATE

Appendix 2

Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/21 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
Corporate Transactions	-	56,986	(56,986)						(56,986)	Payment due to Homes England following sale of grant funded property
	124	57,110	(56,986)	-	-	-	-	-	(56,986)	

Scheme name/ summary description		Value £'000
B	Transport	
Page 131	<p>93083 Transforming Cities [TCF] City Centre</p> <p>Scheme description</p> <p>Sheffield City Council has previously been awarded funding through the Transforming Cities Fund (TCF) to invest in schemes that promote active travel (cycling and walking) to enable people to access jobs, education etc. through greener and healthier forms of travel. Similarly, to the TCF Housing Zone North programme (below) this is also being delivered as one scheme.</p> <p>This project is to deliver changes in bus routes which reduce bus journey time, by prioritising buses over general vehicles. It will also provide segregated cycle paths through the city centre and enhance the public realm to encourage walking. Enhancing the public realm will create an attractive, welcoming and safe environment to attract more visitors to the city. This in turn will facilitate sustainable economic growth, support the clean air zone and provide the enabling infrastructure to densify land uses in accordance with aspirations of the Local Plan and the Central Area Strategy.</p> <p>What has changed?</p> <p>The project is now ready to progress to the completion of the detailed design stage and to enable this, the budget will be increased by £738k funded by Transforming Cities Fund.</p> <p>It should be noted that at this point the award of funding of stage 2 of Transforming Cities Fund payments is still awaited with a formal offer expected in July. Any cabinet approval requested will be conditional on the receipt of the offer of funding being received.</p> <p>The expected project outputs are as follows: -</p> <ul style="list-style-type: none"> • 4 bus gates • 500m of new bus lanes • 5 improved bus stops • 9 new bus stops • 1km of fully accessible cycle route • 13000m² - Public realm improvements • 4 improved pedestrian crossing facilities • 4 new pedestrian crossings <p>Variation type: -</p>	+738

Page 132	<ul style="list-style-type: none"> [budget increase] 		
	Funding	Transforming Cities Fund	
	Procurement	<ul style="list-style-type: none"> i. Principal Contractor by mini competition via the YORcivils2 framework ii. Professional Services by a combination of in-house provision (where possible) and by call-off from the Capital Delivery Partner corporate contract. iii. Design checking undertaken by Amey Hallam Highways via Schedule 7 of the Streets Ahead PFI. iv. Transport Modelling via an existing framework contract. v. Surveys by closed competitive tender. vi. Equality Impact Assessment by competitive quotes. <p>*Jointly procured with FHSF’s Public Realm & Infrastructure and Events Central Building schemes and TCF Housing Zone North.</p>	
	<p>93090 Transforming Cities [TCF] Housing Zone North</p> <p>Scheme description</p> <p>Sheffield City Council has previously been awarded funding through the Transforming Cites Fund (TCF) to invest in schemes that promote active travel (cycling and walking) to enable people to access jobs, education etc. through greener and healthier forms of travel.</p> <p>This project aims to reduce bus journey times through Kelham Island by giving priority to buses in certain areas, while maintaining the access needed for businesses in the area and reduce congestion and delays to all vehicles, improving air quality.</p> <p>This will be achieved by junction changes; and access and directional changes on some of the roads. In parallel to this, quieter roads will have improved cycle paths and public realm improvements in key areas, aimed at encouraging active travel. Prioritisation at West Bar roundabout for cyclists is planned via a “Dutch style” roundabout</p> <p>What has changed?</p> <p>The project is now ready to progress to the completion of the detailed design stage and to enable this, the budget will be increased by £665k. The increase will be funded by Transforming Cities Fund</p>		+665

It should be noted that at this point the award of funding of stage 2 of Transforming Cities Fund payments is still awaited with a formal offer expected in July. Any cabinet approval requested will be conditional on the receipt of the offer of funding being received.

The expected project outputs are as follows: -

- Delivery of km of improved walking and cycling infrastructure
- 5 junction improvements
- 2 bus gates
- 0.11km of bus lane / bus priority
- 6 new bus stops
- 2km of fully accessible cycle route
- 0.75km segregated cycle track
- 1 cycle gate
- 13 road humps
- 5 improved pedestrian crossings
- 17 new pedestrian and cycle crossings

Variation type: -

- [budget increase]

Funding

Transforming Cities Fund

Procurement

- i. Principal Contractor by mini competition via the YORcivils2 framework
 - ii. Professional Services by a combination of in-house provision (where possible) and by call-off from the Capital Delivery Partner corporate contract.
 - iii. Design checking undertaken by Amey Hallam Highways via Schedule 7 of the Streets Ahead PFI.
 - iv. Transport Modelling via an existing framework contract.
 - v. Surveys by closed competitive tender.
 - vi. Equality Impact Assessment by competitive quotes.
- *Jointly procured with FHSF’s Public Realm & Infrastructure and Events Central Building schemes and TCF City Centre.

Grants for acceptance

	Scheme name / summary description of key terms	Funder	Value £'000
B	Transport		
	<p>Transforming Cities Fund Tranche 2 (Stage 2 Payments)</p> <p>Background</p> <p>In 2019 the SCR published a new Transport Strategy, setting out a programme of transport infrastructure investment based on the predictions of increased use of existing transport system, increased congestion and pollution levels and a poorer economy throughout the region. Previously, under the Transforming Cities Funding (TCF) Tranche 1 (January 2019) the Combined Authority successfully secured TCF contribution for; Don Active Travel Corridor, Sheffield Active Travel Package and Transforming Active Travel to Rotherham Town Centre. In November 2019, additional funding was secured under the Transforming Cities Funding Tranche 2 (TCF2). In March 2020 the Department for Transport confirmed funding of £166m following the submission of specific project proposals (aligned with the TCF2 funding offer), the grant funding under TCF2 includes the development of the OBC's and a FBC. A key objective of the funding is aimed at encouraging low carbon journeys which include cycling and walking, improving public transport and an improved active travel network. It is anticipated that these measures will lead to improved air quality and reduced congestion, aiding the 'Clean Air Sheffield' initiative. In addition, the projects also support the Sheffield 'Move More' initiative which aims to make Sheffield an active city. The potential interventions will support increased numbers of residents making journeys by active travel means and by increasing and enhancing our transport network could lead to an increase in residents being more physically active.</p> <p>Following submission of Outline Business Cases to SCR the Stage 2 grant awards for the City Centre and Housing Zone North projects are due to be issued in July 2021.</p>	Sheffield City Region	1,890

Acceptance of this funding is conditional on receipt of a formal offer. Below are the anticipated implications of the Terms and Conditions of the grant based on the grant offer letters for Stage 1 payments which SCR have stated will also be used for Stage 2.

Financial, Commercial & Legal Implications

The key features (not exclusive) of the Grant Letter(s) / draft Funding Agreement(s) are summarised as follows:

- Barnsley, Doncaster, Rotherham and Sheffield Combined Authority (BDRS CA) are acting as the accountable body for the Transforming Cities Fund Tranche 2 (TCF2).
- BDRS CA have agreed to make funding available to Sheffield City Council (SCC) to facilitate the development of the Outline Business Case (OBC) and Full Business Case (FBC) under the terms of the letter of grant.
- Funding will be released up to 2% on project development works specific to working up the OBC and 10% on project development works specific to working up the FBC.
- BDRS CA has agreed payment of the Project Development Works in relation to Stage 2, subject to the terms and conditions of the Agreement, as per the table below:

	Stage 2 (£)
City Centre Cycling	
Public Transport Highways Improvements	£1,074,299
T0019/1 – Sheffield to Burngreave via Kelham Island and Pitsmoor (Public Transport)	816,306
T0019/2 – Sheffield – Kelham – Burngreave – Active Travel	

- SCC shall only use the Grant for eligible costs, subject to the special conditions and in accordance with the terms and conditions set out in the Agreement.
- The grant shall not be used for any other purpose without the prior written agreement of BDRS CA.
- The grant is towards capital expenditure and to be treated as funded by a capital receipt.

	<ul style="list-style-type: none"> • SCC shall provide monitoring information to BDRS CA by using the approved claim form, on a quarterly basis as a minimum, reporting on the status of the project, and its progress towards achieving the outputs. • Comply with the obligations detailed in section 4.3 of the Agreement. • Provided BDRS CA is satisfied that the terms and conditions are being adhered to and the project development works are progressing in accordance with the key dates as set out in schedule 2, BDRS CA will pay by way of reimbursement the qualifying expenditure defrayed by SCC in the relevant claim period. • Claims to BDRS CA shall be prepared by SCC quarterly in arrears during each claim period using the approved claim form and shall be sent to BDRS CA within 30 working days of the end of the relevant Claim Period. SCC shall: <ul style="list-style-type: none"> ○ Certify on the approved claim form that the amount claimed is in accordance with the Agreement and represents goods or services received and paid for; ○ The claim does not include any costs being claimed from any other body or individual or from BDRS CA within the terms of another contract; ○ Submit a transaction list detailing the breakdown of the eligible costs for that claim period, in support of each approved claim form; ○ Provide such receipted invoices and other reasonable evidence that the eligible costs have been paid and incurred; and ○ Each quarterly claim shall be supported by monitoring information. • The Grant paid by BDRS CA shall not include any element of Value Added Tax. • As per section 6.1 of the Agreement, BDRS may reduce, withdraw, suspend or require repayment of part of or all of the grant paid to SCC. • SCC must maintain records for the project development works and the project which demonstrate the outputs required by BDRS CA. • SCC must ensure that it keeps full, complete and accurate books, annual accounts, records and documentation on the project development works and the project for a minimum of six years following completion of the project and make them available to BDRS CA on request. • The Project Manager will need to read, understand and comply with all of the grant terms and conditions and the <u>Code of Conduct for Grant Recipients</u>. <p>Procurement</p>		
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	<ul style="list-style-type: none">All public sector procurement is governed by and must be compliant with UK National Law. In addition, all procurement undertaken by SCC must comply with its own Procurement Policy, and Contract Standing Orders' (CSOs). <p>CSO requirements will apply in full to the procurement of services, goods or works utilising the grant. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase or acquire services, goods or works must be undertaken by way of transparent and fair competitive process.</p>		
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Author/Lead Officer of Report: Neil Jones,
Regeneration and Property Services

Tel: 2735539

Report of: Mick Crofts
Report to: Cabinet
Date of Decision: 23rd June 2021
Subject: Sheffield Olympic Legacy Park: Proposed lease for Canon Park Community Arena

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	

Which Executive Member Portfolio does this relate to? Finance & Resources

Which Scrutiny and Policy Development Committee does this relate to? Economic and Environmental Wellbeing

Has an Equality Impact Assessment (EIA) been undertaken? Yes No

If YES, what EIA reference number has it been given? 952

Does the report contain confidential or exempt information? Yes No

Report in Part 2 will include confidential information in respect of the terms of the disposal

Purpose of Report:

To seek approval to the City Council entering into an agreement for lease and lease to deliver a new research and sports facility at the Sheffield Olympic Legacy Park on the terms outlined within the report.

Recommendations:

- 1 That Cabinet approve the proposals set out in this report and the terms of the proposed agreement.
- 2 That Cabinet delegate authority to the Executive Director Place in consultation with the Executive Director Resources and the Director of Legal and Governance and Chief Property Officer to finalise, agree and execute the terms of the agreement and the terms of any other documentation required to give effect to the proposals set out in this report and generally to protect the Council's interests.

Background Papers:

Report to Cabinet 17th July 2019 and earlier papers referred to in that report

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Liz Gough
		Legal: Richard Gibbon
		Equalities: Annemarie Johnston
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	EMT member who approved submission:	Mick Crofts
3	Executive Member consulted:	Terry Fox
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Neil Jones	Job Title: Partnership Team Manager, City Regeneration and Property
	Date: 23 rd June 2021	

1.0 BACKGROUND

1.1 In recent years the site of the former Don Valley stadium has been transformed. The Sheffield Olympic Legacy Park (SOLP) now represents one of the most exciting regeneration projects in the city region; delivering a tangible legacy from the London 2012 Olympic Games by promoting an integrated approach to health, wellbeing and sport to a local, national and international audience via a combination of education, research, community participation and professional sports

1.2 A report to Cabinet in July 2019 approved continuing the delivery arrangements whereby a special purpose vehicle, Legacy Park Ltd (LPL), chaired by Richard Caborn and with representatives of the main public sector partners on the SOLP, has responsibility for delivery of the SOLP vision in close consultation with the Council as landowners.

1.3 The Cabinet report also authorised Council officers to negotiate with the private sector developers Scarborough International Properties Ltd (SIPL) in respect of an overarching development agreement for the commercial development plots on SOLP. That development agreement was entered into in December 2020 and SIPL are currently finalising a masterplan and will be bringing forward a planning application for the first phase in the near future. SIPL are also now on site constructing the SOLP Community Stadium under the terms of an earlier agreement and lease.

1.4 The 2019 report also referred to land on the SOLP site that had been earmarked for development by Park Community Arena Ltd (PCA) which was to be home to Sheffield Sharks basketball team, but at that time had failed to progress in line with original and revised timetables. It was agreed that the future of that site be actively reconsidered by the LPL Board and this plot was therefore being included in the initial SIPL masterplan.

1.5 However, during late summer 2020 it emerged that PCA had agreed revised delivery proposals with Canon Medical Systems Ltd (Canon) whereby Canon would bring forward and own the Canon Medical Park Community Arena (CMPCA), including a new research centre and diagnostic health facilities with the sports and community elements to be operated by PCA under a sub-lease.

1.6 The SIPL agreement allows the Council to retain a proportion of sites on the SOLP for other facilities where these are agreed to be of strategic benefit and in line with the SOLP vision. SIPL have been consulted and agreed that the CMPCA site should be designated as such as it will contribute to developing a critical mass at the SOLP and grow its national/international reputation in health and sports science. Terms have therefore been negotiated with Canon for an agreement for lease and lease as set out in this report, with the detailed terms set out in a report in Part 2 of this Cabinet agenda.

2. PROPOSAL

2.1 Canon Medical Systems Ltd are a global company with head offices and most manufacturing based in Japan, but with multiple research & development hubs around the world including nearly 200 people at their research hub in Edinburgh (Canon Medical Research Europe – CMRE). In 2019 CMRE were awarded a grant by Innovate UK to research Artificial Intelligence for the NHS for accelerated roll out, to bring urgently needed efficiencies in faster and more acute diagnosis supplementing radiologists of whom there is a critical national shortage. Canon aim to help the NHS be the first in the World to benefit from a comprehensive implementation of AI, especially in diagnostics. Canon already have a presence at the Advanced Wellbeing Research Centre on the SOLP and this new project in Sheffield will be key to delivering the above ambitions.

2.2 The CMPCA will house the region’s first Sports Diagnostic Imaging Centre on the SOLP, that will offer affordable and accessible, state-of-the-art MRI, CT, X-Ray and Ultrasound Scanning services to the region’s professional, elite, semi-professional and committed athletes, plus other localised general healthcare services. It is intended that these will be provided in conjunction with the Sheffield Clinical Commissioning Group and NHS providers for the wider community. Innovations developed here in Sheffield will be included in Canon’s systems delivered around the world.

2.3 This will be operated by Living Care Group Ltd under a sub-lease and the facilities will be available to elite performance athletes through to NHS patients. The services will be delivered in line with the NHS Constitution and the Health and Social Care Act and will be alongside the private service provision. This should enable Living Care to operate efficiently for the NHS lists whilst providing services that may not be funded through the NHS or services that are not commissioned to be provided as part of the NHS provision. Private Healthcare would be funded either by the individual or through their health insurance.

2.4 The CMPCA will also provide affordable, high quality and flexible indoor facilities for a broad range of sporting, leisure, entertainment, business, health and education uses. The events which are to be held at the CMPCA will be coordinated so as to expand and complement events held at existing facilities on the SOLP and elsewhere in Sheffield rather than be in competition.

2.5 Terms have been agreed with Canon for a lease at a price that is in line with current open market values. The lease will be in a standard format to match the other leases on the SOLP and ensure that the property is used in accordance with the SOLP Vision. It will also include provisions in respect of promoting and sale of healthy foods and contributing towards the costs of maintaining the public realm at the SOLP through a service charge.

2.6 Planning permission has been approved and it is proposed to enter into an agreement for lease with Canon. The lease will be granted on the satisfaction of conditions, primarily practical completion of the building contract. It is anticipated that

the construction contract will be signed this summer and will take just under 12 months to complete.

3. HOW DOES THIS DECISION CONTRIBUTE?

3.1 Economic

3.1.1 Strong economy – by bringing brownfield land back into use for the development and creating new jobs, SOLP supports the Council's desire to create a fairer, more sustainable local economy where everyone has the chance access to good jobs, training and economic opportunity. The new research facilities to be provided by Canon enhance the activities both at the SOLP and in the wider Advanced Manufacturing Innovation District.

3.1.2 Thriving neighbourhoods and communities – By converting low quality land into international standard community and commercial space with high quality public realm, SOLP has already transformed the image and perception of its immediate surrounding area. The sports and leisure activities at the CMPCA are intended to directly benefit adjoining neighbourhoods which suffer from deprivation, offering members of the community new positive activities in line with Council policies to encourage people to have a good quality of life and feel proud of where they live, with increased access to local amenities and facilities. New jobs will also be created.

3.2 Environmental

3.2.1 The development will be built on brownfield land which has been reclaimed as part of the previous infrastructure works at the SOLP. The site is well served by public transport and active travel is positively being promoted.

3.3 Social

3.3.1 Located between communities which suffer the effects of longstanding deprivation SOLP provides new ways to bring people of different backgrounds together through health and wellbeing and employment opportunities, supporting Council policies to make it easier to overcome obstacles by investing in the most deprived communities and supporting individuals to help themselves and achieve their full potential.

3.3.2 As a venue, the CMPCA will host and promote a range of inclusive projects that will deliver social outcomes for its neighbouring and deprived and diverse communities, including the Canon Medical sponsored Respect Programme and the BBraun B Healthy programme. In addition, it will offer and support a range of research programmes that the Advanced Wellbeing Research Centre and the proposed Centre for Child Health Technology will seek to deliver around improving peoples' health and education through sport and physical activity. The latest AWRC programme involves research into long-Covid impact on residents and Canon are currently working on early mobile implementation of MRI on the SOLP campus for this urgent research project while the new facility is being built.

4. HAS THERE BEEN ANY CONSULTATION?

4.1 The proposals set out within this report relate to a specific site disposal are aimed at accelerating the delivery of the project and as such there has been no formal consultation. However, the principle of comprehensive redevelopment at the SOLP has been the subject of previous public consultations with positive feedback. Community consultation was undertaken as part of the recent CMPCA planning application

4.2 LPL carry out regular community engagement events and online publications.

5. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

5.1 Equality of Opportunity Implications

5.1.1 Sheffield Olympic Legacy Park is intended to promote inclusive economic growth, community engagement and improved health and wellbeing outcomes. The site is surrounded by wards that have high levels of economic deprivation, therefore it is an explicit objective of the project that it will have positive equality implications.

5.1.2 The new diagnostic health services and sports and leisure facilities to be developed at the CMPCA will be intended to be made available to all of the community and should be of real and long lasting benefit to local people.

5.2 Financial and Commercial Implications

5.2.1 Section 123 of the Local Government Act 1972 states that 'a Council should not dispose of land under this section for a consideration less than the best that can be reasonably obtained. Therefore, in order to comply with legislation and best practice it is essential that the procedures for land and property disposals are directed at obtaining the best terms reasonably obtainable. In most cases this requires that all interested parties should be allowed an equal opportunity to put forward a bid to lease or purchase a property avoiding partiality or bias.

5.2.2 However there are circumstances where it may be beneficial for the Council to offer direct negotiations with a special purchaser without resort to marketing. These are set out in the Council's Disposal Framework adopted in 2013 and includes:

- A sitting tenant or other party already having a proprietary interest in land
- A developer with a major investment project
- An adjoining landowner
- A developer offering a public/private partnership with a special focus on the land/property in question
- A developer offering open book terms

The proposals from Canon meets a number of these definitions and a direct negotiation is therefore acceptable and the price which has been negotiated is accordance with current open market values.

5.2.3 The reclamation and infrastructure works on the SOLP were funded through grants from ERDF and SCRIF and were subject to certain provisions regarding uses for the disposal of development plots. The proposed disposal is in accordance with those requirements.

5.2.4 Other than the premium to be paid to the Council there are no other financial implications.

5.3 Legal Implications

5.3.1 Section 1(1) of the Localism Act 2011 states that a local authority has power to do anything that individuals generally may do. This power of general competence allows local authorities to act in innovative ways and sub section 1(5) makes clear that the generality of section 1(1) is not limited by the existence of any other power of the authority which may over-lap the generality of the power. As with all functions of the Local Authority the exercise of the power of general competence is subject to the public law limitations in respect of vires and any existing specific limits imposed by other legislation.

5.3.2 As stated above the proposed disposal is on commercial terms which satisfies the requirements of Section 123 of the Local Government Act 1972. The Council therefore has the power to enter into the proposed agreement for lease

5.3.3 The proposed disposal is on open market commercial terms and does not provide any specific benefit to Canon that might be considered to distort international trade.

5.3.4 On the basis outlined in paragraphs 5.3.2 and 5.3.3 above it is advised that the proposals are Subsidy Control (State Aid) compliant.

6. ALTERNATIVE OPTIONS CONSIDERED

6.1 The Council could decide not to enter into the proposed agreement to dispose of the site to Canon.

6.2 It would then be necessary to reopen negotiations with SIPL for an alternative development of the site in accordance with the agreement for the wider SOLP

6.3 If this approach were to be taken then the major investment from Canon would be lost and the significant economic, environmental and social benefits to the city set out in the report would take longer to materialise and would be of a different nature.

7. REASONS FOR RECOMMENDATIONS

7.1 The proposed CMPCA is an exciting new development which further enhances the existing facilities in accordance with the SOLP Vision and accelerates its growth and brings a range of benefits for both the local community and wider city region.

7.2 The investment from a major global business will almost certainly attract attention and interest from other organisations and businesses who wish to be associated with the ongoing success of the SOLP

7.3 The facilities at the Sports Diagnostic Imaging Centre will offer affordable and accessible, state-of-the-art services to the region's elite, semi-professional and committed athletes, plus other healthcare services in conjunction with the Sheffield Clinical Commissioning Group and NHS providers for the wider community

7.4 The proposals will deliver a longstanding aspirational sports project which had been proving difficult to secure. This will house new sporting and leisure events to be enjoyed by visitors and residents from across the city region with many being particularly aimed to attract and benefit the local community

Mick Crofts
Executive Director Place

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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